

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
July 23, 2019**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on July 23, 2019 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 8:30am.

The following Board members were present: Vice Chairwoman Katherine Beinkafner, Treasurer Charles Landi, Member JoAnne Myers, and Member Lisa Mitten. Chairman Fred Wadnola was absent.

Also present were: Counsel/Secretary Kenneth Gilligan, Executive Director Timothy Rose, Controller Tim DeGraff, Operations Manager Charlie Whittaker, Recycling Coordinator Angelina Peone, Recycling Educator Melinda France, Compliance Officer Tom Briggs, and Clerical Secretary Brenna Whitaker.

From the public: Daily Freeman Reporter Bill Kemble, Sebastian Pillitteri of Riverkeeper, and Don Gentilcore and Jillian Blake of Barton & Loguidice.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Katherine Beinkafner introduced Don Gentilcore and Jillian Blake of Barton & Loguidice for their presentation regarding the Agency's expansion.

Don Gentilcore and Jillian Blake introduced themselves and went over their backgrounds and qualifications, then presented concepts for the Agency's expansion, and explained similar projects they have worked on. They answered any questions the Board members had as they went.

The Board discussed the plans for the Agency.

JoAnne Myers asked if the potential for GUS would impact the plans for moving the compost facility.

Tim Rose responded that GUS seems to have fizzled out, but even so if it did go through there would probably be a separate composting facility in each county.

Katherine Beinkafner said that she thinks the approach the Agency should take is to phase each part of the plan in one at a time.

Lisa Mitten asked if there are grants that the Agency can utilize for this project.

Jillian Blake replied that the DEC grant is an option for the compost facility and household hazardous waste facility.

Tim DeGraff added that there may be grant opportunities through the Environmental Facilities Corp.

Katherine Beinkafner asked for Barton & Loguidice's hourly rates.

Don Gentilcore replied that a rate sheet will be provided to the Agency.

Charles Landi asked Barton & Loguidice what this entire project will cost.

Don Gentilcore explained that he cannot give an answer now, before it has been determined how much work needs to be done as well as other factors.

Katherine Beinkafner introduced Sebastian Pillitteri of Riverkeeper.

Kenneth Gilligan stated that because Riverkeeper’s request for materials is for an educational purpose, there are no legal issues if the Agency chooses to approve their request. He added that a resolution is not necessary.

The Board agreed to grant Riverkeeper’s request for materials from the Agency’s MRF.

Sebastian Pillitteri thanked the Board.

CHAIR’S COMMENTS

No comments.

APPROVAL OF MINUTES

Katherine Beinkafner motioned to approve the Minutes of the June 25, 2019 Regular Board Meeting. Moved by Charles Landi and seconded by Kenneth Gilligan. 4 in favor, 0 opposed, 1 absent (Wadnola).

COMMUNICATIONS AND ANNOUNCEMENTS

Katherine Beinkafner stated that the Agency’s next Regular Board Meeting will be held on Tuesday, August 27, 2019 at 8:30am.

JoAnne Myers asked if the Board could change the meeting schedule, since her schedule will be changing starting in August.

The Board discussed their various schedules, and decided on the fourth Monday of the month at 8:30am.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling Tonnage, Recycling Market, and Leachate Collection reports:

MSW

	June 2019		
	Target Tonnage	Actual Tonnage	Difference
MSW	11,749 tons	11,287 tons	-462 tons
Sludge	342 tons	317 tons	-25 tons

Recycling Tonnage

	June 2018	June 2019
Commingle	39.32 tons	95.37 tons
Glass	26.54 tons	38.79 tons
Mixed News	81.05 tons	84.87 tons
Kingston City Mix	N/A	81.3 tons
Single Stream	595.98 tons	0 tons
OCC	111.51 tons	152.3 tons
Food Waste	474.24 tons	417.17 tons

Recycling Market Report

The Recycling Market Report shows the price the Agency was offered for each commodity. NR means no response.

Katherine Beinkafner motioned to approve the June 2019 Recycling Market Report. Moved by Lisa Mitten and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Wadnola).

Leachate Collection

	June 2018	June 2019
Ulster	7,000 tons	205,000 tons
New Paltz	24,000 tons	91,000 tons

RECYCLING PROGRAM UPDATE

Angelina Peone gave the July Recycling Program Update:

Angelina Peone and Melinda France played a short informational video that they made for the Agency's social media.

Outreach/Education

- The Agency's message this month is "Plastic-Free July."
- Print advertising: July Household Hazardous Waste Collection Event.
- Radio advertising: Reduce Single Use Plastics/Plastic-Free July.
- Community engagement events:
 - July 8: Ulster County Department of Environment Interns tour.
 - July 10: Boys and Girls Club of Kingston tour.
 - July 10: Saugerties Library Family Fun Night.
 - July 11: Blue Mountain Katsban Mens Club.
 - July 12: Ulster County BYOBag Kick-Off Event.
 - July 20: Household Hazardous Waste Collection Day.

- July 24: Farm Hub Solid Waste Committee Training Day 1.
- July 25: Recycling Education for Saugerties Senior Citizens.
- July 30: Interview with Radio Kingston.
- July 31: Farm Hub Solid Waste Committee Training Day 2.
- June 2019 electronics recycling program:
 - 297 residents.
 - 3 non-profits.
 - 5 businesses.
 - 4 government entities.

Administration

- Submitting State Voucher for 2nd Quarter MWRR grant.
- Updated master contacts lists.
- Compost sold out the week of July 15.
- Planning visits to Municipal Recycling Drop-Off Centers.
- Ordered food waste tote bins per Ulster County Compost Expansion grant.
- Researching bagging companies, bagging/printing process, requested product samples of various bag sizes, developing marketing/branding message.

Development Meetings

- July 11: NYSAR3 Single Use Plastics Committee Meeting (Angelina Peone).
- July 11: Webinar - Association of Plastics Recyclers, Designing Plastics for Recyclability.

Charles Landi asked Angelina Peone if she has heard from Paul Padalino regarding composting in the schools.

Angelina Peone replied that he has not reached out to her. She added that they are currently working on compiling a list of school contact information, and plan to send out a mass email to all of the Ulster County public schools at the end of August.

Charles Landi recommended Angelina Peone and Melinda France present information on composting at school board meetings.

Lisa Mitten asked what the projected demand for a future Environmental Education Center would be.

Angelina Peone responded that she can look into it, since they have been tracking their programs and participants throughout this year. She added that there has been a lot of participation in facility visits this year, and that the demand for an Educational Center is definitely there.

JoAnne Myers requested a “preview” section in the report going forward, so that the Board can see what events will be coming up in the coming month.

FINANCIAL MATTERS

Tim DeGraff presented the June 2019 Treasurer’s Report and MRF Cost Center Analysis.

Treasurer’s Report

For the month of June, the Agency’s MSW tons were 8,369 and C&D tons were 2,918. No revenue line item of note. Total revenue of \$1,326,973. No expense line items of note. Total operating expenses were \$1,015,144. Net operating revenue was \$311,829. Capital Outlay of \$148,170 due to the purchase of the new excavator. For the month of June the fund balance was \$163,659. Year to date fund balance is a deficit of \$764,603.

Katherine Beinkafner motioned to approve the June 2019 Treasurer’s Report. Moved by Charles Landi and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Wadnola).

MRF Cost Center Analysis

For the month of June, the Agency had no tipping fee revenue. The total sale of recyclables was \$13,459. The Agency had three straight months of plastic sales due to an increase in commingle. Glass disposal cost of \$1,895. Total revenue of \$13,459. Total expenses were \$36,372. Net loss for the month of \$27,611. Year-to-date net loss of \$164,636.

ADMINISTRATIVE MATTERS

OLD BUSINESS

Charlie Whittaker said that the DEC did a tour of the Agency’s facilities last week with the purpose of training their new employees.

NEW BUSINESS

Tim Rose spoke about New York State’s new composting law, and issues about whether or not Ulster County will be able to enact their own law as well as who will be in charge of enforcement.

EXECUTIVE SESSION

The Board entered Executive Session without a vote.

The Board exited Executive Session to vote on the following resolutions:

Resolution No. 2476 RE: Authorizing and Approving the Controller’s Employment Agreement

Katherine Beinkafner motioned to approve Resolution No. 2476 RE: Authorizing and Approving the

Controller’s Employment Agreement. Moved by JoAnne Myers and seconded by Lisa Mitten. 4 in favor, 0 opposed, 1 absent (Wadnola).

Resolution No. 2477 RE: Authorizing and Approving the Director of Operations and Safety’s Employment Agreement

Katherine Beinkafner motioned to approve Resolution No. 2477 RE: Authorizing and Approving the Director of Operations and Safety’s Employment Agreement. Moved by JoAnne Myers and seconded by Lisa Mitten. 4 in favor, 0 opposed, 1 absent (Wadnola).

Resolution No. 2478 RE: To Amend the Personnel Policy of the Ulster County Resource Recovery Agency dated November 2, 2010

Katherine Beinkafner motioned to approve Resolution No. 2478 RE: To Amend the Personnel Policy of the Ulster County Resource Recovery Agency dated November 2, 2010. Moved by Lisa Mitten and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Wadnola).

CLOSING

Katherine Beinkafner motioned to adjourn the July 23, 2019 Regular Board Meeting. Moved by Lisa Mitten and seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (Wadnola).

August 26, 2019

Motion to approve the above transcribed Minutes of the July 23, 2019 Regular Board Meeting was made by Fred Wadnola, moved by Charles Landi and seconded by Katherine Beinkafner. 5 in favor, 0 opposed, 0 absent. Absent: N/A. The Minutes were approved by the Board.

Transcribed by: Brenna Whitaker, Administrative Assistant. Meetings are recorded and available upon request.

Signatures:

Fred Wadnola, Chairman

Ken Gilligan, Secretary

Brenna Whitaker, Clerical Secretary