

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
JANUARY 30, 2019**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on January 30, 2019 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 1:20pm.

The following Board members were present: Chairman Fred Wadnola, Vice Chairman David Gordon, Treasurer Charles Landi, Member Jack Hayes, and Member Brian Devine.

Also present were: Executive Director Timothy Rose, Counsel / Secretary Kenneth Gilligan, Controller Tim DeGraff, Operations Manager Charlie Whittaker, Recycling Coordinator Angelina Peone, Recycling Educator Melinda France, Compliance Officer Tom Briggs (excused), and Clerical Secretary Brenna Whitaker.

From the public: Bill Kemble of the Daily Freeman, Scott Harrington of Rotochopper, Tom Silipo of Mid-Hudson Mack, Manna Jo Greene of the Ulster County Legislature, and Shabazz Jackson of Greenway Environmental.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Bill Kemble suggested that the Board not require the public to sign in due to privacy concerns.

Manna Jo Greene informed the Board that she and a group of people have been meeting at the Agency to discuss legislation to get food waste out of the waste stream. She said that the group is meeting with stakeholders and large generators in the county to get their input.

Fred Wadnola stated that the Agency is planning to expand its compost facility.

Brian Devine added that the Board has spoken before about the idea of requiring large generators to divert their food scraps to a compost facility.

David Gordon brought up concerns that diverting 5% of waste out of our incoming tonnage would affect the Agency.

CHAIRMAN'S COMMENTS

Fred Wadnola spoke about the land that the Agency just purchased, and its plans for a residential drop-off facility and expanded compost facility.

APPROVAL OF MINUTES

Fred Wadnola motioned to approve the Minutes of the December 10, 2018 Special Board Meeting and the December 26, 2018 Regular Board Meeting. Moved by Jack Hayes and seconded by Charles Landi. 5 in favor, 0 opposed, 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

Tim Rose stated that the Agency’s next Regular Board Meeting will be held on February 27, 2019 at 12:00pm at the Agency’s Main Office at 999 Flatbush Road in Kingston.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling Tonnage, Recycling Market, and Leachate Collection reports:

MSW

December 2018			
	Target Tonnage	Actual Tonnage	Difference
MSW	8,988 tons	9,956 tons	+968
Sludge	317 tons	247 tons	-70

Recycling Tonnage

	December 2017	December 2018
Commingle	32.45 tons	54.39 tons
Glass	40.98 tons	43.53 tons
Mixed News	83.73 tons	107.27 tons
Single Stream	636.4 tons	367.13 tons
OCC	119.4 tons	183.31 tons
Food Waste	183.56 tons	34.21 tons

Recycling Market Report

The Recycling Market Report shows the price we were offered for each commodity. NR means no response.

Tim Rose reminded the Board that the Agency is currently charging \$115/ton for single stream, and that it will no longer be accepted after the end of February.

Fred Wadnola motioned to approve the December 2018 Recycling Market Report. Moved by Charles Landi and seconded by Jack Hayes. 5 in favor, 0 opposed, 0 absent.

Leachate Collection

	December 2017	December 2018
Ulster	7,000 tons	189,000 tons
New Paltz	70,000 tons	147,000 tons

RECYCLING PROGRAM UPDATE

Tim Rose introduced Angelina Peone, the Agency's new Recycling Coordinator. He also welcomed Melinda France, who has been promoted from Administrative Assistant to Recycling Educator.

Angelina Peone gave the following Recycling Program Update:

HHW and Pharmaceutical Waste Collection Event

- The Agency has received reimbursement from New York State for the 2017 Household Hazardous Waste Events, a total of \$45,557.
- Angelina is currently working on the grant application for reimbursement of the 2018 Household Hazardous Waste Events, which is due at the end of February.
- The final 2019 HHW Event dates are: April 13, July 20, and October 19. The July event will be held at the DEC Region 3 office in New Paltz, and the remaining events will be held at the Agency's Kingston location.
- Pharmaceuticals will continue to be accepted at the events with help from the Ulster County Sherriff's Department.
- In 2018, a total of 850lbs of pharmaceuticals were collected at the HHW events.

Electronics

- The 2018 Electronics Recycling Report has been filed with the DEC.
- A total of 592,833lbs of electronics were collected at the Agency in 2018, with a total of 3,436 users participating in the program.

Compost

- The 2018 Organics Report has been filed with the DEC.
- In 2018, a total of 3,536 tons of organics were brought into the Agency for composting.
- A total of 2,064 tons of finished compost was sold to 590 users in 2018.

Outreach/Education

- In the month of December, Angelina and Melinda conducted tours for the Omega Institute and a youth scout troop.
- Angelina and Melinda are planning an educational meeting for the Town Transfer Station operators and Town Supervisors, which will take place March 16, 2019.

- The Agency will be having a Home Composting Seminar for the public on March 9, 2019, which will include a compost bin.
- Angelina and Melinda have been meeting with local radio stations to come up with new recycling campaigns for 2019. There will also be a new print campaign running on the first Sunday of each month in the Daily Freeman.
- The Agency has created an Instagram account, in order to reach more people with their message.

Meetings

- Angelina, Melinda, Tim Rose, and Charles Landi attended the Recycling Oversight Committee Meeting on January 14.
- On January 17, Angelina, Melinda, Tim, and Charlie Whittaker attended the Glass Recycling Stakeholders Meeting at the DEC Headquarters in Albany.
- On January 16, Angelina, Melinda, Tim, Charlie, Fred Wadnola, and Charles Landi toured the Green Ridge Landfill in Saratoga County. Angelina presented photos from the tour to the Board.

Jack Hayes asked about any new updates on glass recycling.

Tim Rose discussed the implications of the newly expanded bottle bill, which has pros and cons for our MRF due to the materials that now have a deposit. One negative factor being that spirits were not included, which would have diverted some glass from our MRF. Another being that more plastics will also be diverted from our MRF, possible leading to a loss of revenue.

Tim Rose, Charlie Whittaker, and the Board discussed the problems associated with black plastics and clamshell packaging in MRFs.

David Gordon brought up the fact that the Town Transfer Stations are not giving out consistent information regarding how residents must sort their recyclables. He recounted the issues he's had with the town of Lloyd's informational handout.

Angelina Peone said that this is why the informational meeting for the Town Transfer Stations and the Supervisors is so important, and will hopefully open up communication and solve some issues like that.

FINANCIAL MATTERS

Tim DeGraff presented the December 2018 Treasurer's Report and MRF Cost Center Analysis.

Treasurer's Report

For the month of November, the Agency did 9,955 tons. Revenue line items of note: The Agency received reimbursement of \$45,558 for the 2017 HHW Events. Total revenue of \$1,238,624. Expense line items of note: Personnel expenses were higher at \$330,384 due to an extra half of a payroll plus vacation and sick time accrual adjustments for the year end. Admin costs were higher at \$36,261. Closing costs are also included, as well as the purchase of new handheld radios. MRF costs are higher at \$15,597 due to equipment repairs and maintenance. Total operating expenses were \$1,079,038. Net operating revenue \$158,886. Capital outlay for the month was \$529,565 due to the land purchase and Bobcat skid steer

purchase. For the month of December the fund balance is negative \$370,679. Year-to-date tonnage is 133,349 tons, which is 6,153 more than the Agency did in the previous year.

Ken Gilligan and Tim Rose informed the Board that Brinnier & Larios will be surveying the Agency's three properties and combining them into one parcel. The cost for this service is \$10,500.

Fred Wadnola motioned to approve the December 2018 Treasurer's Report. Moved by Charles Landi and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

MRF Cost Center Analysis

For the month of December, the Agency did \$27,325 in tipping fees. The total sale of recyclables was \$16,414. SSR disposal fees were \$27,691. Total expenses were \$43,735. Net loss for the month of \$28,593. Year-to-date net loss of \$388,301.

David Gordon asked Tim Rose if he has heard anything from Mayor Noble about whether or not the City of Kingston is on track to handle their own SSR after February.

Tim Rose replied that he has not spoken to Mayor Noble.

Charlie Whittaker stated that he did meet with Ed Norman from the DPW once in December, but has not heard from him lately.

Brian Devine directed Tim Rose to call Mayor Noble to touch base on the City's progress.

Tim Rose responded that he doesn't agree that asking Mayor Noble for the status would be a good idea, and might open an opportunity for the Mayor to ask for another extension.

Brian Devine pushed that this his request is not unreasonable, and Charles Landi agreed.

Tim Rose asked the Board if they plan to change their minds about their decision to discontinue accepting SSR at the end of February.

Fred Wadnola suggested that the Board not vote on the bagging machine until Tim Rose has gotten an update from Mayor Noble.

Tim Rose responded that the salesman from Rotochopper is here, the bid has been accepted, and that the Board must vote on the purchase.

Brian Devine stated that he believes the Board has every intention on following through with its decision, however if there is an emergency request from the Mayor it should be considered.

The Board members collectively argued about whether or not Tim Rose should contact Mayor Noble.

Tim Rose stated that we should not open the door to the City of Kingston, and if the Board plans to change directions he needs to know right now.

Brian Devine pressed Tim Rose to call Mayor Noble for information.

Tim Rose responded that if Mayor Noble had concerns, he should have reached out himself. Fred Wadnola repeated Brian Devine's request for Tim Rose to call Mayor Noble.

Manna Jo Greene stated that she also believes that Tim Rose should reach out to Mayor Noble.

Tim Rose reiterated that the City of Kingston's progress is Mayor Noble, but if that's the Board's directive then he will do it.

Ken Gilligan agreed with Tim Rose that the call would open up a can of worms.

Fred Wadnola suggested Charlie Whittaker call Ed Norman to gather information.

Charlie Whittaker responded that he will invite Ed Norman to get a cup of coffee and he can ask him how the process is going.

ADMINISTRATIVE MATTERS

Resolution No. 2468 RE: Authorizing and Approving the Purchase of a Granite Gr 64 Foot Tractor

Charlie Whittaker explained that the current trucks are nearing the end of their usable lives. The new truck will have useful features that the current truck does not and will be more efficient. The truck expected to be ready in October. The purchase price comes with a one year bumper-to-bumper warranty, and three years on major components. The extended warranty is seven years or 500,000 miles, which is not included in the sale price and can be purchased at a later date.

Fred Wadnola motioned to approve Resolution No. 2468 RE: Authorizing and Approving the Purchase of a Granite Gr 64 Foot Tractor. Moved by Charlie and seconded by Jack Hayes. 5 in favor, 0 opposed, 0 absent.

Resolution No. 2469 RE: Authorizing and Approving the Purchase of a Compost Bagging Machine

Tim Rose stated that the Agency could not buy the bagger off the state bid because it was not available, therefore had to go out to bid. Rotochopper was the only company to submit a bid.

Charlie Whittaker stated that the plan is to have bags of compost for sale by this coming spring.

The Board discussed with Scott Harrington what information is required to be on the bagged compost.

Manna Jo Greene brought up concerns about the compost bags creating plastic waste.

Charlie Whittaker explained that because compost is wet, plastic is the best option.

Manna Jo Greene pushed the Board and staff to look closely about finding a more sustainable bag, as well consider allowing residents to shovel their own compost into buckets.

Tim Rose and Charlie Whittaker explained to her the reasons why the Agency does not allow people to load their own compost, the main reason being safety concerns. They said that the idea could possibly be considered when the Agency has a residential drop-off facility in the future.

Fred Wadnola motioned to approve Resolution No. 2469 RE: Authorizing and Approving the Purchase of a Compost Bagging Machine. Moved by Charlie and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

Resolution No. 2470 RE: Appointment of Cornerstone Engineering, Geology, and Land Surveying, PLLC to Develop a Local Solid Waste Management Plan

Tim Rose stated that Tracey Bartels reached out to him to request that the Board put off voting on this resolution so that she and the Board could discuss creating a joint committee to work on a new Solid Waste Management Plan.

Tim Rose continued that Agency's extension with the DEC has a deadline of the end of August 2019. Cornerstone advised him that the plan will take four to six months to write. He stated that he would most likely need to request another extension from the DEC if the Board agrees to Tracey's request.

David Gordon stated that because the Legislature will have to be involved with the Solid Waste Management Plan anyway, that he agrees it would be better to work together with them now.

Tim Rose and the Board collectively discussed how they should handle Tracey's request while making sure the Agency is not in violation of any permits, as well as what to do if the DEC does not approve another extension. They agreed that they need to speak with Tracey to gather more information.

Tim Rose recommended that the Board put off voting on this resolution and move forward with Tracey's request. He added that extension request should be sent to the DEC by the Board, and he will ask Tracey to write a letter of support to go along with it.

Fred Wadnola motioned to postpone Resolution No. 2470 RE: Appointment of Cornerstone Engineering, Geology, and Land Surveying, PLLC to Develop a Local Solid Waste Management Plan until the March 27, 2019 Regular Board Meeting. Moved by Charles Landi and seconded by Jack Hayes. 5 in favor, 0 opposed, 0 absent.

OLD BUSINESS

Charles Landi asked for an update on GUS.

Fred Wadnola responded that the majority of the Greene County Legislature is for it, Sullivan County's Legislature is still in discussing and has set up a GUS committee.

Manna Jo Greene stated that Tracey Bartels was planning to reach out to the Legislature of Sullivan and Greene Counties to discuss that matter with them. She stated that the Ulster County Legislature is neither for nor against GUS, but needs more time for discussion.

David Gordon asked for details about the Agency's visit to the Green Ridge Landfill in Saratoga County.

Tim Rose responded that it went well, and that they are interested in bidding for the Agency's waste.

NEW BUSINESS

No new business.

CLOSING

Fred Wadnola motioned to adjourn the December 26, 2018 Regular Board Meeting. Moved by Brian Devine and seconded by Jack Hayes. 5 in favor, 0 opposed, 0 absent.

February 27, 2018.

Motion to approve the above transcribed Minutes of the January 30, 2019 Regular Board Meeting was made by Fred Wadnola, moved by _____ and seconded by _____. 5 in favor, 0 opposed, 0 absent. The Minutes were APPROVED by the Board.

Transcribed by: Brenna Whitaker, Clerical Secretary. Meetings are recorded.

Signatures:

Fred Wadnola, Chairman

Ken Gilligan, Secretary

Brenna Whitaker, Clerical Secretary