

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
MINUTES OF THE REGULAR BOARD MEETING  
OCTOBER 24, 2018**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on October 24, 2018 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 12:05pm.

The following Board members were present: Chairman Fred Wadnola, Vice Chairman David Gordon (absent), Treasurer Charles Landi, Member Jack Hayes, and Member Brian Devine.

Also present were: Executive Director Timothy Rose, Counsel/Secretary Kenneth Gilligan, Controller Tim DeGraff, Operations Manager Charlie Whittaker, Compliance Officer Tom Briggs, Acting Recycling Coordinator Melinda France, and Clerical Secretary Brenna Whitaker.

From the public: William Kemble from the Daily Freeman, Kathy O'Connor from the League of Women Voters of the Mid-Hudson Region, Paul Fornaby of Forum Capital Partners, Stephen Miron of Miron Holdings, and Todd McNutt of Rose & Kiernan.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Kathy O'Connor stated that the League of Women Voters and the Ulster County Environmental Management Council are co-sponsoring a conference on waste management at SUNY Ulster on November 10, 2018 from 8:30am-1:00pm. There will be 6 speakers, including Tim Rose.

**CHAIRMAN'S COMMENTS**

Fred Wadnola commended the Executive Director, Operations Manager, and staff for continuing to do a great job at the Agency.

**APPROVAL OF MINUTES**

Fred Wadnola motioned to approve the Minutes of the September 26, 2018 Regular Board Meeting, moved and seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (GORDON).

**COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Board Meeting will be held on November 28, 2018 at 12:00pm the Agency's Main Office at 999 Flatbush Road in Kingston.

**GENERAL REPORTS**

Tim Rose presented the MSW, Recycling Tonnage, Recycling Market, and Leachate Collection reports.

**MSW**

Tim Rose stated that the MSW target tonnage for September was 10,166, compared to the actual amount brought in which was 11,320 tons, a difference of 1,154 tons to the good. The sludge target was 316 tons and the actual tonnage brought in was 278, a difference of 38 tons. YTD for MSW is 8,192 tons to the good, and short of our sludge target by 144 tons.

### **RECYCLING TONNAGE**

The Recycling Tonnage report:

	<b>SEPTEMBER 2017</b>	<b>SEPTEMBER 2018</b>
COMMINGLE	49.42 tons	39.95 tons
GLASS	32.65 tons	30.62 tons
MIXED NEWS	91.36 tons	76.96 tons
SINGLE STREAM	584.15 tons	520.53 tons
OCC	118.28 tons	115.34 tons
FOOD WASTE	401.22 tons	299.02 tons

### **RECYCLING MARKET REPORT**

Tim Rose explained the Recycling Market Report for September 2018. The report shows the price we were offered for each commodity. NR means no response.

Fred Wadnola motioned to approve the Recycling Market Report. Moved by Charles Landi seconded by Jack Hayes. 4 in favor, 0 opposed, 1 absent (GORDON).

### **LEACHATE COLLECTION**

Tim Rose stated that in September 2017 the total amount of leachate out of Ulster was 7,000 gallons; in September 2018 it was 150,500 gallons. Out of New Paltz in September 2017 the total amount was 59,000 gallons and this September's total was 168,000 gallons.

### **RECYCLING PROGRAM UPDATE**

Melinda France's updates included:

- **HHW and Pharmaceutical Waste Collection Event:**
  - The Household Hazardous Waste and Pharmaceutical Collection Event was held on October 20. We had 335 residents participate. Melinda France thanked the staff and the Ulster County Sherriff's Department for their work at the event.
  - 380lbs of pharmaceuticals were collected.
  - 15 compost bins were sold at the Main Office.
  - An HHW Feedback Survey was sent out to participants, the results will be presented at the next Board Meeting.
- **Outreach/Tours:**
  - On October 17, Melinda France conducted a tour for a woman and her two sons from Dobbs Ferry who were interested in the compost operation.

- In honor of America Recycles Day, the Agency is holding an upcycling craft event for school-aged children here at the Main Office on November 15 at 6:00PM.
- **Electronics:** During the month of September, we had approximately 267 people utilize our e-waste program. Of that number, 244 were residents, 5 were non-profit organizations, 12 were businesses, and 6 were government entities. A total of 232 TVs and 231 computers were recycled.

## **FINANCIAL MATTERS**

Treasurer's Report and MRF Cost Center Analysis.

### **TREASURER'S REPORT**

Tim DeGraff presented the September 2018 Treasurer's Report.

For the month of September, we did 11,320 tons. No revenue line items of note. Total revenue of \$1,352,613. Expense line item of note: Transfer station costs totaled \$21,282. \$7,650 relates to a new 1,000 gallon diesel tank at New Paltz Transfer Station. Total expenses were \$995,799. Net operating revenue for the month was \$356,814. Capital outlay of \$15,675 relates to progressive billing for the fuel depot. Fund balance for the month was a positive \$341,139. Year-to-Date fund balance is a positive \$416,998.

Fred Wadnola motioned to approve the September 2018 Treasurer's Report. Moved and seconded by Jack Hayes. 4 in favor, 0 opposed, 1 absent (GORDON).

### **MRF COST CENTER ANALYSIS**

Tim DeGraff presented the September 2018 MRF Cost Center Analysis report. For the month of September, we did \$35,730 in tipping fees. The total sale of recyclables was \$6,020. SSR disposal fees were \$28,566. Total expenses were \$34,108. Net loss for the month of \$22,410. Year-to-date net loss of \$308,450.

## **ADMINISTRATIVE MATTERS**

### **Resolution No. 2453 RE: Approving 2019 Final Agency Budget**

Tim Rose explained that this resolution is to approve the 2019 Final Agency Budget that the Board had approved previously in draft form.

Fred Wadnola motioned to approve Resolution No. 2453 RE: Approving 2019 Final Agency Budget. Moved and seconded by Jack Hayes. 4 in favor, 0 opposed, 1 absent (GORDON).

### **Resolution No. 2454 RE: Approving the 2019 Agency Capital Plan**

Tim Rose explained that this resolution is to approve the 2019 Final Agency Capital Plan that the Board had approved previously in draft form.

Fred Wadnola motioned to approve Resolution No. 2454 RE: Approving the 2019 Agency Capital Plan. Moved and seconded by Jack Hayes. 4 in favor, 0 opposed, 1 absent (GORDON).

**Resolution No. 2455 RE: Authorizing and Approving the Fee Schedule for 2019 Tipping Fees and Other Charges**

Tim Rose explained that this resolution is to approve the 2019 Final Agency Budget that the Board had approved previously in draft form.

Fred Wadnola motioned to approve Resolution No. 2455 RE: Authorizing and Approving the Fee Schedule for 2019 Tipping Fees and Other Charges. Moved and seconded by Brian Devine. 4 in favor, 0 opposed, 1 absent (GORDON).

**Resolution No. 2456 RE: Approving Rose & Kiernan, Inc. as the General Insurance Broker**

Ken Gilligan and Brian Devine praised Todd McNutt's presentation regarding our insurance quote.

Fred Wadnola motioned to approve Resolution No. 2456 RE: Approving Rose & Kiernan, Inc. as the General Insurance Broker. Moved by Jack Hayes and seconded by Brian Devine. 4 in favor, 0 opposed, 1 absent (GORDON).

**OLD BUSINESS**

Tim Rose said that the Town of Saugerties is planning to purchase one of our old boxes. A resolution approving the sale will be presented at next month's board meeting. He explained that we used the average price of the last lot of ten boxes we sold in order to come up with a fair price, which is around \$1,300.

Tim Rose stated the fuel depot work is continuing. Tim DeGraff explained the work that American Petroleum has done recently. Tim Rose added that he hopes the project will be done by the end of this month.

Brian Devine asked for an update on the status of the compost bagging machine. Tim Rose replied that we have chosen a company to purchase the equipment from, however we cannot purchase it at this time because that company is not on the correct bid. He said that they should be added onto that bid around November, at which point we will be able to purchase the equipment from them.

Brian Devine asked if the Agency will have any involvement with Ulster County's new plastic bag ban. Ken Gilligan and Tim Rose both explained that UCRRA will have no involvement in enforcement or implementation of the law, which instead will be handled by the Ulster County Bureau of Weights and Measures. Tim Rose added that the ban will affect the Agency positively, because plastic bags cause a problem for our MRF.

Charlie Landi asked for an update on the Recycling Coordinator position. Tim Rose replied that he has a stack of resumes to go through and will be calling candidates in for interviews soon.

**NEW BUSINESS**

Tim Rose said that he was invited by the New York State Assembly to speak before the Committee on Environmental Conservation at a public hearing regarding recycling. He said he has not decided whether he would accept the invitation. He added that he was also invited to a recycling stakeholder’s meeting in Syracuse, and will be attending that meeting on Friday.

Tim Rose stated that the GUS Feasibility Study presentations by Rick McCarthy from Environmental Capital will be held on the following dates: November 1<sup>st</sup> in Sullivan County, November 13<sup>th</sup> in Ulster County, and November 19<sup>th</sup> in Greene County.

**EXECUTIVE SESSION**

Fred Wadnola stated that the Board will be going into Executive Session to discuss contract negotiations on real property.

No vote was made to enter Executive Session.

No vote was made to adjourn Executive Session.

**CLOSING**

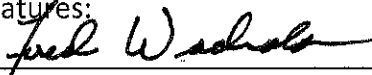
No vote was made to adjourn the October 24, 2018 Regular Board Meeting.

November 28, 2018.

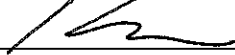
Motion to approve the above transcribed Minutes of the October 24, 2018 Regular Board Meeting was made by Fred Wadnola, moved by Charles Landi and seconded by Brian Devine. 4 in favor, 0 opposed, 1 absent (HAYES). The Minutes were APPROVED by the Board.

Transcribed by: Brenna Whitaker, Clerical Secretary. Minutes are recorded.

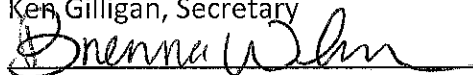
Signatures:



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Fred Wadnola, Chairman



\_\_\_\_\_  
Ken Gilligan, Secretary

  
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Brenna Whitaker, Clerical Secretary