

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
MINUTES OF THE REGULAR BOARD MEETING  
AUGUST 22, 2018**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on August 22, 2018, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:08pm.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Clerical Secretary Brenna Whitaker.

From the public: William Kemble from the Daily Freeman; and Mark Swyka, P.E., VP of Cornerstone Environmental; Manna Jo Green, Ulster County Legislator (arrived at 12:20pm).

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

No public comment.

**CHAIRMAN'S COMMENTS**

Fred Wadnola talked about the tour that some of the board members, as well as some UCRRA staff, took of the Dutchess County burn plant that morning.

**APPROVAL OF MINUTES**

The Minutes of the Regular Board Meeting of July 25, 2018 were moved by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

**COMMUNICATIONS AND ANNOUNCEMENTS**

No communications.

A Regular Board Meeting is scheduled for Wednesday, September 26, 2018 at 12:00pm at the Agency's office.

**GENERAL REPORTS**

Tim DeGraff presented the MSW, Recycling, Commodities and Leachate Collection reports.

**MSW**

Tim DeGraff stated that the MSW target tonnage for July was 11,919, compared to the actual amount brought in which was 12,339 tons, a difference of 420 tons to the good. The sludge target was 333 tons and the actual tonnage brought in was 385 tons, a difference of 52 tons. YTD for MSW is 5,649 tons to the good, and just short of our sludge target by 95 tons.

**RECYCLING TONNAGE**

The Recycling Tonnage report:

	<b>LAST JULY</b>	<b>THIS JULY</b>
COMMINGLE	48.06 tons	48.47 tons
GLASS	53.87 tons	67.24 tons
MIXED NEWS	98.64 tons	69.57 tons
SINGLE STREAM	663.31 tons	628.62 tons
OCC	116.11 tons	138.44 tons
FOOD WASTE	155.92 tons	526.02 tons

Tim DeGraff noted that the large increase in food waste is due mainly to Organix Recycling, a company that recently returned to our facility.

**RECYCLING MARKET REPORT**

Tim DeGraff explained the Recycling Market Report for July 2018. The report shows the price we were offered for each commodity. NR means no response.

Fred Wadnola moved to approve the Recycling Market report. Motion to vote was made by Charles Landi seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

**LEACHATE COLLECTION**

Tim Rose stated that last July the total amount of leachate out of Ulster was 0 gallons; in July, 2018 it was 10,500 gallons. Out of New Paltz in July, 2017 the total amount was 57,000 gallons and this July was 0 gallons.

**RECYCLING PROGRAM UPDATE**

Meryln Akhtar’s updates included:

- HHW and Pharmaceutical Waste Collection Event - The next Household Hazardous Waste and Pharmaceutical Waste Collection Event will be on Saturday, October 20. Registration for the event is now open and notification to our email list was sent August 20. Textile donations will also be collected at the event, and we will be offering our compost bins at 20% off.
- Outreach/Meetings - On Tuesday, September 11, UCRRA’s facility will be a part of a solid materials management tour sponsored by NYSAR3 and Syracuse University’s Environmental Finance Center.

- Compost - We will be doing our quarterly compost sampling and testing next month. Results will be posted to our website once received.

## **FINANCIAL MATTERS**

Tim DeGraff presented the Treasurer's Report and MRF Cost Center Analysis.

### **TREASURER'S REPORT**

Tim DeGraff presented the July 2018 Treasurer's Report.

For the month of July, we did 12,339 tons. Revenue line item of note: There was a bump up in recycling service fees to \$50,359 due to the Agency increasing single stream recycling fees. Total revenues for the month were \$1,490,120.

Expense line items of note: Household Hazardous Waste cost from July event in New Paltz was \$37,168. Recycling (Single Stream) disposal costs for the month were \$36,110. Total operating expenses for the month were \$1,096,757.

Net operating revenue for the month was \$393,363. An interfund transfer for \$171 was for a transfer in of funds from recently closed debt service accounts. Capital outlay of \$41,258 relates to our new forklift, as well as the first progressive billing for the fuel depot project.

Fund balance for the month was a positive \$352,276. Year-to-Date fund balance is a deficit of \$286,504.

Fred Wadnola moved to approve the July 2018 Treasurer's Report. Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

### **MRF COST CENTER ANALYSIS**

Tim DeGraff presented the July 2018 MRF Cost Center Analysis report. For the month of July, we did \$42,942 in tipping fees. The total sale of recyclables was \$5,418. Total revenues were \$48,360. SSR disposal fees were \$36,110. Net revenue of \$11,470. Total expenses were \$37,931. Net loss for the month of \$26,461. Year-to-date net loss of \$260,601.

## **ADMINISTRATIVE MATTERS**

### **Resolution No. 2448 RE: Authorization of Draft 2019 Agency Budget**

Tim Rose explained that this will be the Agency's 6<sup>th</sup> consecutive year of not raising the tipping fee for 85% (by volume) of the users, and the 5<sup>th</sup> consecutive year of not raising the tipping fee for 100% (by volume) of the users. We have not raised the rates on any services at all, with the only significant change being that we will cease accepting single stream recycling.

Charles Landi asked what the "Benefits-taxes" line of the budget is for. Tim DeGraff answered that it is for employer FICA and federal/state unemployment taxes.

David Gordon questioned a 10% change in the MRF budget. Tim DeGraff and Tim Rose explained that most of the projected expenses are based on a 3-4 year average, and they further discussed some of the projects/expenses in the past year that have affected the projected amount.

David Gordon asked why the Agency lost one third of its transfer station operating expenses from 2018. Tim DeGraff responded that this is due to the previous floor repairs being taken out of the budget.

David Gordon also asked why there was such an increase in HHW fees. Tim DeGraff explained that there has been more participation in the events, leading to higher disposal costs.

Fred Wadnola moved to approve Resolution No. 2448 RE: Authorization of Draft 2019 Agency Budget. Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

**Resolution No. 2449 RE: Approving the Draft Agency Capital Plan**

Tim Rose explained the 2019 Capital Plan line by line.

He noted that the plan may change in regard to replacing the scale, as all 3 scales need to be replaced and the Agency may go out to bid to have them all replaced at once, instead of one at a time.

David Gordon asked if there would be a need in the future to invest in expanding the MRF due to the changing recycling markets. Tim Rose and Charlie Whittaker explained how that wouldn't be necessary.

Fred Wadnola moved to approve Resolution No. 2449 RE: Approving the Draft Agency Capital Plan. Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

**Resolution No. 2450 RE: Authorizing and Approving the Fee Schedule for 2019 Tipping Fees and Other Charges**

Tim Rose presented the 2019 Fee Schedule.

Fred Wadnola moved to approve Resolution No. 2450 RE: Authorizing and Approving the Fee Schedule for 2019 Tipping Fees and Other Charges. Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

**OLD BUSINESS**

Charles Landi asked how the new license plate reader is working. Tim Rose said that it is working well. He also questioned if Bottini was awarded the county bid, to which Tim DeGraff responded that it was.

David Gordon discussed a few environmental presentations he has been to recently, as well as some news segments he has recently watched related to recycling.

Tim Rose updated the board that he spoke with Rick McCarthy about the GUS financial study, and it should be finished by September.

**PRESENTATION REGARDING DRAFT SOLID WASTE MANAGEMENT PLAN PROPOSALS**

Tim Rose stated that the Agency submitted the Ulster County Solid Waste Management Plan to the DEC in October of 2011. We received comments back from them this past April, giving us 60 days to respond. In July, Mark Swyka of Cornerstone and Tim Rose met with the DEC to discuss what they were looking for in terms of a response. The Agency asked Mark to create two proposals: one to address the DEC’s comments, and one that was entirely new.

Mark Swyka gave his presentation regarding the two proposals.

The board discussed the merits of both options, and all agreed that it doesn’t make sense for the Agency to address the comments on a years-old plan, or to develop a new plan while regionalization through GUS or with Dutchess County is still in discussion.

Ken Gilligan put the option on the table of asking DEC for an extension on our response.

The board discussed this further, and agreed to ask for a one year extension from the DEC.

Brian Devine made a motion to formally request from the DEC a one year extension for the Agency’s response to their letter. Seconded by Charles Landi. 5 in favor, 0 opposed, 0 absent.

**NEW BUSINESS**

No new business.

**MOTION to ADJOURN** the August 22, 2018, Regular Board Meeting at 1:32pm was made by Charles Landi and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

The above transcribed Minutes of the August 22, 2018, Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: September 26, 2018