

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
FEBRUARY 28, 2018**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on February 28, 2018, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:04 PM.

The following Board members were present: Chairman Fred Wadnola (absent); Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs (absent); and Administrative Assistant Melinda France.

From the public: William Kemble from the Daily Freeman; Manna Jo Greene, Ulster County Legislator; Kathy O'Connor from the League of Women Voters; Paul Murgo and Teri Ryan of Tri-Lift, Inc. of Albany, NY.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No public comment.

CHAIRMAN'S COMMENTS (Vice Chairman, David Gordon filled-in for Fred Wadnola, Chairman)

David Gordon would like the Board to think about the issues with single stream recycling. He would like everyone to think about what will need to be done in the future regarding single stream recycling and how to approach the issues pertaining to single stream recycling. Some points he suggested they think about were:

- What should the Board do
 - Raise prices, monthly or quarterly review of the rates, have reports monthly on what is going on with single stream.
- Communicating to people
 - What should be communicated, at what point should it be communicated and who do you communicate it to.
 - The impact on throwing out single stream recycling.
- Joining with others and what would be the role of the Board/Agency.
 - Jack Hayes suggested maybe coordinating with SWANA or doing something on the national level.

Charles Landi wanted to know what is happening with single stream recycling markets. Tim Rose responded that it jumps up and down. Tim Rose also stated that it is a worldwide issue.

The Board discussed single stream recycling. Some points briefly touched on were:

- Why single stream recycling is not a good product, contamination and quality of the product;
- Possible alternative treatment/handling or other options for recycling;

- Why haulers went to single stream; and
- Having projections at the monthly meetings.

David Gordon opened Public Comment for Manna Jo Greene.

She stated she works in Beacon and there is dual stream recycling there. She felt that Kingston made a mistake by changing from dual stream to single stream recycling even though it was cost effective and easier for them. She stated that it was a very complicated system and now it is an over simplified system. There are marketable problems with single stream recycling. She stated dual stream keeps the quality of the recyclable. She encourages everyone to move back in the direction of dual stream recycling.

APPROVAL OF MINUTES

The Minutes of the Annual Organizational Meeting of January 28, 2018 were moved by Charles Landi and seconded by Jack Hayes. 4 in favor; 0 opposed; 1 absent (WADNOLA).

The Minutes of the Regular Board Meeting of January 28, 2018 were moved by Charles Landi and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (WADNOLA).

COMMUNICATIONS AND ANNOUNCEMENTS

No communications.

A Regular Board Meeting is scheduled for Wednesday, March 28, 2018 at 12:00 PM.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling, Commodities and Leachate Collection reports.

MSW

Tim Rose stated that the MSW target tons for January were 8,833 tons compared to the actual tonnage brought in which was 8,965 tons. Tons are 132 tons to the good. Sludge target tons were 366 tons and the actual tonnage brought in was 295 tons. Difference of 71 tons.

RECYCLING TONNAGE

The Recycling tonnage report:

	LAST JANUARY	THIS JANUARY
COMMINGLE	49.42 TONS	43.74 TONS
GLASS	31.89 TONS	51.53 TONS
MIXED NEWS	72.04 TONS	79.9 TONS
SINGLE STREAM	680.83 TONS	602.3 TONS
OCC	112.95 TONS	123.27 TONS
FOODWASTE	198.93 TONS	165.53 TONS

COMMODITIES REPORT

Tim Rose explained the Commodities Report for January 2018. The report shows who we sold what to and the prices. NR means no response.

There was a discussion regarding SSR (single stream recycling).

David Gordon moved to approve the Commodities Report, Motion to vote was made by Charles Landi seconded by Jack Hayes. 4 in favor; 0 opposed; 1 absent (WADNOLA).

LEACHATE COLLECTION

Tim Rose stated that last January (2017) the total amount out of Ulster was 178,000 gallons and January, 2018 we did 168,000 gallons. Out of New Paltz in January, 2017 we did a total of 238,000 gallons and this January we did 125,000 gallons.

RECYCLING PROGRAM UPDATE

Meryln Akhtar's updates included:

- Reports
 - E-waste and organics annual reports are completed.
 - Working on the Annual Planning Unit Report. Reports are still coming in from towns, businesses and vendors.
- HHW/Grants
 - Completed and submitted the application for 2017 HHW events reimbursement.
 - Over 130 appointment for April 14th HHW event are currently scheduled.
 - Merlyn will send another e-mail blast to our HHW mailing list on March 1st and April 1st.
 - Tim, Charlie and Merlyn met with Amanda LaValle from Ulster County Dept. of Environment about the Climate Smart Communities grant and the next step.
- Outreach/Meetings
 - Provided a facility tour for a local homeschoolers group for children from pre-school.
 - Merlyn attended the Materials Management meeting with the other regional Recycling Coordinators at Hudson Valley Regional Council's offices. Provided an update for Ulster County's programs and got some ideas/resources from the other counties to think about doing here in Ulster.
 - Tim Rose and Merlyn participated in the second monthly radio spot on WGHQ. They will schedule a half-hour spot every first Thursday of the month at 9:30 AM.
- Composting
 - Compost sampling will be happening mid to late March and lab results will be posted to the website once they are received.

FINANCIAL MATTERS

Tim DeGraff presented the January 2018 Treasurer's Report.

For the month of January, we did 8,965 tons. Total revenues were \$1,129,700. Revenue items of note are: Misc. Revenue in the total amount of \$58,799 was higher due to 2018 permit fee revenues being recognized and roll-off boxes that were sold.

Expense items of note are: Recycling Disposal Costs of \$21,648 which is for the disposal of single stream. Total operating expenses were \$855,653.

The net operating revenues were \$274,047. Capital Outlay was \$107,642 for the MRF baler reline and the lease payment on L90 loader (payment 3 of 5). Fund balance for the month was a positive \$166,405.

David Gordon moved to approve the January 2018 Treasurer's Report, Motion to vote was made by Charles Landi and seconded by Jack Hayes. 4 in favor; 0 opposed; 1 absent (WADNOLA).

MRF COST CENTER ANALYSIS

Tim DeGraff presented the January 2018 MRF Cost Center Analysis report. For the month of January, we did \$12,046 in tipping fees. The total sale of recyclables were \$25,758. Total revenues for the month were \$37,804. Total expenses were \$35,891. Net loss for the month was \$20,160. Monthly average for 2017 was a net income of \$25,593. Also, January 2017 we had a net income of \$16,042. He stated, "you see the impact already" of the expected market changes.

ADMINISTRATIVE MATTERS

Resolution # 2434 Re: Authorizing and Approving the purchase of a Mitsubishi Tire Forklift

Charlie Whittaker introduced Teri Ryan and Paul Murgo from Tri-Lift, Inc. (a packet of information was passed out regarding the forklift that is being purchased). The piece of equipment is being purchased through the NJPA which is in compliance with the NYS bidding and the Agency is allowed to piggyback under the NYS General Municipal Law Section 103. Charlie Whittaker stated it is similar to the forklift the Agency has as of right now. The Yale, that the Agency has now, is 18 years old. Teri Ryan from Tri-Lift explained the piece of equipment, including the specs and discussed possible training options. Teri stated that the Agency went with the more economical forklift. Paul Murgo stated the piece of equipment has a 60 month/10,000 hours warranty, bumper to bumper (except for wearables which includes forks, etc.). Service will be out of Albany.

Charlie Whittaker stated this will be used at the MRF. The forklift the Agency has now is going out to bid in the near future.

Tim Rose added that this was on the Capital Plan. He also stated Merlyn could ask for 50% reimburse from the DEC grant.

David Gordon moved to the floor **Resolution No. 2434**; Motion to vote was made by Jack Hayes and seconded by Charles Landi. 4 in favor; 0 opposed; 1 absent (WADNOLA).

Resolution # 2435 Re: Authorizing the Agency to Reduce Compost Price

Tim Rose discussed Resolution #2435. Due to the abundance of compost the Agency would like to reduce the price of compost with a spring sale; April 1, 2018-May 31, 2018 for ½ price (\$30 per ton to \$15 per ton, while supplies last). There is approximately 12-15 hundred yards to sell.

David Gordon moved to the floor **Resolution No. 2435**; Motion to vote was made by Charles Landi and seconded by Jack Hayes. 4 in favor; 0 opposed; 1 absent (WADNOLA).

Resolution # 2436 Re: Approval of Option to Purchase Land

Ken Gilligan discussed Resolution #2436. He stated this resolution is for approval of an option to purchase the adjoining parcel of land. He stated the Option to Purchase is good from January 1, 2018-December 31, 2018. The \$10,000 down payment goes towards the purchase price of \$100,000 if decide to purchase within one year. If decide not to purchase, the \$10,000 is non-refundable. This is also subject to a clear title. If a clear title is not received the \$10,000 will be refunded.

David Gordon moved to the floor **Resolution No. 2436**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (WADNOLA).

OLD BUSINESS

Tim Rose stated:

- Landfill solar project is wrapping up. DEC inspected the project this week. This project is offsetting Ulster County's power usage.
- Fuel Depot project is moving forward; should have bid specs by Friday from Cornerstone.

NEW BUSINESS

Tim Rose stated:

- Cornerstone is making revisions to the draft GUS Feasibility study and should be done by beginning of the week.
 - ❖ Presentation Schedule is as follows:
 - March 8th at 10:30 AM at Sullivan County;
 - March 12th at 6:00 PM at Greene County; and
 - March 13th at 6:00 PM at Ulster County.
- Film scout was in several times regarding making a movie and using Ulster Transfer Station's site to film. They were looking for a garbage site to film at. They stated the Agency's site was not what they were looking for, but might be interested in using the office.

EXECUTIVE SESSION

Ken Gilligan motioned to enter executive session re: history of an employee at 1:13 PM. Motion to vote was made by Charles Landi and seconded by Jack Hayes. 4 in favor; 0 opposed; 1 absent (WADNOLA).

Ken Gilligan made a motion to end Executive Session at 1:47 PM. Motion to vote was made by Jack Hayes and seconded by Charles Landi. Board approved.

MOTION to ADJOURN the February 28, 2018, Regular Board Meeting at 1:47 PM was made by the Board.

The above transcribed Minutes of the February 28, 2018, Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: March 28, 2018