

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
MINUTES OF THE REGULAR BOARD MEETING  
JANUARY 24, 2018**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on January 24, 2018, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:08 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: William Kemble from the Daily Freeman; Laura Petit, Ulster County Legislator; Manna Jo Greene, Ulster County Legislator; Jim Maloney, Ulster County Legislator; Tracey Bartels, Ulster County Legislator; Ken Ronk, Chairman of the Ulster County Legislature; Mark Swyka, VP of Cornerstone; Rob Sochovka, Client Manager of Cornerstone; John Giuliano, Environmental Scientist of Cornerstone; Rick McCarthy, President of Capital Environmental; Edward McAndrew, Commissioner of Sullivan County DPW; Luis Alvarez, Sullivan County Legislator; Joshua Potosek, Sullivan County Manager; Joe Perrello, Sullivan County Legislator; Mark McCarthy, Sullivan County Legislator; Donna Eggin, Director of Solid Waste of Sullivan County; Kevin Lewis, Greene County Chairman and Shaun Groden, Greene County Administrator.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

No public comment.

**CHAIRMAN'S COMMENTS**

Fred Wadnola thanked everyone, including department heads and legislators for their attendance to the meeting.

**APPROVAL OF MINUTES**

The Minutes of the December 27, 2017 Regular Board Meeting were moved by Jack Hayes and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

**COMMUNICATIONS AND ANNOUNCEMENTS**

No communications.

A Regular Board Meeting is scheduled for Wednesday, February 28, 2018 at 12:00 PM.

**GENERAL REPORTS**

Tim Rose presented the MSW, Recycling, Commodities and Leachate Collection reports.

**MSW**

Tim Rose stated that the MSW target tons for 2017 were 120,837 tons compared to the actual tonnage brought in which was 127,196 tons. Tons were 6,359 tons to the good. Sludge target tons for 2017 were 4,000 tons and the actual tonnage brought in was 3,975 tons. Difference of 25 tons. Tim Rose congratulated Tim DeGraff for budgeting so well.

**RECYCLING TONNAGE**

The Recycling tonnage report:

	<b>2016</b>	<b>2017</b>
COMMINGLE	515.05 TONS	544.55 TONS
GLASS	415.54 TONS	498.9 TONS
MIXED NEWS	1094.33 TONS	1111.77 TONS
SINGLE STREAM	9028.87 TONS	7622.94 TONS
OCC	1273.4 TONS	1422.4 TONS
FOODWASTE	1275.88 TONS	3046.69 TONS

**COMMODITIES REPORT**

Tim Rose explained the Commodities Report for December 2017. The report is included in the Board packet, showing who we sold what to and the prices. NR means no response.

Fred Wadnola moved to approve the Commodities Report, Motion to vote was made by Charles Landi seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

**LEACHATE COLLECTION**

Tim Rose stated that in 2016 the total amount out of Ulster we did was 1,501,500 gallons and in 2017 we did 1,123,500 gallons. Out of New Paltz in 2016 we did a total of 1,145,000 gallons and in 2017 we did 1,495,000 gallons.

**RECYCLING PROGRAM UPDATE**

Meryln Akhtar’s updates included:

- Annual Reports
  - Annual Planning Unit Recycling and MSW Report-The annual recycling report has been updated and sent out to Town transfer stations, commercial haulers and applicable businesses/vendors.
  - Other Reports-Merlyn stated she is working on the e-waste program and composting operations reports this month and next month.
- Household Hazardous Waste Collection Event Schedule for 2018
  - Proposed schedule for the 2018 UCRRA are:
    - Saturday, April 14<sup>th</sup> at UCRRA, Kingston

- Saturday, July 21<sup>st</sup> at NYSDEC, New Paltz
  - Saturday, October 20<sup>th</sup> at UCRRA, Kingston
  - Paperwork will be filed with Clean Harbors and NYSDEC for final approval of this schedule.
  - Financial documentation for 2017 HHW events will be submitted to DEC for the 50% reimbursement program by end of February.
- Public Outreach
- Melinda and Merlyn are doing a presentation at Plattekill Elementary on Thursday, January 25<sup>th</sup> for the whole school. They will receive their two free compost bins and the presentation will be on recycling, upcycling, reusing and composting.

Fred Wadnola added that UCRRA will be presenting on Kingston Community Radio monthly.

### **FINANCIAL MATTERS**

Tim DeGraff presented the December 2017 Treasurer's Report.

For the month of December, we did 9,369 tons. Revenue line items of note: Leachate Hauling/Box Rental in the amount of \$21,841 which a majority of that, (approx. \$20,000) was for boxes at the BRC job site. Total revenues for the month were \$1,144,659.

Expense line items of note: Personnel costs were higher due to 3 payrolls in December, the pension deficiency payoff, and yearend vacation/sick accrual. Total operating expenses for the month of December were \$1,778,078

The net operating revenues and fund balance for the month was a deficient \$633,419. Notable variances from the prior year were mainly due to volume increases, ERS payoff, engineering costs/feasibility study, WC Insurance, and floor repairs. We had a positive Fund Balance of \$652,215.

Fred Wadnola moved to approve the December 2017 Treasurer's Report, Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

### **MRF COST CENTER ANALYSIS**

Tim DeGraff presented the December 2017 MRF Cost Center Analysis report. For the month of December, we did \$12,728 in tipping fees. The total sale of recyclables were \$45,619. A load of plastic was sold for \$15,068. Total Revenues for the month of December were \$58,347.

For Expenses: Personnel was higher due to three payrolls; Equipment Maintenance and Repairs totaled \$4,828 for services to the Bobcats. Total expenses for the month were \$41,747. Net income for the month was \$16,504. Year-to-date Net Income is \$307,112. Tim stated that was basically split 50/50 between tipping fees and sale of recyclables (mainly fiber).

### **ADMINISTRATIVE MATTERS**

#### **Resolution # 2432 Re: Approving the changes to the Personnel Manual**

Tim Rose explained the amendment to the Personnel Manual. Tim stated that the amendment is to provide non-union employees longevity bonuses. The financial impact to the Agency will be \$8,850.

Fred Wadnola moved to the floor **Resolution No. 2432**; Motion to vote was made by Charles Landi and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

**Resolution # 2433 Re: Authorizing Transfer of Excess Investment Earnings in the Debt Service Reserve Fund**

Tim DeGraff explained Resolution # 2433. Tim stated that this Resolution allows the Agency's Trustee to make a transfer from Debt Service excess reserves for payment of the callable bonds.

Fred Wadnola moved to the floor **Resolution No. 2433**; Motion to vote was made by Fred Wadnola and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

**OLD BUSINESS**

- Fuel Depot project is in the works. Cornerstone is preparing the bid specs.
- Solar project at Ulster Landfill should be done in a few days and generating power by March 1<sup>st</sup>

**NEW BUSINESS: NONE**

Fred Wadnola invited everyone to have lunch. He stated that after lunch the Board would enter into executive session re: matters leading to the appointment or employment of a person or corporation; contract negotiations and potential property transactions.

Ken Gilligan added "contracts for land and employment, peoples or firms are sensitive issues and those are the very reasons those issues are exempted under the public meetings law".

**LUNCH BREAK (12:27 PM-1:07 PM)**

**EXECUTIVE SESSION**

Fred Wadnola motioned to enter executive session re: matters leading to the appointment or employment of a person or Corporation; contract negotiations and potential property transactions at 1:07 PM.

Fred Wadnola made a motion to end Executive Session at 2:50 PM. Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

**MOTION to ADJOURN** the January 24, 2018, Regular Board Meeting at 2:50 PM was made by the Board.

The above transcribed Minutes of the January 24, 2018 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 4 in favor. None opposed. 1 absent (Wadnola). The Minutes were APPROVED by the Board.

Date: February 28, 2018