

ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
DECEMBER 27, 2017

The Ulster County Resource Recovery Agency held a Regular Board Meeting on December 27, 2017, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:00 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes (arrived at 12:02 PM); and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France (excused).

From the public: Clerical Secretary Brenna Whitaker, covering for Melinda France; Bill Kemble of the Daily Freeman; Manna Jo Green of the Ulster County Legislature (arrived at 12:05 PM); and Eric Lawson, Gary Lee, and John Nowak of Vantage Equipment.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

CHAIRMAN'S COMMENTS

Fred Wadnola thanked the staff on behalf of the Board for their work in 2017.

APPROVAL OF MINUTES

The Minutes of the November 21, 2017 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

Tim Rose stated that the Annual Organizational Meeting will be held on Wednesday, January 24, 2018 at 11:30 AM, followed by the Regular Board Meeting at 12:00 PM.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling, Commodities, and Leachate Collection reports for November, 2017.

MSW

Tim Rose stated that the MSW target tons for November were 11,163 tons compared to the actual tonnage brought in which was 9,851 tons, with a difference of 1,300 tons.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year:

	THIS NOVEMBER	LAST NOVEMBER
COMMINGLE	41.58 TONS	45.09 TONS
GLASS	41.29 TONS	53.92 TONS
MIXED NEWS	94.99 TONS	136.57 TONS
SINGLE STREAM	629.54 TONS	771.48 TONS
OCC	105.59 TONS	107.96 TONS
FOODWASTE	212.50 TONS	165.60 TONS

COMMODITIES REPORT

Tim Rose explained the Commodities Report for November 2017. The report is included in the Board packet, showing who we sold each product to and the prices. NR means no response.

Charles Landi asked if we will need to consider raising the price of single stream recycling from \$20/ton to \$103/ton.

Tim Rose replied that at the moment, the current rate is sufficient and it is something we can reevaluate in the future.

Charlie Whittaker talked about how we are sending a very clean product to our vendors, and because of that we are not being charged a contamination fee. He said that the low rate of contamination is due to fines to the haulers for contamination, as well as Agency employees making sure the product is clean when it arrives.

Brian Devine added that we will have to watch the recycling situation closely in the future, and Charlie Whittaker agreed.

Fred Wadnola moved to approve the Commodities Report. Motion to vote was made by Charles Landi, seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

LEACHATE COLLECTION

Tim Rose stated that in November 2017 out of Ulster we did 35,000 gallons, and last November we did 94,000 gallons. Out of New Paltz in November 2017 we did 42,000 gallons, and last November we did 82,000 gallons.

RECYCLING PROGRAM UPDATE

Meryln Akhtar’s updates included:

SHARPS: The Agency has depleted its supply of collection containers that were received through a grant many years ago and we are ineligible to receive another grant, therefore we will no longer be participating in the SHARPS program. However, we will still keep an updated list of the facilities that are mandated to take back SHARPS as a resource to the public.

HHW: The dates for the events are being finalized. The proposed dates are: April 14 or 21, July 14 or 21, and October 13 or 20.

Outreach: Proposals are in from three different radio stations and they will be signed off this week. Fred Wadnola suggested Merlyn have a regular spot on WGHQ Radio discussing recycling matters.

Schools: Last month letters were sent out to all Ulster County public schools, offering them a free compost bin and assistance in setting up a composting program. Several schools have since responded. Melinda and Merlyn just visited Grant D. Morse elementary school to give them their bins and participate in a school-wide assembly on recycling and composting. Charles Landi and Fred Wadnola suggested contacting the Superintendents of the schools that haven't responded yet.

Compost: The most recent lab results for the compost have come in and the results are normal.

FINANCIAL MATTERS

Tim DeGraff presented the November 2017 Treasurer's Report.

For the month of November, we did 11,163 tons. No items of note on the revenue side. Total revenues for the month were \$1,302,308.

Items of note on the expense side: Administrative expenses for the month were a bit higher at \$34,831 due to the first billing of our feasibility study with Cornerstone. Transfer station expenses were \$27,720 due to work on the approaches to doors 1 & 3 at the Ulster Transfer Station. Closed landfill monitoring was \$29,089 for the month due to annual leachate testing, post-closure monitoring, and tank jetting.

Total operating expenses for the month were \$1,032,357 giving us net operating revenues and a fund balance of \$269,951. Year to date fund balance is \$1,285,634.

Fred Wadnola moved to approve the November 2017 Treasurer's Report. Motion to vote was made by Jack Hayes and seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

MRF COST CENTER ANALYSIS

Tim DeGraff presented the November 2017 MRF Cost Center Analysis report. For the month of November, tipping fees totaled \$12,591. The total sale of recyclables were \$20,984. Total revenues were \$33,575. No items of note on the expense side. Total expenses for the month were \$31,625. Net income for the month was \$1,829. Year-to-date net income is \$290,608.

ADMINISTRATIVE MATTERS

Resolution #2426 Re: Authorizing the Payment Scale raise for the Executive Director for the 2018 Contract Year

Fred Wadnola moved to the floor **Resolution No. 2426**. Motion to vote was made by Fred Wadnola and seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

Resolution #2427 Re: Authorizing and Approving the Sale of 20 Roll-Off Containers

Tim Rose explained that we went out to bid for two lots of 10 roll-off containers. Don Mackenzie won Lot A with a bid of \$13,213, and Lot B was awarded to Calvetta Auto Sales at \$12,357.

Fred Wadnola moved to the floor **Resolution No. 2427**. Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

Resolution #2428 Re: Authorizing and Approving the Purchase of a Volvo EC220E Excavator

Charlie Whittaker introduced Eric Lawson, John Nowak, and Gary Lee of Vantage Equipment and they discussed their services and support. Charlie explained that according to the Capital Plan, the excavator is due to be replaced every 5 years, which means it needs to be replaced around March or April of 2018. The current machine has almost 10,000 hours on it, which is equivalent to 450,000-500,000 miles.

Tim Rose added that the new machine was purchased through the NJPA, which is in compliance with the State Comptroller's Office. He also explained that the equipment is replaced every five years in order to stagger the purchases so that multiple pieces of equipment do not need to be replaced at once.

Fred Wadnola moved to the floor **Resolution No. 2428**. Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

Resolution #2429 Re: Authorizing and Approving the Sale of (1) 40 Cubic Yard Open Top Roll-Off

Tim Rose stated that we are selling a 40 yard container to the Town of Saugerties because they are now servicing themselves and were in need of a container. He said that he arrived at the price of \$1,279 by averaging the price per container for all of the submissions from the previous bid for containers.

Fred Wadnola moved to the floor **Resolution No. 2429**. Motion to vote was made by Charles Landi and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

Resolution #2430 Re: Authorizing and Approving the Ulster County Resource Recovery Agency Call of 2006 Bond

Tim Rose stated that we have a bond that can be called, and it is the last one that has the ability to be called. He said that he spoke with our financial representative, Rick McCarthy, who drew up a memo to explain that paying off this bond early would save the Agency \$52,900 in interest.

Tim DeGraff added that prior to our upcoming March 1st debt service payment, we have three outstanding bonds. Paying off both of these bonds would leave us with only the original bond. To pay for this, we will be using excess funds as well as savings that we will receive on our Debt Service Reserve Requirement created by paying off the bonds early.

Fred Wadnola moved to the floor **Resolution No. 2430**. Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

OLD BUSINESS

Tim Rose and Charlie Whittaker discussed the continuing work on the approaches at the Ulster Transfer Station and the concrete pads that were poured at the VMF.

Tim Rose stated that the re-line will be starting January 2 and will last about a month.

Tim Rose added that the solar project at the Ulster Landfill is coming along, and should be finished in about a month. He said that he has been checking in with the crew and they are doing a very good job.

PUBLIC COMMENT

Manna Jo Green discussed the following points:

- She asked whether there will be enough boxes to service Marbletown if they decide to re-enter a contract with the Agency. Tim Rose replied that there would not be an issue.
- She asked if we will be adding a net service fee due to us paying off debt at an accelerated rate, to which Tim Rose said no.
- She asked if Saugerties has a compacter. Tim Rose stated that they do have a compacter, but also were looking for an open-top container.
- She asked what towns do not have a contract with us. Tim Rose said that the towns are: Marbletown, Saugerties, Ulster, and the City of Kingston.
- She said she has been encouraging the Solid Waste Management Improvement Commission to reconvene and get their draft report to the Agency.
- She asked the status of GUS. Fred Wadnola said there is a feasibility study being done by Cornerstone Engineering, and we should have their results by the January meeting.
- She thanked the Agency for taking the food waste from the Clearwater. Tim Rose said that the Clearwater staff was very easy to work with.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

At 12:58 PM, Fred Wadnola stated that the Board will be entering Executive Session for matters of employee either discipline or promotion.

MOTION to ADJOURN the December 27, 2017, Regular Board Meeting at 2:25 PM was made by the Board.

The above transcribed Minutes of the December 27, 2017 Regular Board Meeting were moved by Jack Hayes and seconded by Brian Devine. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: January 24, 2018