

**ULSTER COUNTY RESOURCE RECOVERY AGENCY**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**NOVEMBER 21, 2017**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on November 21, 2017, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:30 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes (ABSENT); and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: William Kemble from the Daily Freeman, Amanda LaValle, Coordinator from Ulster County Department of Environment, Nick Hvozda, Deputy Coordinator from Ulster County Department of Environment, Haley Dillon, Jolanda Jansen's Personal Assistant, Cindy Lanzetta and Kathy O'Connor from the League of Woman Voters and Laura Petit, Recycling Coordinator of the Town of New Paltz Recycling Center.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

No public comment.

**CHAIRMAN'S COMMENTS**

Fred Wadnola stated it has been a good year so far.

**APPROVAL OF MINUTES**

The Minutes of the October 25, 2017 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (HAYES).

**COMMUNICATIONS AND ANNOUNCEMENTS**

A Regular Board Meeting is scheduled for Wednesday, December 27, 2017 at 12:00 PM.

**GENERAL REPORTS**

Tim Rose presented the MSW, Recycling, Commodities and Leachate Collection reports for October, 2017.

**MSW**

Tim Rose stated that the MSW target tons for October were 10,595 tons compared to the actual tonnage brought in which was 11,211 tons. Tons are 616 tons to the good. Sludge target tons were 291 tons and

the actual tonnage brought in was 349 tons. Tons are 58 tons to the good. Year-to-date MSW target tonnage was 101,876 tons and tonnage brought in was 106,665. Sludge is “dead on” with a difference of 4 tons.

**RECYCLING TONNAGE**

The Recycling tonnage report was compared to the prior year:

	THIS OCTOBER	LAST OCTOBER
COMMINGLE	51.01 TONS	42.15 TONS
GLASS	34.84 TONS	30.25 TONS
MIXED NEWS	101.74 TONS	81.76 TONS
SINGLE STREAM	668.81 TONS	737.67 TONS
OCC	119.3 TONS	103.61 TONS
FOODWASTE	419.68 TONS	146.73 TONS

**COMMODITIES REPORT**

Tim Rose explained the Commodities Report for October 2017. The report is included in the Board packet, showing who we sold what to and the prices. NR means no response.

There was a discussion of the markets, recycling, single stream recycling, contamination and China.

Fred Wadnola moved to approve the Commodities Report, Motion to vote was made by Brian Devine seconded by Charles Landi. 4 in favor; 0 opposed; 1 absent (HAYES).

**LEACHATE COLLECTION**

Tim Rose stated that in October 2017 out of Ulster we did 29,000 gallons and last October we did 7,000 gallons. Out of New Paltz in October 2017 we did 56,000 gallons and last October we did 21,000 gallons.

**RECYCLING PROGRAM UPDATE**

Meryl Akhtar’s updates included:

- NYSAR3 Annual Conference
  - Merlyn stated the conference’s theme was about materials management as it related to climate change.
  - Sessions discussed the National Sward, policy approaches to plastic bags, product stewardship, pay-as-you-throw, organics managements, and more.
  - Merlyn co-presented with Amanda LaValle form Ulster County Department of Environment about how Ulster County reducing its carbon footprint via the composting operation and the solar landfill project.
- Outreach/Meetings
  - Merlyn is working with Marisa Rogers (Radio Woodstock) and Don Verity (92.9) on 2018 social media, web, and radio campaigns to promote recycling, composting and HHW events.

- A rotation of 8 spots this month on 92.9 to promote America Recycles Day which was November 15<sup>th</sup>. The spots were written by Merlyn and recorded last year by 92.9 hosts. The spots include a factoid related to general recycling, holiday season recycling or electronics recycling.
- Composting
  - There is a steady stream of incoming food waste.
  - Testing will be done in the beginning of December.
  - All sampling results are available on the website.
  - A letter is going out to all Ulster County public schools to offer them a compost bin, as well as assistance in setting up or building upon their school recycling and composting programs.
- Awards
  - Ulster County's Net Carbon Neutral Operations (Ulster County) received a NYSDEC Environmental Excellence Award this month for the 2017 year. Amongst the County's many green initiatives, the County's award application also highlighted the partnership and Climate Smart Communities grant to expand and improve upon UCRRA's composting facility.

## **FINANCIAL MATTERS**

Tim DeGraff presented the October 2017 Treasurer's Report.

For the month of October, we did 11,211 tons. Items to note on the revenue side are: Misc. Revenues of \$11,941, a majority of that amount was for grinding at the Town of Hurley. Grant money was received for the HHW events held in 2016 in amount of \$40,813. Total revenues for the month were \$1,378,844.

Items to note on the expense side are: The HHW event on October 21, 2017 cost \$32,447. Total operating expenses were \$943,717.

The net operating revenues and fund balance for the month was a positive \$435,127. Year-to-date Fund Balance is a positive \$1,015,683.

Fred Wadnola moved to approve the October 2017 Treasurer's Report, Motion to vote was made by Brain Devine and seconded by Charles Landi. 4 in favor; 0 opposed; 1 absent (HAYES).

## **MRF COST CENTER ANALYSIS**

Tim DeGraff presented the October 2017 MRF Cost Center Analysis report. For the month of October, we did \$13,376 in tipping fees. The total sale of recyclables were \$27,335. Total expenses for the month were \$29,564. Net income for the month was \$10,792. Year-to-date Net Income is \$288,779.

## **ADMINISTRATIVE MATTERS**

**Resolution # 2422 Re: Authorizing the Chairman of the Ulster County Resource Recovery Agency to enter into an agreement with the County of Ulster for vendor services to improve and expand the composting at the compost facility operated by the Ulster County Resource Recovery Agency**

Tim Rose presented Resolution #2422. The contract was previously presented and discussed by Amanda LaValle, Department of Environment at the October 25, 2017 Regular Board Meeting. Ken Gilligan stated this resolution is to enter into a contract with the County so UCRRA can receive the grant money.

Fred Wadnola and Tim Rose thanked Amanda LaValle and the County for all their hard work on this grant.

Fred Wadnola moved to the floor **Resolution No. 2422**; Motion to vote was made by Fred Wadnola and seconded by David Gordon. 4 in favor; 0 opposed; 1 absent (HAYES).

**Resolution # 2423 Re: Authorizing the Chairman of the Ulster County Resource Recovery Agency to enter into a Climate Change Mitigation Easement with the County of Ulster to Complete the Ulster County Municipal Compost Expansion Project**

Tim Rose presented Resolution #2423. The easement was previously presented and discussed by Amanda LaValle, Department of the Environment at the October 25, 2017 Regular Board Meeting. Ken Gilligan explained this is to allow the County on the property and the Easement is required by the State.

Fred Wadnola moved to the floor **Resolution No. 2423**; Motion to vote was made by Fred Wadnola and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (HAYES).

**Resolution # 2424 Re: Authorizing and Approving the Retirement of New York State ERS Deficiency Liability**

Tim DeGraff presented Resolution #2424. He stated this resolution has to do with the New York State Retirement Deficiency Liability. Tim stated that around 2005-2006 the Agency began paying an annual payment for deficient annual contributions as an employer. Ken Gilligan stated this goes back to when the agency started. Tim stated by paying off the deficiency liability early, the Agency would save \$456,386.00 in interest. It was confirmed with NYS ERS that there are no penalties if paid off early.

Fred Wadnola moved to the floor **Resolution No. 2424**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (HAYES).

**Resolution # 2425 Re: Authorizing and Approving Repair Work on TR10-100A Marathon Two Ram Baler**

Tim Rose presented Resolution #2525. He stated that only one bid was received which was from Patch Equipment and Welding, LLC in amount of \$58,000.00. Tim Rose stated this was less than what they expected. Patch Equipment has one month to do the work. The work is to be done on the OCC baler.

Fred Wadnola moved to the floor **Resolution No. 2425**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (HAYES).

**OLD BUSINESS**

Tim Rose stated the NYSAR conference in Cooperstown, NY was good. It is strictly about recycling. Ken Gilligan added that there was a very good presentation on the NYSDEC new regulations at the NYSAR conference.

Solar panels are going up at UCLF and should be done by March.

**PUBLIC COMMENT**

Amanda LaValle thanked Tim Rose and Charlie Whittaker for the tour on Saturday, November 18, 2017.

**NEW BUSINESS**

Twenty roll-off containers are out to bid right now (2 sets of 10 per lot). The bid opening will December 15, 2017.

**EXECUTIVE SESSION**

Fred Wadnola motioned to enter executive session re: employee evaluation and contract negotiations at 1:24 PM.

Ken Gilligan made a motion to end Executive Session at 2:05 PM.

**MOTION to ADJOURN** the November 21, 2017, Regular Board Meeting at 2:05 PM was made by the Board.

The above transcribed Minutes of the November 21, 2017 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: December 27, 2017