

ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
FEBRUARY 22, 2017

The Ulster County Resource Recovery Agency held a Regular Board Meeting on February 22, 2017, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:04 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes (absent); and Member Brian Devine (absent).

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar (excused); Compliance Officer Tom Briggs (excused); and Administrative Assistant Melinda France (covering for Merlyn Akhtar).

From the public: Clerical Secretary Brenna Whitaker (covering for Melinda France), William Kemble from the Daily Freeman, and Manna Jo Greene from the Ulster County Legislature (arrived at 5:19 PM).

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Bill Kemble commented that the wording placed in the minutes and agenda for executive session needs to be more specific, to ensure that the public knows that the reason for the board entering executive session is legitimate.

CHAIRMAN'S COMMENTS

Fred Wadnola asked whether the new loader has come in yet.

Tim Rose replied that it is currently in Albany at the dealership and they are waiting for it to be inspected. He said that we should have it hopefully next week.

Charlie Whittaker added that once the machine is dropped off, a mechanic from Volvo will come to our facility to train the employees on how to operate it.

APPROVAL OF MINUTES

Fred Wadnola moved to approve the Minutes of the January 25, 2017 Organizational and Regular Board Meetings. Motion to vote was made by Charles Landi and seconded by David Gordon. 3 in favor; 0 opposed; 2 absent (HAYES, DEVINE).

COMMUNICATIONS AND ANNOUNCEMENTS

No communications.

Regular Board Meeting is scheduled for March 22, 2017 at 5:00 PM.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling and Leachate Collection reports for January, 2017.

MSW

Tim Rose stated that the MSW target tons for January were 8,837 compared to the actual tonnage brought in which was 8,894 tons, a difference of 57 tons to the good. Sludge target tons were 311 and 363 tons were brought in, with a difference of 52 tons to the good.

Tim Rose noted that next month the tonnage will drop off, as February is historically our slowest month.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year:

	THIS JANUARY	LAST JANUARY
COMMINGLE	49.42 TONS	46.05 TONS
GLASS	31.89 TONS	56.71 TONS
MIXED NEWS	72.04 TONS	78.11 TONS
SINGLE STREAM	680.83 TONS	685.7 TONS
OCC	112.95 TONS	83.4 TONS
FOODWASTE	198.93 TONS	56.33 TONS

COMMODITIES REPORT

Tim Rose explained the Commodities Report for January 2017. The report is included in the Board packet, showing who we sold what to and the prices. NR means no response.

Tim Rose noted that cardboard has experienced a drastic increase in price lately.

A discussion ensued about what influences the price of commodities.

Fred Wadnola moved and motioned to approve the Commodities Report, seconded by Charles Landi. 3 in favor, 0 opposed; 2 absent (HAYES, DEVINE).

LEACHATE COLLECTION

Tim Rose stated that in January 2017 out of Ulster we did 178,000 gallons and last January we did 319,000 gallons. Out of New Paltz in January 2017 we did 238,000 gallons and last January we did 196,000 gallons.

Tim Rose noted the geological difference between Ulster and New Paltz.

RECYCLING PROGRAM UPDATE

Melinda France handed out a packet with her updates. Updates presented include:

- Annual Recycling Reports are being collected; forms are due by February 24th.

- New signs are being created for the Town Transfer Stations.
- An electronics log database is being created.
 - In January of 2016, 154 people recycled electronics at our facility. In January of 2017 that number jumped to 241, a 56% increase from the previous year.
 - For the full year of 2016 we collected 447,082 lbs. of televisions and 14,410 lbs. of computers.
 - Total items collected amounted to 576,156 lbs. of electronic waste.
- The Household Hazardous Waste Collection Event registration form is up and running on the website. Approximately 25 appointments have been scheduled at this time.
- The DEC Annual Report for our Compost Facility has been filed.
- On February 7th, Tim Rose, Charlie Whittaker, and Melinda France were given a tour of American Paper Mills Supply in Tarrytown and American Waste Transfer Systems in Mamaroneck.

FINANCIAL MATTERS

Tim DeGraff presented the January 2017 Treasurer's Report. For the month of January, we did 8,894 tons. No items to note on the revenue side. Total revenue was \$1,080,694.

Total operating expenses were \$796,353, giving us a net operating revenue of \$284,341. Fund balance for the month of January is \$284,341. No items of note on the expense side.

Fred Wadnola moved and motioned to approve the January 2017 Treasurer's Report, seconded by Charles Landi. 3 in favor, 0 opposed; 2 absent (HAYES, DEVINE).

MRF COST CENTER ANALYSIS

Tim DeGraff presented the January 2017 MRF Cost Center Analysis report. For the month of January, we did \$13,316. Total sale of recyclables were \$32,145 for the month. Total revenues for the month were \$45,461. Total expenses for the month were \$29,419. Net income was \$16,042.

Tim DeGraff noted the change in format of the MRF Cost Center Analysis; the report will no longer mention "before depreciation" and "after depreciation". Exclusion of depreciation expenses is for presentation purposes, and was done to isolate the operating revenues and expenses of the MRF.

David Gordon inquired if this was because depreciation relates to capital activity.

Tim DeGraff confirmed, and reminded the board that depreciation should be considered when determining value of the MRF operations as a whole.

ADMINISTRATIVE MATTERS

Resolution No. 2403 regarding authorizing and approving award of contract for LFG solar flare and passive vent installation project at the Town of Ulster Landfill

Tim Rose explained that many of the solar flare vents at the Town of Ulster Landfill are currently broken, as well as some being unable to light due to a low amount of gas. Therefore, the DEC requested that we fix or replace these vents before moving forward with the separate solar panel project.

David Gordon asked for an explanation about how the solar flare vents operate.

Tim Rose explained how the vents work. He said that any vents that can be repaired will be, and any that can no longer light due to a low amount of gases will be replaced with passive vents, which is standard at other area landfills.

Tim Rose added that these solar flare vents exist solely to mitigate odors around the landfill, which was a problem years ago.

David Gordon expressed concern about methane leaking from the landfill.

Tim Rose said that these vents are standard, and that DEC has mandated the project and approved the plans.

Charles Landi asked if the County's solar panel project will interfere with this project.

Tim Rose replied that there will be no interference because the contractors for the County's project have located all of the existing vents at the landfill.

Fred Wadnola moved and motioned to approve Resolution No. 2403, seconded by Charles Landi. 3 in favor, 0 opposed; 2 absent (HAYES, DEVINE).

Resolution No. 2404 regarding authorizing and approving the Product Stewardship Program for paint

Melinda France explained that NYSAR and SWANA, both of which the Agency is a member of, have asked us to support the Product Stewardship Program. This would place some of the burden of disposing of paint back on the manufacturers and retailers.

Melinda France added that the Agency collects approximately 2,000-2,500 gallons of paint each year at our Household Hazardous Waste Collection Events. Eliminating some of that paint would save the Agency thousands of dollars each year.

Tim Rose noted that the Board passed a similar resolution about three years ago supporting the same bill.

Tim Rose added that paint is a problem at that Transfer Stations because people throw away full cans of paint that can create a safety hazard for our workers, as well as damage our equipment and the environment.

Fred Wadnola moved to the floor Resolution No. 2404; Motion to vote was made by David Gordon and seconded by Charles Landi. 3 in favor; 0 opposed; 2 absent (HAYES, DEVINE).

PUBLIC COMMENT

Manna Jo Greene congratulated the Agency on its recent article in BioCycle Magazine about the expansion of our compost facility. She talked about her time working for the Agency and collecting compost and recycling at the Ulster County Fair.

Manna Jo Green also spoke about her support for the Product Stewardship Program and talked about her time collecting unwanted paint for the Agency to give out to residents.

OLD BUSINESS

No old business.

NEW BUSINESS

Tim Rose said that the concrete floor in New Paltz will be repaired soon. He said that the repairs will be done entirely in-house, which will save the Agency money.

Charlie Whittaker said that he wants the repairs to be completed by the middle of summer. He said that the repairs will take place while the Transfer Station is opened.

Ken Gilligan asked how we know that the floor needs to be repaired.

Charlie Whittaker answered that we have floor inspections once a year per DEC.

Charles Landi asked if the floors are steel reinforced to handle the equipment that drives on it, and if we wait 28 days for the concrete to cure before use.

Charlie Whittaker replied that the floors are reinforced, and that we do wait the entire 28 days before moving onto the next section of flooring.

Tim Rose stated that our audit team was here for only two and a half days this week for our annual audit. He said that their report should be done around the end of March. He added that the auditors have commented on how easy their job is here due to us having everything in order.

EXECUTIVE SESSION

Fred Wadnola motioned to enter executive session re: employment and personnel matters and union negotiations at 6:04 PM, seconded by David Gordon. 3 in favor, 0 opposed; 2 absent (HAYES, DEVINE).

Fred Wadnola made a motion to end Executive Session at 6:45 PM.

NO MOTION TO ADJOURN

The above transcribed Minutes of the February 22, 2017 Regular Board Meeting were moved by Jack Hayes and seconded by Charles Landi. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: March 22, 2017