

**ULSTER COUNTY RESOURCE RECOVERY AGENCY**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**AUGUST 23, 2017**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on August 23, 2017, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:03 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: William Kemble from the Daily Freeman.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

No public comment.

**CHAIRMAN'S COMMENTS**

Fred Wadnola stated he was looking forward to Charlie Whittaker's report on the New Paltz floor that is done and ahead of schedule.

**APPROVAL OF MINUTES**

The Minutes of the July 26, 2017 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Board Meeting is scheduled for September 27, 2017 at 12:00 PM.

**GENERAL REPORTS**

Tim Rose presented the MSW, Recycling, Commodities and Leachate Collection reports for July, 2017.

**MSW**

Tim Rose stated that the MSW target tons for July were 10,767 tons compared to the actual tonnage brought in which was 12,112 tons. Tons are 1,345 tons to the good. Sludge target tons in were 350 tons and the actual tonnage brought in was 301 tons. Sludge tons were a difference of a negative 49.

**RECYCLING TONNAGE**

The Recycling tonnage report was compared to the prior year:

	THIS JULY	LAST JULY
COMMINGLE	48.06 TONS	46.22 TONS
GLASS	53.87 TONS	34.68 TONS
MIXED NEWS	98.64 TONS	93.93 TONS
SINGLE STREAM	663.31 TONS	746.56 TONS
OCC	116.11 TONS	105.55 TONS
FOODWASTE	155.92 TONS	116.71 TONS

**COMMODITIES REPORT**

Tim Rose explained the Commodities Report for July 2017. The report is included in the Board packet, showing who we sold what to and the prices. NR means no response.

Fred Wadnola moved to approve the Commodities Report, Motion to vote was made by David Gordon seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

**LEACHATE COLLECTION**

Tim Rose stated that in July 2017 out of Ulster we did 0 gallons and last July we did 63,000 gallons. Out of New Paltz in July 2017 we did 57,000 gallons and last July we did 51,000 gallons.

**RECYCLING PROGRAM UPDATE**

Meryln Akhtar’s updates included:

- HHW
  - Next event will be October 21<sup>st</sup> in Kingston.
  - Blast email will go out September 1<sup>st</sup> regarding the event.
  - Textiles will be collected at the event as well as coats to benefit a local charity.
  - Compost bins and rain barrels will be sold at 20% off.
- Outreach
  - Merlyn participated in a monthly call for planning the second Feeding the Hudson Valley event which Merlyn will be attending on the Agency’s behalf on October 7<sup>th</sup>.
- Composting
  - Tours with City of Troy/Rensselaer, Putnam County and Westchester County were conducted. The groups were looking to use our operation as a model for their own local composting operations.
  - Sampling will be done in September. The compost will be tested quarterly.
  - Lab results of the compost are on the website.

**FINANCIAL MATTERS**

Tim DeGraff presented the July 2017 Treasurer’s Report.

For the month of July, we did 12,112 tons. No items to note on the Revenue side. Total revenues for the month were \$1,458,141.

Expense lines-HHW Day in New Paltz was \$27,517. Total operating expenses were \$979,535.

The net operating revenue and fund balance for the month was \$478,606. Year-to-date there is a deficit of \$135,487.

Fred Wadnola moved to approve the July 2017 Treasurer's Report, Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

### **MRF COST CENTER ANALYSIS**

Tim DeGraff presented the July 2017 MRF Cost Center Analysis report. For the month of July, we did \$13,266 in tipping fees. The total sale of recyclables were \$73,548. A load of aluminum (UBCs) was sold in the amount of \$21,449. Total expenses for the month were \$28,407. Net income was \$58,407. Year-to-date Net Income is \$229,133.

### **ADMINISTRATIVE MATTERS**

#### **Resolution # 2411 Re: Authorization of Draft 2018 Agency Budget**

Tim Rose presented Resolution #2411. He stated if the Board approves this budget as it stands the MSW/CD tipping fees will stay the same. He stated that no fees are being raised on anything. This will be the fifth year in a row that tipping fees will not have been raised for 85% of the Agency's users and for the fourth year in a row that the Agency will not have had raised the tipping fees for 100% of the users. He also stated in addition, the Agency has not requested a net service fee from the county.

Fred Wadnola moved to the floor **Resolution No. 2411**; Motion to vote was made by Fred Wadnola and seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

#### **Resolution #2412 Re: Approving the Draft Agency Capital Plan**

Tim Rose presented Resolution #2412. He pointed out items budgeted for 2018 on the Capital Plan which included: \$185,000 for a new roll-off truck; \$50,000 for a low boy trailer to transport equipment; \$150,000 for a tractor trailer; \$250,000 for a new excavator for Ulster; \$250,000 for a new outbound scale at Ulster; \$50,000 for black top by the SSR doors; \$55,000 for a new skid steer with attachments for the MRF and \$40,000 for Single Stream retaining wall.

Last year, \$100,000 was budgeted for 2017 for an E-Recycling building. Tim Rose stated that he plans on moving forward with this building in the next few months.

Fred Wadnola moved to the floor **Resolution No. 2412**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

#### **Resolution #2413 Authorizing and Approving the Sale of 10 Roll-off Containers**

Tim Rose presented Resolution #2413. He stated this resolution is to sell 10 roll-off containers to the Greene County Highway and Solid Waste Department. He stated that this does not need to go out to bid since the buyer is an Intergovernmental Agency. Tim Rose stated the price was figured out by averaging the last three bids of the roll-off containers (50 containers total) that the Agency previously

sold. It averaged out to \$1,352 per container. That price was presented to Greene County and they accepted.

Fred Wadnola moved to the floor **Resolution No. 2413**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

**Resolution #2414 Approval of Engineering Feasibility Study for the Formation of a New Solid Waste Authority**

Tim Rose presented Resolution #2414. This Resolution is to approve Cornerstone Engineering to conduct a feasibility study for the formation of a new solid waste authority (the proposal agreement submitted by Cornerstone was attached to the Resolution). The feasibility study will cost the Agency \$39,700. Tim Rose stated Sullivan and Greene Counties are interested in being part of the study. The study should take about two months and should be completed by the end of October.

There was a discussion regarding Cornerstone, Cornerstone's proposal, and the feasibility study. The Board also discussed the steps that should be conducted once the feasibility study is completed. The Board all agreed that once the study is complete, Cornerstone should present the study to the Agency before presenting to Ulster, Greene and Sullivan Counties Legislatures. The Board requested a sentence to be added to the proposal stating "presentation of the report to the three County Legislatures will not be made until the feasibility study is approved by the Ulster County Resource Recovery Agency board of directors." Tim Rose stated that he would contact Cornerstone to add the Board's request and then sign the proposal.

Fred Wadnola moved to the floor **Resolution No. 2414**; Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

**EXECUTIVE SESSION**

Fred Wadnola motioned to enter executive session re: a real estate issue at 12:55 PM, Motion was made by Charles Landi seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

Ken Gilligan made a motion to end Executive Session at 1:43 PM

**MOTION to ADJOURN** the August 23, 2017, Regular Board Meeting at 1:43 PM was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

The above transcribed Minutes of the August 23, 2017 Regular Board Meeting were moved by Jack Hayes and seconded by Charles Landi. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: September 27, 2017