

ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
APRIL 26, 2017

The Ulster County Resource Recovery Agency held a Regular Board Meeting on April 26, 2017, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:04 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes (absent); and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar (excused); Compliance Officer Tom Briggs; Administrative Assistant Melinda France (covering for Merlyn Akhtar), and Brenna Whitaker (covering for Melinda France).

From the public: William Kemble from the Daily Freeman.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No public comment.

CHAIRMAN'S COMMENTS

No comment.

APPROVAL OF MINUTES

The Minutes of the March 22, 2017 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (HAYES).

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Board Meeting is scheduled for May 24, 2017 at 5:00 PM.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling and Leachate Collection reports for March, 2017.

MSW

Tim Rose stated that the MSW target tons for March were 9,907 tons compared to the actual tonnage brought in which was 9,128 tons, a difference of 779 tons.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year:

| | THIS MARCH | LAST MARCH |
|---------------|-------------|-------------|
| COMMINGLE | 49.42 TONS | 33.49 TONS |
| GLASS | 57.22 TONS | 15.99 TONS |
| MIXED NEWS | 92.18 TONS | 83.54 TONS |
| SINGLE STREAM | 563.12 TONS | 725.92 TONS |
| OCC | 117.35 TONS | 120.65 TONS |
| FOODWASTE | 199.26 TONS | 58.91 TONS |

COMMODITIES REPORT

Tim Rose explained the Commodities Report for March 2017. The report is included in the Board packet, showing who we sold what to and the prices. NR means no response.

Charles Landi moved to approve the Commodities Report, seconded by Brian Devine. 4 in favor, 0 opposed; 1 absent (HAYES).

LEACHATE COLLECTION

Tim Rose stated that in March 2017 out of Ulster we did 214,000 gallons and last March we did 168,000 gallons. Out of New Paltz in March 2017 we did 246,000 gallons and last March we did 108,000 gallons.

RECYCLING PROGRAM UPDATE

Melinda France handed out a packet with her updates. Updates presented include:

- Tours:
 - Charlie Whittaker and Melinda France conducted a tour of the compost facility for a group from Westchester
 - A Girl Scout Troop from Saugerties came in for a tour of the facilities with Melinda France and Amy Lopiano.
 - Tom Briggs, Charlie Whittaker, and Melinda France were given a tour of ERI, our electronics recycler) in Massachusetts.
- Presentations/Seminars:
 - Tim Rose, Charlie Whittaker, and Melinda France attended the Organics Summit in Troy, New York.
 - Amy Lopiano and Melinda France were presenters at Phoenicia Elementary School in honor of Earth Day.
- HHW
 - The HHW event was held April 22nd.
 - A total of 292 residents participated.
 - During the event we collected a 640lbs of pharmaceutical waste.
 - Merlyn will present the final totals at the May meeting.
 - The next HHW event is scheduled for July 15th in New Paltz.
- Earth Day Sale
 - On April 22nd, in honor of Earth day, we discounted our compost bins, rain barrels and stands to 20% off.

- The sale took place at the HHW event at our facility in Kingston as well at the Earth Day event at the Hyde Park Drive-In.
- We sold a total of 47 rain barrels and 57 compost bins.
- Due to its success, we've decided to hold the sale again at the July HHW event at the New Paltz.

FINANCIAL MATTERS

Tim DeGraff presented the March 2017 Treasurer's Report. For the month of March, we did 9,128 tons. No revenue items of note. Total revenue was \$1,128,443.

No items of note on the expense side. Total operating expenses were \$842,450, giving us a net operating revenue of \$285,993. Capital outlay was \$95,182 which consisted of: \$7,430 to O2 Compost for our compost expansion (motors/blowers), \$49,752 for 3rd payment of 5 for the L110H Loader, and \$38,000 for the first billing of our flare/vent project at the closed Ulster Landfill. Fund balance for the month of March was \$190,811, which brings our year-to-date to a deficit of \$1,488,875.

Charles Landi moved to approve the March 2017 Treasurer's Report, seconded by Brian Devine. 4 in favor, 0 opposed; 1 absent (HAYES).

MRF COST CENTER ANALYSIS

Tim DeGraff presented the March 2017 MRF Cost Center Analysis report. For the month of March, we did \$11,222 in tipping fees. Total sale of recyclables were \$59,027 for the month. Total revenues for the month were \$70,249. Total expenses for the month were \$41,139. Net income was \$29,086. Year to date Net Income is \$95,040.

Expense line item of note: Our equipment maintenance and repair line is higher than other months at \$10,314 due to repairs to our Bobcats and the purchase of a couple sets of tires.

ADMINISTRATIVE MATTERS

Resolution No. 2408 regarding authorizing and approving the purchase of a 2017 Ford Explorer

Tim Rose explained the purchase of a 2017 Ford Explorer. He said that the Agency chose the lowest bidder though OGS.

Fred Wadnola asked about the difference between vehicles in the bid.

Tim Rose replied that all of the vehicles are the same model (XLT). He added that the reason he chose the XLT is because it is the lowest priced model with 4 wheel drive, which is needed in places such as the Ulster Landfill.

Fred Wadnola moved to the floor **Resolution No. 2408**; Motion to vote was made by Charles Landi, and seconded by Brian Devine. 4 in favor, 0 opposed; 1 absent (HAYES).

Resolution No. 2409 authorizing and approving the payment of travel expenses (amended)

Fred Wadnola explained that the Board is looking for solutions to the problem of solid waste. One of those solutions comes from BioHiTech, a company creating technology that converts garbage into solid

fuel. The company does not currently have any plants in the United States. Their main plant is in Italy, and they have at least 4 plants in the United Kingdom.

Fred Wadnola continued that one of our board members, David Gordon, will be going to Holland for a bicycle conference in June, and he suggested David take a side trip to one of BioHiTech's plants to see how their operation works, as well as the feasibility of creating something like that here. This resolution is for reimbursement for travel expenses.

David Gordon added that he would be traveling to one of the few facilities that BioHiTech has access to, which is a county-owned facility in England. It is very close to the size of our facility. He added that BioHiTech is urging him to visit their main plant in Italy, because it is a much larger facility. It would be much closer in scale to our facility if we were to have a three-county consortium in place.

David Gordon said that the travel expense reimbursement would only be one way to England, since he will be going to Holland afterward for a personal trip. If the board is interested in him traveling to Italy as well, the reimbursement amount would need to be increased to \$1,500.00.

Ken Gilligan recommended the board move to increase the amount of the reimbursement to \$1,500.00.

Brian Devine asked David Gordon how that amount was determined.

David Gordon replied that it would just be for the cost of a one-way flight and a one night stay in each location.

Brian Devine asked David Gordon when he was planning to travel.

David Gordon replied that he would be in England around the first of June.

Fred Wadnola said that the amount of reimbursement was just a ballpark figure, and that David Gordon will submit his receipts after the trip and be reimbursed accordingly. He added that the Agency is getting a bargain in sending David Gordon to these facilities, as he is both an environmental lawyer and an environmentalist.

Tim Rose said that he had discussed sitting down with David Gordon before his trip to go over questions he has about both facilities.

Brian Devine said that he is interested in hearing about the viability of the facilities from the point of view of the people operating it.

Fred Wadnola added that there is a company in Canada that takes waste and turns it into Ethanol. He would like to take the entire board on a trip to Quebec to tour their facility. He said that the company is looking to build a facility in the Albany area. He believes they picked that area due to the landfill getting ready to close.

Fred Wadnola moved and motioned to amend **Resolution No. 2409** to \$1,500.00; seconded by Charles Landi. 4 in favor; 0 opposed; 1 absent (HAYES).

Fred Wadnola moved to the floor **Resolution No. 2409**; Motion to vote was made by Charles Landi, and seconded by Brian Devine. 4 in favor, 0 opposed; 1 absent (HAYES).

OLD BUSINESS

Tim Rose stated that the New Paltz floor repair plans have been approved by DEC this week, and work will begin on Monday. He also added that the work for the solar flare and vent project has been completed and the construction certification letter will be sent out soon.

Charles Landi asked Tim Rose to explain what is happening with the Solid Waste Management Improvement Commission, and why their meeting was put off until April 30th.

Tim Rose replied that he doesn't know anything about that.

Charles Landi said he has an email from Fawn Tantillo stating that her understanding is that the commission will have a final copy by April 30th.

Tim Rose added that the date is April 30th because the deadline is May 1st.

Charles Landi asked why the report is taking so long.

Fred Wadnola replied that each time they come up with a final draft, it gets changed.

NEW BUSINESS

Fred Wadnola reiterated that he wants the board to visit the waste-to-fuel plant in Quebec.

MOTION to ADJOURN the April 26, 2017, Regular Board Meeting at 5:44 PM was made by Fred Wadnola and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (HAYES).

The above transcribed Minutes of the April 26, 2017 Regular Board Meeting were moved by Jack Hayes and seconded by Brian Devine. 4 in favor. None opposed. 1 absent (WADNOLA). The Minutes were APPROVED by the Board.

Date: May 24, 2017