

ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
DECEMBER 28, 2016

The Ulster County Resource Recovery Agency held a Regular Board Meeting on December 28, 2016, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 1:13 pm.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: Leon Smith.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No public comment.

CHAIRMAN'S COMMENTS

He wished everyone a healthy and happy New Year.

APPROVAL OF MINUTES

The Minutes of the November 22, 2016 Regular Board Meeting were moved by Jack Hayes and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

No communications.

Annual Organizational Meeting is scheduled for January 25, 2017 at 4:30 PM and the Regular Board Meeting is scheduled for January 25, 2017 at 5:00 PM.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling and Leachate Collection reports for November, 2016.

MSW

Tim Rose stated that MSW target tons were 9,961 compared to tonnage brought in was 10,267 tons a difference of 306 tons to the good. Sludge target tons were 269 and 347 tons were brought in; with a difference of 78 tons to the good. Year-to-date; MSW is 2,701 tons to the good and sludge is 1,365 tons to the good.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year.

	THIS NOVEMBER	LAST NOVEMBER
COMMINGLE	45 TONS	43 TONS
GLASS	54 TONS	38 TONS
MIXED NEWS	137 TONS	118 TONS
SINGLE STREAM	771 TONS	740 TONS
OCC	108 TONS	82 TONS
FOODWASTE	165 TONS	50 TONS

COMMODITIES REPORT

Tim Rose noted the Commodities Report for November, 2016 which is in the Board packet and explained the report. This shows who we sold what to and the prices. NR means no response.

Fred Wadnola moved to approve the Commodities Report. Motion to vote was made by Charles Landi and seconded by Jack Hayes. 5 in favor; none opposed; 0 absent.

LEACHATE COLLECTION

Tim Rose stated November, 2016 out of Ulster we did 94,000 gallons and last November we did 224,000 gallons and out of New Paltz in November, 2016 we did 82,000 gallons and last November we did 120,000.

RECYCLING PROGRAM UPDATE

Merlyn Akhtar handed out a packet with her updates. Her updates that she discussed included:

- **SHARPS Program**
 - Calendar for 2017 has been updated, distributed to participants and residents. The calendar has been posted to website. She stated that she is working with Ulster County SPCA to obtain another donation of SHARPS containers from Becton Dickson.
- **HHW Program**
 - 2017 event dates are April 22nd, July 15th and October 21st. Working with Clean Harbors again.
- **Public Outreach/meetings**
 - Merlyn stated she attended a meeting sponsored by Hudson Valley Regional Council about Expanding the Regional Gleaning Network-a continuation of the work done this year to educate about food waste prevention.
 - Will work again with Radio Woodstock, WBPM and WAMC to promote recycling, composting and HHW events for 2017.
- **Composting**
 - Ulster County was awarded funding through the Climate Smart Communities grant program for composting. The County submitted an application on behalf of the Agency. The grant provides for physical improvements to the Agency's composting site, such as a leachate

collection system, organics receiving building, a bagging machine, and building for bagging finished material. The grant also provides for funds for producing more marketing and educational materials and extending public outreach. Merlyn, Tim Rose and Charlie Whittaker all participated recently in an initial planning meeting with the County.

- Misc.
 - This is Merlyn's last meeting before starting maternity leave and if all goes as planned will be back in early May.

FINANCIAL MATTERS

Tim DeGraff presented the November 2016 Treasurer's Report. For the month of November, we did 10,267 tons. No items to note on the revenue side. Total revenue was \$1,182,927.

Expense line items of note:

- Insurance – (\$5,779) It is negative due to the settlement of prior year's workers compensation, which was originally overestimated by the administrators of the settlement
- Transfer Stations - \$15,295 UTS inbound scale needed a load cell and cable replaced; NPTS emergency safety repairs to a catch basin
- Vehicle & Equipment Maintenance - \$69,919 R10 transmission repairs; 930H new tires; 3 rubber cutting edges for heavy equipment; major repairs to the old Samsung excavator

Total expenses for the month were \$920,762; Net Operating Revenues of \$262,165. Capital Outlay was a negative \$7,704 for the resolution to move Capital funds over from the now closed 2006 construction account. Fund balance for the month is for \$269,869. Year-to-date positive fund balance of \$416,060.

Fred Wadnola made a motion to approve the November 2016 Treasurer's Report. Charles Landi moved and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

MRF COST CENTER ANALYSIS

Tim DeGraff presented the November, 2016 MRF Cost Center Analysis report. Total sale of recyclables were \$25,658 for the month. Total expenses for the month were \$31,383. Net loss before depreciation was \$5,725; net loss after depreciation was \$14,868. Year-to-date, net loss before depreciation is \$37,320 and after depreciation is a net loss of \$137,893.

ADMINISTRATIVE MATTERS-none

OLD BUSINESS

Ken Gilligan updated the Board regarding the property damage to door with County Waste (UTS & NPTS). Received the \$1,500 payment and the \$4,000 payment should be in shortly.

NEW BUSINESS

The Agency is advertising for a Scalehouse Operator position. Resumes and applications will be accepted up until close of business on Friday, November 30th. Was open in-house first and no one applied.

Tim Rose stated the monitoring fee from the Environmental Monitor from the DEC is decreasing due to less visits. The monitor has stated to Charlie Whittaker that in Region 3 the Agency is by far the best ran transfer station.

EXECUTIVE SESSION

Executive Session re: union negotiations and to discuss employment and personnel matters started at 1:48 pm.

Fred Wadnola made a motion to end Executive Session at 3:35 PM. Charles Landi moved and seconded by Jack Hayes.

MOTION to ADJOURN the December 28, 2016, Regular Board Meeting at 3:36 pm was made by Jack Hayes and seconded by David Gordon. 5 in favor; none opposed; 0 absent.

The above transcribed Minutes of the December 28, 2016, Regular Board Meeting were moved by Charles Landi and seconded by Jack Hayes. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: January 25, 2017