

**ULSTER COUNTY RESOURCE RECOVERY AGENCY**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**AUGUST 24, 2016**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on August 24, 2016, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:00 pm.

**PLEDGE OF ALLEGIANCE**

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs (excused); and Administrative Assistant Melinda France.

From the public: William Kemble of the Daily Freeman, Kathy O'Connor of the League of Women Voters and Angie Peone, Intern at UCRRA.

**PUBLIC COMMENT**

Fred Wadnola opened the meeting up for Public Comment.

Kathy O'Conner wanted to compliment Merlyn on all the good postings on the Facebook page. Merlyn stated 'thank you' and that Angie (the intern) actually had been doing all the posts.

**CHAIRMAN'S COMMENTS**

Fred Wadnola hopes the Solid Waste Commission report will be out shortly.

**APPROVAL OF MINUTES**

The Minutes of the July 27, 2016 Regular Board Meeting were moved by Jack Hayes and seconded by Charles Landi. 5 in favor; none opposed; 0 absent.

**COMMUNICATIONS AND ANNOUNCEMENTS**

No communications.

Regular Board Meeting is scheduled for September 28, 2016 at 5:00 PM

**GENERAL REPORTS**

Tim Rose presented the MSW, Recycling and Leachate Collection reports for July, 2016.

**MSW**

Tim Rose stated that MSW target tons were 10,644 compared to tonnage brought in were 10,735 tons a difference of 91tons. Sludge target tons were 238 and we brought in 348 tons with a difference of 110.

## **RECYCLING TONNAGE**

The Recycling tonnage report was compared to the prior year. This July for commingle we did 46.2 tons and last July 59 tons; glass this July was 35 tons and last July it was 37 tons; mixed news this July was 94 tons and last year it was 143 tons; Single Stream this July was 746 tons and last July 796 tons; OCC this July was 106 tons and last July was 118; and food waste this year was 117 tons and last year in July it was 73 tons.

## **COMMODITIES REPORT**

Tim Rose noted the Commodities Report for July, 2016 which is in the Board packet and explained the report. This shows who we sold what to and the prices. NR means no response.

Brian Devine asked if Tim Rose could explain about the Agency's E-waste collection. Tim Rose stated that the E-waste is collected for free and the Agency does not pay to dispose of E-waste as long as there is 9 tons for pickup and CRTs are not broken. The Agency has a contract that is good until this October (2 year contract). If there is no contact 30 days prior to expiration date of the contract; contract will automatically renew with the same terms. When the Agency has a full trailer the company (ERI) brings an empty trailer and take the full one. He stated there is no market for E-waste. Merlyn added that there is a NYS grant program which is piggybacking on the HHW program for electronic collections and people can submit in October for part of this year and next year for any electronic collections costs. There is approximately \$3 million for all of New York for this grant.

Fred Wadnola moved to approve the Commodities Report. Motion to vote was made by Brian Devine and seconded by Charles Landi. 5 in favor; none opposed; 0 absent.

## **LEACHATE COLLECTION**

Tim Rose noted July, 2016 out of Ulster we did 63,000 gallons and last July we did 195,000 and out of New Paltz in July, 2016 we did 51,000 gallons and last July 140,000 we did.

## **RECYCLING PROGRAM UPDATE**

Merlyn Akhtar handed out a packet with her updates. Her updates that she discussed included:

- Household Hazardous Waste and Pharmaceutical Waste Collection:
  - Next event is October 8<sup>th</sup> in Kingston. There is approximately 56 appointments scheduled so far. Merlyn will be advertising the event on local radio and newspapers next month.
  - July 19<sup>th</sup> collection totals:
    - Antifreeze 53 gallons; Pesticides (solids) 1400 lbs.; Mercury containing devices 20 lbs.; fluorescent bulbs 400 lbs.; hazardous paint 371 gallons; hazardous household batteries 590 lbs., pesticides (liquid) 124 gallons; other HHW (solids) 4200 lbs., other HHW (liquids) 318 gallons.; Misc. solids 700 lbs. and Misc. liquids 857 lbs.
- Outreach/meetings:
  - Angie and Merlyn have been visiting the town transfer stations to hand out recycling and composting brochures, updated flyers for HHW event and SHARPS program. Also, inquired about any issues they are encountering with residents and took a look at current

signage. Merlyn and Tim Rose will be working on standardized design for recycling signs at the transfer stations.

- August 16<sup>th</sup> Merlyn attended a Legislation Stakeholder Meeting to learn about a DEC proposal that would require any entity generating more than 2 tons of excess food and/or food scraps per week to divert that waste to a food bank and/or organics recycler, rather than the landfill. This is only a proposed bill-no sponsor or number yet and will be introduced in the coming year.
- August 20<sup>th</sup>, Angie and Merlyn attended the 4<sup>th</sup> Annual Chronogram Block Party to promote composting and recycling and to answer any questions. Merlyn will be providing suggestions to Chronogram on how to improve upon its sustainability efforts for next year.
- Municipal Recycling and Waste Reduction Grant (DEC):
  - The Agency received a check for \$119,824.32 in reimbursement for the Recycling Coordinator Salary/Public Education 2012 to 2015 period.

### **FINANCIAL MATTERS**

Tim DeGraff presented the July 2016 Treasurer's Report. For the month of July we did 10,735 tons. No items to note on the revenue side. Total revenues were \$1,244,850. On the expense side, personnel costs of \$277,235 were up due to three payrolls in July, and HHW costs were \$21,428 for the New Paltz HHW cleanup day. Total operating expenses were \$964,762; net operating revenues were \$280,088. We paid debt service in the amount of \$75,836. Fund balance for the month of July was \$204,252; year-to-date deficit is \$738,508.

Fred Wadnola made a motion to approve the July 2016 Treasurer's Report. Jack Hayes moved and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

### **MRF COST CENTER ANALYSIS**

Tim DeGraff presented the July 2016 MRF Cost Center Analysis report. Total sale of recyclables were \$29,095 for the month. Expenses were higher due to three payrolls for the month of July. Net loss before depreciation was \$12,103; net loss after deprecation was \$21,246. Year-to-date, net loss before depreciation is \$38,033 and after depreciation is a net loss of \$102,034.

### **ADMINISTRATIVE MATTERS**

#### **Resolution No. 2386 Re: Authorizing and Approving the Purchase of Office Equipment**

Tim Rose stated the furniture is being bought from WB Mason who has the State and County contract; which the Agency is piggybacking off of. This was in the Capital Plan last year and was approved by the Board. WB Mason will give the Agency \$850 for the old furniture. The new furniture will all match. It should take about 4 weeks to get the new furniture.

Fred Wadnola moved to the floor **Resolution No. 2386**; Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

**Resolution No. 2387 Re: Authorization of Draft 2017 Agency Budget**

Tim Rose went through the procedure for the budget. He stated that at every August board meeting the Board approves the draft budget and he hand delivers the draft budget the next day to the County Executive's office and to the legislatures for their comment. The September meeting the Board will set the public hearing date for the Town, City and public input regarding the budget. This meeting is usually held after Columbus Day. The October meeting is when the budget is finalized.

Tim Rose also stated that he is very happy with the budget. This will be the fourth year in a row that tipping fees will not have been raised for 85% of the Agency's users and for the third year in row that the Agency will not have had raised the tipping fees for 100% of the users. The only two fees raised were the single stream fee (\$0 to \$20 a ton) and the pull charge fee to the Towns. Ken Gilligan added that a letter was sent to the Towns regarding the pull charge fee rising (\$62 to \$75). He stated the reason there is a fee for single stream is due to it being sent out because we cannot process single stream at our facility. No charge for dual stream recycling because the Agency can process it and can sell it to make money. Charlie Whittaker added that dual stream recycling is a clean product and more marketable.

Fred Wadnola commended Tim Rose, Tim DeGraff and Charlie Whittaker on a great job they did regarding the budget and thanked them.

Fred Wadnola moved to the floor **Resolution No. 2387**; Motion to vote was made by Brian Devine and seconded by Jack Hayes. 5 in favor; none opposed; 0 absent.

**Resolution No. 2388 Re: Authorization of Draft 2017 Capital Plan**

Tim Rose stated that the Capital Plan is required by the Authority Budget Office. He noted the E-Recycling Building on the Capital Plan for next year. This will be a 2 story/2 car garage and will be placed where the old HHW containers are now. This will be for storage of rain barrels, SHARPS, compost bins, gaylords and recycling signs. He will need an overhang so the trailer can back right up and everything is covered. The bottom of the garage will hold the electronics. The garage will not be heated. He plans on breaking ground in the spring. An engineer will need to draw up site plans. Fred Wadnola asked why it would be two stories and not a metal building. Tim stated there is not much room there and there is an access road that cannot be blocked. Brian Devine wanted to know if there were any grants to help pay for the building. Tim Rose responded that probably half of the cost of the building can be applied to the recycling grant. He stated that the building would need to be built first before applying for the grant. The turn-around rate for grants are 5 to 7 years. Charlie Whittaker stated we have done 21, 53 foot trailers full of E-waste so far this year. Fred Wadnola also suggested Tim Rose to look into Corcraft buildings.

Fred Wadnola moved to the floor **Resolution No. 2388**; Motion to vote was made by Brian Devine and seconded by Jack Hayes. 5 in favor; none opposed; 0 absent

**Resolution No. 2389 Re: Authorizing and Approving a Draft for 2017 Tipping Fees and Other Charges**

Tim Rose stated that the format changed so it is easier to read. No fees changed besides adding single-

stream charge of \$20/ton. Tim stated this is what is handed out to the residents and will be handed out January 1, 2017.

Fred Wadnola moved to the floor **Resolution No. 2389**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; none opposed; 0 absent

**OLD BUSINESS**

Tim Rose thanked Angie (intern) for all of her help this summer and he stated she did a great job. Her last day will be Friday, September 2, 2016. The Board all wished her good luck.

New Paltz Transfer Station 20 year agreement is up next month. Tim Rose has been discussing the contract with Supervisor Neil Bettez. Tim stated that there should only be a few minor changes and it will be a 10 year agreement instead of the 20 year agreement. If an agreement can't be made the Agency would need to remove all buildings and return the site to its natural condition.

**NEW BUSINESS**

The new roll-off truck came in and costed \$133,000.

**MOTION to ADJOURN** the August 24, 2016, Regular Board Meeting at 6:24 pm was made by Jack Hayes and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

The above transcribed Minutes of the August 24, 2016, Regular Board Meeting were moved by and seconded by . 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: September 28, 2016