

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
DECEMBER 22, 2015**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on December 22, 2015, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:05 pm.

The following Board members were present: Chairman Leon Smith; Vice Chairman Catherine Nilsen; Treasurer Charles Landi; Member Dominic Tagliafierro (ABSENT) and Member David Gordon (ABSENT).

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: William Kemble from the Daily Freeman and John Parete, UC Legislature.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Leon Smith opened the meeting up for Public Comment.

John Parete, Ulster County Legislature stated that he knew it was Leon Smith and Dominic Tagliafierro's last meeting. He thinks the business acumen that Leon brought to the Board was so important. He wished everyone well and a happy holiday. He wanted to thank Leon for everything he has done and the stability he brought to the Board.

CHAIRMAN'S COMMENTS

Leon thanked the staff, workers, Tim Rose and the office for working with him. He also thanked his fellow Board Members. He said it has been a pleasure and wished everyone well.

Tim Rose presented Leon with a plaque thanking him for his service. Leon thanked everyone.

APPROVAL OF MINUTES

The Minutes of the November 24, 2015, Regular Board Meeting were moved by Charles Landi and seconded by Catherine Nilsen. 3 in favor. None opposed. 2 absent (Tagliafierro/Gordon).

COMMUNICATIONS AND ANNOUNCEMENTS

- Regular Board Meeting is scheduled for January 27, 2016 at 5:00 PM
- Annual Organizational Meeting is scheduled for February 24, 2016 at 4:00 PM

- Regular Board Meeting is scheduled for February 24, 2016 at 5:00 PM

Leon Smith made a Motion to approve the above meeting dates; Charles Landi moved and seconded by Catherine Nilsen. 3 in favor. None opposed. 2 absent (Tagliafierro/Gordon).

GENERAL REPORTS

Tim Rose presented the MSW, Recycling and Leachate Collection reports.

MSW

Tim Rose stated that MSW target tons compared to tonnage in was 526 tons to the good and sludge target tons were 136 and we brought in 347 tons due to the City of Kingston's pelletizer still being down.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year. Last November, for commingle we did 45 tons and this year we did 43; glass was 52 tons and this year it is 38; mixed news was 99 tons and this year 118; Single Stream last year was 566 tons and now it is 740; OCC was 148 tons last year and it is down to 83 this year; food waste was 20 tons last year and this year 50 tons.

COMMODITIES REPORT

Tim Rose noted the commodities report is in the Board packet. This shows who we sold what to and the prices. Tim stated that NR means no response.

Leon Smith moved to approve the Commodities Report. Motion to vote was made by Charles Landi and seconded by Catherine Nilsen. 3 in favor. None opposed. 2 absent (Tagliafierro/Gordon).

LEACHATE COLLECTION

Tim Rose noted that last year in November we did 0 gallons and this year we did 224,000 out of Ulster and last year in November we did 16,000 gallons and this year we did 120,000 out of New Paltz.

RECYCLING PROGRAM UPDATE

Merlyn Akhtar handed out a packet with her updates.

She stated she updated the SHARP's calendars for 2016.

She stated social media has been doing well.

She stated if you listen to Woodstock Radio 100.1 you would hear Tim Rose. They recorded 3 15-second ads that focused on tips for greening the holiday; there is a plan for next year as well for ads. She met with Deborah Barrow from WAMC to see what she will continue with next year.

She mentioned that Melinda France and she tabled at an event at SUNY Ulster, in their event to promote awareness of the UN Climate Talks.

Compost lab results were satisfactory.

She is giving a tour to a group of Boy Scouts on December 28th.

She mentioned that Ulster County was not awarded the NYSERDA grant and she will be meeting with Amanda LaValle beginning of the year to discuss the next steps.

She followed up with the questions regarding her field trip to the co-composting facility. She put together a packet of photos from the tour for anyone who was interested in seeing them.

The grant pre-application for the Food Waste Project has come up for the waitlist and she is putting together the final application which will be submitted at the end of December.

FINANCIAL MATTERS

Tim DeGraff presented the November, 2015 Treasurer's Report. We took in 9,864 tons for the month. Total revenues were \$1,124,922. Tipping fees stayed the same as last year at \$103/ton but the effective tipping fee rate which includes fuel surcharge, is down \$3.50 less per ton compared to the same time period last year. Expenditures of note are MRF Operations of \$11,130. A majority of this was for the replacement of the sprinkler system's jockey pump. Total operating expenses were \$840,237. Net operating revenues for the month were \$284,685. Capital Outlay of \$100,300 for the utility vehicle and skid steer that was purchased. For the month, the fund balance was to the good \$184,385. Year-to-date fund balance is to the good of \$923,913.

Leon Smith made a motion to approve the November, 2015 Treasurer's Report, Charles Landi moved and seconded by Catherine Nilsen. 3 in favor. None opposed. 2 absent (Tagliaferro/Gordon).

MRF COST CENTER ANALYSIS

Tim DeGraff presented the November, 2015 MRF Cost Center Analysis report. Total sale of recyclables for the month was \$11,221. The net loss for November before depreciation was \$23,899 and after depreciation was a net loss of \$34,934; year-to-date net loss before depreciation was \$115,048 and after depreciation \$236,433.

ADMINISTRATIVE MATTERS

Resolution No. 2369 Re: Authorizing and Approving the Sale of (3) Stationary MSW-Compactors

Tim Rose stated that this Resolution is for the compactors that are at the Saugerties Transfer Station. The Agency received 2 bids and Welsh came in at \$4,500 with the highest bid.

Charlie Whittaker stated they called 11 other companies and no other bids came in. Tim Rose stated these compactors are to be removed from the Transfer Station by January 4th, 2016.

Leon Smith moved to the floor **Resolution No. 2369**; Motion to vote was made by Charles Landi and seconded by Catherine Nilsen. 3 in favor. None opposed. 2 absent (Tagliafierro/Gordon).

Resolution No. 2370 Re: Solid Waste Management Agreement between The Ulster County Resource Recovery Agency and the Town of Marlborough

Ken Gilligan explained that this Resolution is to allow him to prepare a contract to sign for the Town of Marlborough. He also stated this would have all the same terms as the contracts signed by the other Towns.

Leon Smith moved to the floor **Resolution No. 2370**; Motion to vote was made by Charles Landi and seconded by Catherine Nilsen. 2 in favor. 1 opposed (Smith). 2 absent (Tagliafierro/Gordon).

Resolution No. 2371 Re: A Resolution Authorizing the Filing of an Application for a State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and Signing of the Associated State Contract, Under the Appropriate Laws of New York State

Merlyn Akhtar stated this Resolution needs to be submitted with her application to conduct the Household Hazardous Waste Event to continue the program with the NYS DEC and to get reimbursement of 50%.

Leon Smith moved to the floor **Resolution No. 2371**; Motion to vote was made by Charles Landi and seconded by Catherine Nilsen. 3 in favor. None opposed. 2 absent (Tagliafierro/Gordon).

Resolution No. 2372 Re: Resolution Authorizing the Filing of an Application for a State Assistance Grant for a Municipal Waste Reduction and/or Recycling Project and Signing of the Master Grant Contract, Under the Appropriate Laws of New York State

Merlyn Akhtar stated this Resolution is to be submitted with the final application for the Food Waste Grant for reimbursement.

Leon Smith moved to the floor **Resolution No. 2372**; Motion to vote was made by Charles Landi and seconded by Catherine Nilsen. 3 in favor. None opposed. 2 absent (Tagliafierro/Gordon).

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

Charles Landi asked Tim Rose how the visit with Steve Noble, Mayor of the City of Kingston, went. Tim Rose stated Steve Noble didn't go into any details but they discussed the City Code Enforcement Officer working with the Agency's Compliance Office.

MOTION to ADJOURN the December 22, 2015, Regular Board Meeting at 12:36 pm was made by Charles Landi and seconded by Catherine Nilsen. 3 in favor. None opposed. 2 absent (Tagliafierro/Gordon).

The above transcribed Minutes of the December 22, 2015, Regular Board Meeting were moved by Charles Landi and seconded by Jack Hayes. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: February 24, 2016