

AUGUST 25, 2014 REGULAR BOARD MEETING MINUTES

ULSTER COUNTY RESOURCE RECOVERY AGENCY

MINUTES OF THE REGULAR BOARD MEETING

AUGUST 25, 2014

The Ulster County Resource Recovery Agency held a Regular Board Meeting on August 25, 2014 at 999 Flatbush Ave, Town of Ulster, NY.

The proceedings were convened at 5:00 pm.

The following Board members were present: Chairman Leon Smith, Vice Chairman Catherine Nilsen, Treasurer Charles Landi, Member Dominic Tagliafierro and Member David Gordon.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker, Compliance Officer Tom Briggs; Recycling Coordinator Michelle Bergkamp and Confidential Executive Secretary, Kelly Utter.

PUBLIC COMMENT

Leon Smith opened the meeting up for Public Comment.

No Public Comment.

Leon Smith closed the meeting for Public Comment with the option to reopen Public Comment later in the meeting should anyone who arrives late wish to speak.

CHAIRMAN'S COMMENTS

No Chairman's comments were given.

APPROVAL OF MINUTES

The minutes of the July 28, 2014 Regular Board Meeting were moved by Charles Landi and seconded by Catherine Nilsen. Five in favor, none opposed.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Board Meeting has been scheduled for Monday, September 22, 2014 at 5:00pm.

GENERAL REPORTS

MSW

Tim Rose gave the MSW, Recycling and Leachate Collection report. The MSW tonnage in was 12,128 which is 118 tons more than the projected tonnage of solid waste for July 2014. The Sludge tonnage in was 270 which is 143 tons less than the projected amount.

RECYCLING TONNAGE

The Recycling tonnage report, looking back at last July for commingle we did 136 and this year we did 61. Glass was 72 and this year it is 68, mixed news was 191 and is now 151. Single stream was 446 and now it is 586. The OCC was at 287 and is now 255.

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COMMODITY REPORT

Tim DeGraff noted the commodity report in the Board packet. He reminded the Board that NR means the Agency did not receive a return phone call.

Charles Landi moved. Catherine Nilsen seconded. Five in favor. None opposed.

LEACHATE COLLECTION

The leachate collection report, in June of last year for Ulster we did 167,000 and this year we did 365,000. In New Paltz we did 122,500 last year and 122,500 for this year.

RECYCLING PROGRAM UPDATE

Michelle updated the board on the website and she anticipates that in a week or two there will be a draft site available for us to review. She also stated that any content that is devoted to composting, waste reduction, recycling etc would be eligible for 50% grant reimbursement. The cost is \$199 per month which covers site maintenance.

This month has been disappointing with regards to how much material the agency has received for the composting program. The awareness of the value in food waste is increasing and other facilities are offering lower fees (or no fees) for the disposal of food waste.

Michelle mentioned that she, as well as a couple of members of the Hudson Valley Regional Council Solid Waste Committee, went to New Millford Farms Compost to see their facility in action and also to discuss how the state legislation has impacted their operation.

Four states (VT, CT, MA & RI) as well as New York City have already enacted statutory or regulatory actions to require food waste generators to separately manage these materials as part of their waste reduction and recycling strategies.

The Agency received 6 medication collection boxes through the NYSDOH. The medication collection box image was created by the Agency Recycling Coordinator and the installation of images was completed by Timely Signs. The inaugural box was installed at the Ulster County Law Enforcement Center.

The NYSAR3 25th Annual NYS Recycling Conference & Trade Show will be from November 5 – 7, 2014 and its theme is focusing on the strengths of collaborating at a regional level and will incorporate presentations, lessons and best practices from neighboring states and across the northeast region. Michelle noted that as a board member of the NY State Association, she had been asked to participate again in this year's conference.

Michelle noted that some of the gas stations have been purchasing recycling receptacles and putting them in place. Some have asked for a couple of week's extension prior to the Agency conducting an inspection.

Charles Landi wondered if it was possible to generate a monthly report that shows the status of the grants that are still outstanding. The board and Agency staff discussed the Grants.

FINANCIAL MATTERS

Tim DeGraff presented the Treasurers Report for the month of July. We had 12,128 tons and all corresponding revenues reflect the increased tonnage for total revenue of \$1,415,075. For expenses, we had an HHW Collection that we held in New Paltz, total cost was \$22,882. Underneath our Net Operating Revenues of \$251,458, we had Capital Outlay \$31,764. This is not technically a capital outlay, but we wanted to isolate this

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amount because it's for the rain barrel and compost bin inventory that was purchased. The Agency has made the first of our second installment of our debt service payment of \$77,509. Even though we are up in volume for the month, we did have the noted extra costs in July which puts our fund balance for the month at \$195,685. Our year to date fund balance is a deficit \$1.1 million.

Leon Smith made a motion to approve the June, 2014 Treasurer's Report, Charles Landi moved and Dominic Tagliafierro seconded. Five in favor. None opposed.

PUBLIC COMMENT

Manna Jo Greene addressed the Board with the regards to the contracts with the towns. She stated that the supervisors would like to see a phasing in of new rolloff containers rather than waiting until all of the agreements are signed. The town Supervisors are working together on the agreement in hopes of coming up with something that is agreeable to both the Town's and the Agency.

MRF COST CENTER ANALYSIS

Revenues are down a little on sale of recyclables because we didn't sell any plastic in July (as compared to June) revenues were \$44,049. There isn't much to note on the expenses for the MRF. Our net income before depreciation for July was \$12,984 and after depreciation it was \$1,949. For the year, before depreciation we were at \$82,574 and after were \$5,329.

Resolution No. 2327 – Re: Authorization of Draft 2015 Agency Budget;

This resolution authorizes the Executive Director to forward the proposed 2015 Budget to the Ulster County Executive for its review in accordance with the terms of the County Service Agreement.

Leon Smith moved to the floor Resolution No. 2327; Motion to approve was made by Charles Landi and seconded by Catherine Nilsen. Five in favor. None opposed.

Resolution No. 2328 – Re: Approving the Draft Agency Capital Plan;

This resolution authorizes and approves the Draft Capital Plan as updated.

Leon Smith moved to the floor Resolution No. 2328; Motion to approve was made by Charles Landi and seconded by Catherine Nilsen. Five in favor. None opposed.

Resolution No. 2329 – Re: Authorizing and Approving a Draft for 2015 Tipping Fees and Other Charges;

This resolution authorizes and approves the 2015 Tipping Fees and Other Charges.

Leon Smith moved to the floor Resolution No. 2329; Motion to approve was made by Charles Landi and seconded by Catherine Nilsen. Five in favor. None opposed.

Resolution No. 2330 – Establishing a Draft Fee Schedule for Grinder Services;

This resolution authorizes the Fee Schedule for wood grinding services to Ulster County Municipalities.

Leon Smith move to the floor Resolution No. 2330. Motion to approve was made by Charles Landi and seconded by Catherine Nilsen. Five in favor. None opposed.

ADMINISTRATIVE MATTERS

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OLD BUSINESS

NEW BUSINESS

EXECUTIVE SESSION

MOTION to enter into **EXECUTIVE SESSION** at 6:19 pm to Discuss Employment History of Certain Employee was made by Charles Landi and seconded by Catherine Nilsen. Five in Favor. None opposed.

MOTION to **ADJOURN** the August 25, 2014 Regular Board Meeting at 6:58pm was made by Charles Landi and seconded by Dominic Tagliaferro. Five in Favor. None opposed.

The above transcribed Minutes of the August 25, 2014 Regular Board Meeting were moved by _____ and seconded by _____.

_____ in favor. _____ opposed. Absent (). The Minutes were _____ by the Board.

Date: _____