

ULSTER COUNTY RESOURCE RECOVERY AGENCY

MINUTES OF THE REGULAR BOARD MEETING

March 18, 2013

The Ulster County Resource Recovery Agency held a Regular Board Meeting on March 18, 2013 at 999 Flatbush Ave, Town of Ulster, NY.

The proceedings were convened at 3:30 pm.

The following Board members were present: Chairman Leon Smith, Vice Chairman Catherine Nilsen, Treasurer Al Teetsel and Members Charles Landi and Dominic Tagliaferro.

Also present were: Timothy Rose, Executive Director; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Recycling Coordinator, Michelle Bergkamp, Operations Manager, Charles Whittaker and Confidential Executive Secretary, Kelly Utter.

PUBLIC COMMENT

No Public Comment

CHAIRMANS COMMENTS

No Chairman comments at this time.

PRESENTATION OF TOSKI & CO. RE: 2012 AUDIT

Delayed, the audit is not final at this time.

APPROVAL OF MINUTES

The minutes of the February 20, 2013 Regular Board meeting were moved by Charles Landi and seconded by Dominic Tagliaferro. The minutes of the February 20, 2013 Regular Board meeting were unanimously approved.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Board Meeting will be held on Monday, April 15, 2013 at 3:30pm.

Tim Rose introduced Thomas Briggs as the new Compliance Officer. He stated how Tom has not been here too long but he is working diligently on getting the haulers to become and/or stay compliant with flow control.

GENERAL REPORTS

Tim Rose gave the MSW and recycling tonnage reports and the leachate collection report. The Agency received 3,108 tons less than the projected tonnage of solid waste for February 2013. Tim Rose informed the Board that amongst the industry, February is typically the slowest month of the year for MSW. The Recycling tonnage report, looking back at last February for commingle we did 72 and this year we did 104. Glass was 50 and this year it is 10, mixed news was 167 and is now 108. Single stream was 344 and now it is 156. The OCC was at 228 and is now 219.

Tim Rose noted the commodity report in the Board packet. Across the top of the report will see the prices we obtain before selling to merchant. Prices are gathered using emails and phone calls, all the prices are documented and prior to shipping of the load, Tim Rose approves the price that we are selling the commodity at. This report is being presented to the Board to show the documentation that the Agency collects when deciding which commodity to sell to which vendor.

The leachate collection report, in February of last year for Ulster we did 19,000 and this year we did 248,500. In New Paltz we did 119,000 last year and 139,000 for this year.

Michelle Bergkamp presented the Recycling report. As noted in previous meetings, the Agency is the recipient of a Grant through the Northeast Recycling Council, Inc. (NERC) best management practices for organics management in rural towns in New Hampshire, New Jersey, New York and Vermont. The Agency is working with NERC and NYDEC to provide a food waste composting workshop as part of the grant that we received. The workshop is for decision makers, municipal officials, commercial and institutional food waste generators, haulers and others interested in advancing food waste composting in Ulster County.

The half day event will provide an overview about best management practices of organics for the commercial and institutional sector and will be held at the NYSDEC Region 3 Headquarters on South Putt Corners Road in New Paltz on March 19th from 1pm – 4pm. Various speakers, including Michelle Bergkamp will be speaking at the event.

The event that was scheduled for Thursday, March 21 from 1pm to 4pm was postponed due to the winter weather storm watch that was in effect and was rescheduled for Friday, March 22, 2013. At this time, over 70 people are registered for the event.

Michelle reminded the Board of the next HHW day on April 20, 2013 and registration is open for Ulster County residents. We are also asking each event participant to bring nonperishable food donations for distribution to Ulster County food pantries for families in need.

The Agency is now a member of the US Composting Council and plans to achieve compost certification through the Seal of testing Assurance (“STA”) Program. The STA is recognized as the nation’s leader in compost testing, sets standards for compost quality and offers marketing support.

It is anticipated that the compost will be ready for sale after mid-April. Until then, the Agency will be researching and evaluating compost end products in our market to determine a suitable price structure for our product.

In order to address the emerging environmental and public health concerns associated with improper disposal of medications, the Agency in cooperation with the Ulster County Sheriff’s Department holds collection events for these materials

Michelle told the Board about a collection initiative using lockboxes that can be placed at law enforcement facilities to collect medications. This opportunity would provide the community with a more permanent and convenient means for disposal of medications.

FINANCIAL MATTERS

Timothy DeGraff presented the treasurers report for February. Total MSW tons were 6,879. February is always our lowest for the year but we were off 25% compared to the prior February.

Revenues, the difference between January and February tip fee revenue is approximately \$80,000 and that would be made up if we had about 825 more tons. \$1,909 Recycling service fees, because we don’t have any baling fees coming in from WM and there are no Single Stream service fee.

Miscellaneous revenues now include payments of any permit fees as they are related to flow control and we also received around \$14,000 from a class action settlement with Wells Fargo.

Expenses, nothing really stands out. Net operating revenue was \$85,355. Our debt service payments were made. Our fund balance at the end of February was \$145,288.

Timothy DeGraff presented the MRF P&L for February, which reflects much of the same as the treasurers report. For tip fees you will see that they are down as stated in the Treasurers report, not getting tip fees for single stream and baling from WM. We are still receiving OCC from WM and you will see that the sale of recyclables for OCC are up.

January we had the aluminum load and no plastic, in February we had the plastic load and no aluminum. We also had the tin can load. \$68,755 in revenues, nothing to note on the expense side, we had another month in the black for the MRF.

Charles Landi motioned to accept the January treasures report, Al Teetsel seconded. Five in favor. None opposed.

Al Teetsel moved to accept February's treasures report, Charles Landi seconded. Five in favor. None opposed.

Leon Smith asked about the extra 400,000 of commingle, when was that expected to start. Tim Rose told him that the deal fell through.

OLD BUSINESS

Leon Smith would like to open up a general conversation regarding the meeting times of the Agency. The Board received a letter from the Environmental Committee requesting that the Agency change their meeting times to 5:00pm. Leon is against it, noting that it will cost the Agency approximately \$4,000 per year to have staff stay later.

Charles Landi moved to bring the discussion to the floor and Dominic Tagliaferro seconded it. Charles Landi read the letter and called it for a vote, stating that he believes it is a call from the Agency to show transparency. Al Teetsel recommends trying it for 6 months (beginning in April, 2013) with hopes that the general public, environmental committee and any others that are interested in what the Agency has to discuss attend and display the need for the meeting being later.

Motion to change the meeting time of the Board to 5:00pm for a 6 month time period, beginning with the April 2013 meeting was moved by Charles Landi and seconded by Dominic Tagliaferro. Four in favor. One opposed (Smith).

Opened the Bids for the leachate tanks today and those bids will be reviewed and will be ready for the Board Meeting in April.

Also, Tim Rose told the board that a gentleman for the Office of Emergency Management contacted him today and he is coming in to review the site and paperwork for FEMA on April 3, 2013. It's all part of the process from Hurricane Irene to get reimbursement.

Charles Landi asked about the discussions for Oneida Herkimer tour for the Legislators. Tim contacted the Executive Director of the facility and a tour will be scheduled.

NEW BUSINESS

Charles Landi noted that the last two contract meetings with the Local 445 were cancelled and we have a meeting scheduled for Thursday at 3:00pm. Nothing has changed as far as what is on the table. Anticipating they are going to come back to us with a new proposal.

MOTION to ADJOURN the March 18, 2013 Regular Board Meeting was made by Leon Smith and seconded by Al Teetsel at 4:45pm.

AYES 5 **NAYS** 0

The above transcribed Minutes of the March 18, 2013 Regular Board Meeting were **UNANIMOUSLY APPROVED** by the Board.

Date: April 15, 2013