

ULSTER COUNTY RESOURCE RECOVERY AGENCY

MINUTES OF THE REGULAR BOARD MEETING

JANUARY 28, 2015

The Ulster County Resource Recovery Agency held a Regular Board Meeting on January 28, 2015, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:07 pm.

The following Board members were present: Chairman Leon Smith (absent); Vice Chairman Catherine Nilsen (absent); Treasurer Charles Landi; Member Dominic Tagliaferro and Member David Gordon.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Michelle Bergkamp; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

No one from the public was present.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Charles Landi opened the meeting up for Public Comment.

There was no Public Comment.

CHAIRMAN'S COMMENTS (Leon Smith absent, Charles Landi sitting Chairman)

Charles Landi commented about the report that was received from the auditors Sickler, Torchia, Allen & Churchill. He stated he was impressed on the surveillance taken at the scalehouses by the auditors. He stated that their final comment on the report was about installing cameras which would only add another level of security and he believes this is a good idea.

David Gordon wanted to know if the auditors found anything. Charles Landi stated no.

Charlie Whittaker stated there is a lot of benefits of having cameras up.

The discussion ended with Charles Landi asking Tim Rose to find out if we can piggyback off the County and to start getting prices on surveillance cameras and swipe cards for fuel depot.

APPROVAL OF MINUTES

The Minutes of the December 22, 2014 Regular Board Meeting were moved by Dominic Tagliaferro and seconded by David Gordon. 3 in favor. None opposed. 2 absent (Smith & Nilsen).

The Minutes of the January 2, 2015 Organizational Meeting were moved by Dominic Tagliaferro and seconded by Charles Landi. 3 in favor. None opposed. 2 absent (Smith & Nilsen).

COMMUNICATIONS AND ANNOUNCEMENTS

A Regular Board Meeting has been scheduled for Wednesday, February 25, 2015 at 5:00 pm.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling and Leachate Collection reports.

MSW

Tim Rose stated that MSW target tons were 120,000 for the year and we received 118,898 and he stated Tim DeGraff made a good prediction, it's only 1 % off of the budget.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year for the total tons of the year. Last year for commingle we did 1,575 tons and this year we were just short of 700; glass was 582 tons and this year it is 592; mixed news was down slightly from 1,876 tons to 1,568 this year; Single stream was 4,727 tons and now it is up to 5,945; OCC was 3,088 tons last year and dropped down to 2,324 this year.

COMMODITY REPORT

Tim Rose noted the commodity report is in the Board packet. This shows who we sold what to and the prices.

Dominic Tagliafierro moved. David Gordon seconded. 3 in favor. None opposed. 2 absent (Smith & Nilsen).

LEACHATE COLLECTION

Tim Rose noted that the total for last year 2013 was 1,905,500 gallons out of Ulster and this year the total was 1,867,500 gallons out of Ulster and 1,501,500 gallons out of New Paltz for 2013 and this year it was 1,382,000 gallons for 2014.

RECYCLING PROGRAM UPDATE

Michelle gave the Board a packet of all her updates.

In the packet was a copy of a letter that was distributed which included the Ulster County Annual Recycling and Solid Waste report form for recyclables and solid waste generated in Ulster County. Michelle stated that the annual tonnages for both MSW and recyclables are requested from 250+ entities consisting of vendors/businesses, haulers and town transfer stations. The Agency is currently compiling the data as it is received from the required entities and will be submitted in a final report to the NYSDEC which is due by the end of March.

The Household Hazardous Waste Collection dates have been set for the third Saturday of the months of April, July and October. The location for the July event has not been determined yet. She stated it

has been successful at the DEC in New Paltz and it's a good partnership so might want to continue there.

NYSAR³ has appointed Michelle as the Legislative Committee Chair for 2015. Michelle stated that NYSAR³ has a lot of things on the horizon and they are doing a lot of legislative work especially regarding materials like paint, textiles, and other difficult to recycle materials.

She passed around a draft of the new updated recycling and composting education brochures.

She stated that Spring is the time when a lot of events start happening. She stated that we provide Clear Stream Recycling containers that can be borrowed for community events. She created a dedicated area on the website with information dedicated to event recycling for large community events and containers can also be reserved on the site.

Charles Landi asked when and where the NYSAR³ meets. Michelle stated three times a year, one time in March which is the annual planning meeting, one time in May which is the Federation Conference and one time in November at the NYSAR³ Annual Recycling Conference.

FINANCIAL MATTERS

Tim DeGraff presented the Treasurer's Report. Overall, 2014 was a really good year. December included two adjustments from prior months that related to insurance recoveries. The first adjustment was for a door that needed to be replaced because it was damaged by a hauler. The door was repaired, the Agency paid the Vendor, and the hauler's insurance company reimbursed the Agency. The second adjustment was for a lightning strike at our New Paltz scalehouse which destroyed the server and the battery back-up. We filed a claim with our insurance company and were reimbursed. The door was \$10,628 and the server/back-up battery was about \$9,000, which is recorded in Miscellaneous Revenues line. The offsets were booked to Administration Expense and Transfer Station Expense lines. He stated it needed to be listed that way or he would be understating expenses and revenues. Personnel expense was \$321,938 because we had three payrolls expensed in December 2014. CLF Monitoring and Maintenance is \$15,729 because had to install alarm floats for the New Paltz leachate tanks which is required by the NYSDEC. For the month, we had positive net revenues of \$131,291. Sales of recyclables last year were \$798,012, this year, down to \$600,216. Even though markets were high in 2014, the switch to single stream has had a negative impact on the Agency. Insurance last year was \$391,268 and this year was \$302,089. \$60,000 of the difference was for a prior year accrual of a Workers' Compensation assessment. The remaining difference of \$30,000 was due to a premium decrease. Fuel costs were down \$237,890 due to a reduction in fuel prices and a switch by our hauler to 53 foot trailers. Our year-to-date fund deficit was \$25,225, we budgeted that we would have a positive we have about \$55,000. He stated that we didn't touch any of the budgeted reserve transfers of \$200,000 so you could add \$200,000 to the negative \$25,000 to give you a positive \$175,000. He said we actually beat the budget.

David Gordon wanted to know if we lost any information on the server that was destroyed. Tim DeGraff stated no, and that everything is backed up at different locations on and off site.

Charles Landi made a motion to approve the December 2014 Treasurer's Report, Dominic Tagliafierro moved and David Gordon seconded. 3 in favor. None opposed. 2 absent (Smith & Nilsen).

MRF COST CENTER ANALYSIS

Tim DeGraff stated total revenue for the month of December was \$47,426, three payrolls affected this month in particular. Our net income for the month before depreciation was \$2,559 and our net loss after depreciation was \$8,476. For the year-to-date, our net income before depreciation was \$142,714 and after depreciation was \$10,294.

ADMINISTRATIVE MATTERS

NONE

OLD BUSINESS

Charles Landi wanted to know how the time clocks are working out with the Administrative staff and Tim Rose stated there are no issues.

NEW BUSINESS

Tim Rose passed around a flyer he received from Central Hudson regarding LED exterior lighting. He stated that Central Hudson is willing to pay up to 70% of the cost to replace exterior lighting with LED lights. Central Hudson's subcontractor Lime Energy came in and went around to all the buildings in Kingston and New Paltz. Lime Energy stated that under the program 32% for Ulster and 52% for New Paltz will be covered under the program. Tim stated they use a formula to decide percentage and costs. The total cost for both facilities would be approximately \$34,000 out of pocket. Ulster will be a 27 month pay back and New Paltz will be 55 month pay back to break even. He stated that the overall savings in Ulster would be 82.8 % less energy and the approximate cost is \$23,520; and New Paltz overall savings would be 85.8 % less energy and the approximate cost is \$10,634. Tim believes this a great project and is good for the environment.

There was a brief discussion about the program, how the City of Kingston did a similar project, and about getting some other estimates.

The Board Members present decided that the proposal with Central Hudson allowing Lime Energy to replace all exterior lights to LED for approximately \$34,000.00 is a good project and Tim Rose should move forward.

MOTION to go into Executive Session was made at 6:03 PM to discuss litigation issues with the Town Services Agreements and to discuss collective bargaining grievances was made by Dominic Tagliafierro and seconded by David Gordon. 3 in favor. None opposed. 2 absent (Smith & Nilsen).

MOTION TO COME OUT OF EXECUTIVE SESSION AT 6:49 PM WAS APPROVED BY THE BOARD.

The Board authorized Tim Rose to proceed with shutting down, as he sees fit, the Towns that are abusing the safety issues pertaining to the roll off boxes and to take whatever immediate action that he deems necessary to protect the safety of the Agency's personnel. David Gordon moved authorizing Tim Rose to proceed with shutting down the Towns that are abusing safety issues and to protect the safety of the Agency's personnel and it was seconded by Dominic Tagliafierro. 3 in favor. None opposed. 2 absent (Smith & Nilsen).

The Board also authorized Tim Rose and the staff to take whatever measures are necessary to fully document whatever they deem important for the survival of the Agency. David Gordon moved and it was seconded by Dominic Tagliafierro. 3 in favor. None opposed. 2 absent. (Smith & Nilsen).

MOTION to go into Executive Session was made at 6:50 PM to discuss collective bargaining grievances was made by Dominic Tagliafierro and it was seconded by David Gordon. 3 in favor. None opposed. 2 absent (Smith & Nilsen).

MOTION TO COME OUT OF EXECUTIVE SESSION AT 6:57 PM WAS APPROVED BY THE BOARD.

MOTION to ADJOURN the January 28, 2015, Regular Board Meeting at 6:57 pm was made by Dominic Tagliafierro and seconded by David Gordon. 3 in favor. None opposed. 2 absent (Smith & Nilsen).

The above transcribed Minutes of the January 28, 2015, Regular Board Meeting were moved by Charles Landi and seconded by David Gordon. Three in favor. 0 opposed. Two absent. (Smith/Tagliafierro). The Minutes were APPROVED by the Board.

Date: February 25, 2015