

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
MINUTES OF THE REGULAR BOARD MEETING  
January 17, 2012**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on January 17, 2012 at 999 Flatbush Avenue, Town of Ulster, NY.

The proceedings were convened at 4: 45 pm, immediately after the conclusion of the 2012 Annual Meeting.

The following Board members were present: Chairman Leon Smith, Vice Chairman Dennis Helm, and Treasurer Al Teetsel. Member Catherine Nilsen joined the meeting as indicated below. There is one vacancy.

Also present were: Tim Rose, Executive Director; Counsel/ Secretary Steve Wing, Controller Tim DeGraff, Recycling Coordinator Michelle Bergkamp and Acting Director of Operations and Safety Charlie Whittaker.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES**

The minutes of the regular meeting held on December 19, 2011 were approved.

**COMMUNICATIONS & ANNOUNCEMENTS**

Determination of the regular Board Meeting day and time was deferred pending Member Catherine Nilsen's arrival.

**GENERAL REPORTS**

Tim Rose gave the MSW, recycling and leachate tonnage reports. We exceeded our projected tonnages of sludge and solid waste, and 1251.87 tons of recyclable material (approximately 476.36 tons less than December 2010). 552 tons of single stream recycling was received. The annual recycling amount is actually less than last year. Michelle Bergman collects the information on the generation of all recyclable materials. 112,000 gallons of leachate were collected at the Ulster CLF in December, 2011, and 189,000 gallons were collected at the New Paltz CLF, approximately 15,000 gallons more than the amount of leachate processed in December 2011.

The MRF profit and loss statement was discussed. Net income was \$36,745 after depreciation in December, 2011.

Catherine Nilsen arrived at the meeting at 5:10 PM.

The Board determined to hold its regular board meetings in 2012 on the third Monday of the month at 3:30 pm. However, because of the President's Day holiday, the next Regular Meeting of the Board was scheduled for Tuesday, February 21, 2012 at 3:30 PM.

The recycling program update and Solid Waste Management Plan update were presented by Michelle Bergkamp.

**Electronics Recycling Program Update** - Beginning January 1, 2012, with the exception of individual and household consumers, all other NYS consumers including businesses, private or public corporations, not for profit corporations and government entities, etc. may not dispose of, or place for collection intended for disposal, electronic waste (such as computers, computer peripherals, televisions, small scale servers, and small electronic equipment, etc.) at a solid waste management facility in the state. Beginning January 1, 2015, this disposal ban will apply to all persons in the state, including individual and household consumers. The Agency distributed letters to all haulers using our facility informing them of the disposal ban. The Agency is also required to post signage of the electronics disposal ban at our transfer stations. The draft design for the sign has been completed and will be in production shortly upon Agency approval.

**Food Waste Composting Pilot Project Update** - Received a written proposal from Peter Moon, P.E. (President and Principal Engineer with O2Compost) for developing a food waste composting pilot project at the UCRRA facility. Proposal contains a project budget estimate, project understanding/description and scope of services for the food waste compost pilot project using the aerated static pile composting method. Tim Rose and Michelle Bergkamp visited OCRRA's composting facility for a site tour on Wednesday, January 11. Michelle conducted a presentation for the board that included a project overview using photos taken at the facility.

**Annual Recycling and MSW Report Update** - The Ulster County Annual Recycling and Solid Waste report form for recyclables and solid waste generated in Ulster County will be used to collect data for the reporting year 2011. A revised reporting form was created for the 2011 year and is now available electronically on the Agency website, [www.ucrra.org](http://www.ucrra.org). Annual tonnages are requested from about 200 entities consisting of vendors/businesses, haulers and town transfer stations. This information is necessary to determine the recycling rate for Ulster County. The information gathered from completed forms is compiled and calculated for the state mandated Annual Recycling Report and submitted to the New York State Department of Environmental Conservation.

## **FINANCIAL MATTERS**

Tim DeGraff presented the Treasurer's Report for December, 2011. More tons of solid waste (approximately 4,000) were received than were budgeted. The sale of recyclables is trending down, but the OCC price was up. The Agency had net operating revenues of \$1,474,524 for 2011. The fund balance for the year was positive – but only \$9,836 but less than 2010 by approximately \$402,000. Accruals were booked in December, so this drove the figures down. The report shows that our finances are on line with projections.

Tim DeGraff reviewed the annual financial impacts on the operating budget.

The Board approved the Treasurer's Report.

### **ADMINISTRATIVE MATTERS**

#### **Resolution No. 2243 re: Amendment of Agency Procurement Policy;**

Moved by Leon Smith, Seconded by Dennis Helm.

Steve Wing explained that this amendment would raise the limits for purchases and public works to comport with increases in the General Municipal Law.

Vote: 4 in favor, 0 opposed.

### **OLD BUSINESS**

Tim Rose said the oil water separator project is done and DEC has accepted the result. A prior company had failed to fix the problem, and has agreed to reduce the amount of their bill. The secondary containment project is also finished and a completion report is going to DEC. The New Paltz scale project is almost finished, it should be completed in February. Additional testing will occur in January on the leachate project at New Paltz. DEC said substantive review of the Ulster Transfer station permit modification is finished, and it has been sent over to the permits division for processing. Recycling enforcement program is almost finished and will be sent to the Board.

### **NEW BUSINESS**

Leon Smith stated that the Agency would have a presentation on the organics program at its March meeting.

### **EXECUTIVE SESSION**

**Motion** to enter Executive Session re: Personal and salary history of a particular employee and negotiations under the Taylor Law was made by Leon Smith and seconded by Al Teetsel.

Ayes 4 Nays 0 Absent 0 Time 6:09 PM.

**Motion** to enter into Regular Session was made by Al Teetsel and seconded by Dennis Helm.

Ayes 4 Nays 0 Absent 0 . Time 6:47 PM.

**ADJOURN**

**Motion** to Adjourn the Regular meeting was:

**Moved** by: Moved by Al Teetsel and Seconded by Dennis Helm.

**VOTE:** Ayes 4 Nays 0

**ADJOURNED 6:47 PM**

The above transcribed Minutes of the January 17, 2012 Regular Meeting were  
**UNANIMOUSLY APPROVED** by the Board.

Date: February 21, 2012

Executive Session Minutes are kept by the Secretary in a separate, confidential file.