

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
February 21, 2012**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on February 21, 2012 at 999 Flatbush Avenue, Town of Ulster, NY.

The proceedings were convened at 3: 30 pm.

The following Board members were present: Vice Chairman Dennis Helm, Treasurer Al Teetsel, and Member Catherine Nilsen. Chairman Leon Smith was absent. There is one vacancy.

Also present were: Tim Rose, Executive Director; Counsel/ Secretary Steve Wing, Controller Tim DeGraff, Recycling Coordinator Michelle Bergkamp and Acting Director of Operations and Safety Charlie Whittaker.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

The minutes of the regular meeting held on January 17, 2012 and the minutes of the annual meeting held on January 17, 2012 were approved.

COMMUNICATIONS & ANNOUNCEMENTS

The next regular meeting is scheduled for Monday, March 19, 2012 at 3:30 pm.

GENERAL REPORTS

Tim Rose gave the MSW, recycling and leachate tonnage reports. We exceeded our projected tonnages of sludge and solid waste for January 2012, as we received 10, 120 tons of MSW and 117 tons of sludge, besting January 2011 by 780 and 65 tons, respectively. 1171.01 tons of recyclable material (305.80 tons less than January 2011). 447.04 tons of single stream recycling was received. 119,000 gallons of leachate were collected at the Ulster CLF in January, 2012, and 182,000 gallons were collected at the New Paltz CLF.

The recycling program update was presented by Michelle Bergkamp.

Electronics Recycling Program Update – 78,661 lbs. of electronics (reporting year - 2011) has been collected through the Agency's efforts at the Household Hazardous Waste, Pharmaceutical Waste and Electronics Collection events and at the permanent collection area at the Agency's facility in Kingston. Transfer station signage informing the public of the electronics disposal ban will be sited on the transfer station buildings (Ulster and New Paltz) by the end of the week. Per

the NYS Electronic *Equipment Recycling and Reuse* Act, beginning January 1, 2012, with the exception of individual and household consumers, all other NYS consumers including businesses, private or public corporations, not for profit corporations and government entities, etc. may not dispose of, or place for collection intended for disposal, electronic waste (such as computers, computer peripherals, televisions, small scale servers, and small electronic equipment, etc.) at a solid waste management facility in the state.

Food Waste Composting Pilot Project Update – A final draft business plan for the Food Waste Composting Pilot Project is almost complete. UCRRA board members will receive the draft copy by email for review. Any comments/questions will be discussed at the board meeting in March. The business plan provides information on food waste collection, diversion opportunities, composting operations, marketing plan and financial requirements for incorporating food waste into the Agency's existing yard waste composting operation at the site in Kingston. Currently, there are no large-scale facilities in Ulster County that actively compost post-consumer food waste or co-compost food and yard waste. Nationwide, food waste accounts for an estimated 12.5 percent of the municipal solid waste stream, according to the EPA. At a time when many recycling programs have hit a plateau, food waste is the next segment of the solid waste stream to be tapped for diversion. The Agency plans to implement the composting pilot study to gather more data on the logistics and effects of an organics diversion program. The Agency will accept food waste from large quantity generators in Ulster County and surrounding areas. The extended aerated static pile method of composting is the technology chosen by the Agency to conduct the food waste composting pilot program.

FREE Household Hazardous Waste, Pharmaceutical Waste and Electronics Collection Event

Reminder: The next collection event will be held on Saturday, April 28 at the Agency facility in Kingston. Registration for this event is required. Ulster County households can register on the Agency website at www.ucrra.org. The Household Hazardous Waste Collection Event, which is partially funded by the New York State Department of Environmental Conservation, was created to bring hazardous waste disposal services into the community and to provide a drop off location for Ulster County residents. By offering alternatives for the safe disposal of household hazardous waste, Ulster County is taking a proactive role in protecting the environment by preventing these items from ending up in landfills or contaminating water sources and wastewater treatment plants.

Ulster County Resource Recovery Agency Recycling Billboard Contest

All students in Ulster County public and private schools are invited to showcase their artistic talent and their commitment to the environment by participating in the EARTH DAY recycling billboard contest sponsored by the Ulster County Resource Recovery Agency. On April 22nd, more than one billion people around the globe will participate in Earth Day 2012 and help *Mobilize the Earth*. People of all nationalities and backgrounds will voice their appreciation for the planet and demand its protection. Together we will stand united for a sustainable future. Let's help to raise public awareness about environmental issues by having students create artwork that will be seen by many people every day.

Deadline for entry: **Friday, April 13, 2012**. One (1) winner (grades K-5) and one (1) winner (grades 6-12) will receive a recycled-content frame for their artwork. Their artwork will be on display at the UCRRA Main Office and posted on the Agency website, www.ucrra.org. In

addition, the winner will receive the honor of having his/her artwork on display as a roadside billboard in Ulster County for a three-month term. The winner will be recognized by the Ulster County Resource Recovery Agency during Earth week at their school. The winner will receive a special gift manufactured with recycled-content. The school(s) of the winning entry will receive a Garden Gourmet compost bin to support their composting efforts.

A discussion on the engineering services for the organics pilot program ensued. Dennis Helm was of the opinion that proposals from other engineers would be appropriate. Tim Rose said that the Agency will review the availability of alternatives.

FINANCIAL MATTERS

Tim DeGraff presented the Treasurer's Report for 2011 and explained that he charged certain personnel costs (\$58,500.00) and an audit adjustment for worker's compensation (\$46,400.00) in the 2011 treasurer's report. Other small changes were reflected. He then presented the January, 2012 Treasurer's Report. 780 more tons of solid waste were received than were budgeted. Tim DeGraff reviewed certain other issues. The Agency had net operating revenues of \$80,582 for January 2012, better than last the same month last year.

The MRF P&L statement shows a net revenue of \$74,532 in January, 2012.

The Board approved the Treasurer's Reports.

Resolution No. 2244 re: Authorizing Transfer of Excess Investment Earnings in the Debt Service Fund;

Moved by Dennis Helm, Seconded by Al Teetsel.

Tim DeGraff explained that this resolution implements the 2012 Agency Budget provision relating to the debt service payment due March 1, 2012. Excess earnings remain in the account, even after the proposed transfer.

Vote: 3 in favor, 0 opposed, 1 Absent (Smith), 1 Vacancy.

Resolution No. 2245 re: Authorizing Transfer from Operating Reserve Account for Debt Service Payment;

Moved by Dennis Helm, Seconded by Catherine Nilsen.

Tim DeGraff explained that this resolution also provides funds for the debt service payment due March 1, 2012.

Vote: 3 in favor, 0 opposed, 1 Absent (Smith), 1 Vacancy.

Resolution No. 2246 re: Payment of Requisition No. 106 – Marathon Equipment – Bond Redemption and Improvement Fund (BRIF);

Moved by Dennis Helm, Seconded by Al Teetsel.

Tim DeGraff described the above resolution which appropriates money to pay the previously authorized purchase.

Vote: 3 in favor, 0 opposed, 1 Absent (Smith), 1 Vacancy.

Resolution No. 2247 re: Payment of Requisition No. 107 – Secondary Containment Project – 2006 Construction Fund ;

Moved by Dennis Helm, Seconded by Catherine Nilsen.

Tim DeGraff described the above resolution which appropriates money to pay for the previously authorized project, which is completed.

Vote: 3 in favor, 0 opposed, 1 Absent (Smith), 1 Vacancy.

Resolution No. 2248 re: Payment of Requisition No. 108 – New Paltz Scale Replacement-Bond Redemption and Improvement Fund (BRIF) and 2006 Construction Fund;

Moved by Dennis Helm, Seconded by Catherine Nilsen.

Tim DeGraff described the above resolution which appropriates money to pay for a portion of the previously authorized project. Partial payment will be made to the contractor and the engineering firm.

Vote: 3 in favor, 0 opposed, 1 Absent (Smith), 1 Vacancy.

ADMINISTRATIVE MATTERS

Tim Rose explained status of the FEMA reimbursements from the towns. We are working with them to close out their projects.

Modification to the Ulster Transfer Station permit is moving along at DEC.

An Environmental Capital representative will be here at the March meeting to discuss bonding issues.

Tim Rose discussed the potential use of in place materials to make repairs at the closed Town of Ulster Consolidation Landfill. This would reduce the costs of the project, which is subject to FEMA reimbursement.

OLD BUSINESS

The Environmental, Energy and Technology Committee met at the Agency offices recently and the Legislative members toured the facilities.

EXECUTIVE SESSION

Motion to enter Executive Session re: Negotiations under the Taylor Law was made by Al Teetsel and seconded by Catherine Nilsen.

Ayes 3 Nays 0 Absent 1(Smith) Time 4:30 PM.

Motion to enter into Regular Session was made by Al Teetsel and seconded by Catherine Nilsen.

Ayes 3 Nays 0 Absent 1 (Smith). Time 4:43 PM.

ADJOURN

Motion to Adjourn the Regular meeting was:

Moved by: Moved by Al Teetsel and Seconded by Catherine Nilsen.

VOTE: Ayes 3 Nays 0 Absent 1(Smith)

ADJOURNED 4:46 PM

The above transcribed Minutes of the February 21, 2012 Regular Meeting were **UNANIMOUSLY APPROVED** by the Board.

Date: March 19, 2012

Executive Session Minutes are kept by the Secretary in a separate, confidential file.