

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
December 17, 2012**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on December 17, 2012 at 999 Flatbush Avenue, Town of Ulster, NY.

The proceedings were convened at 3:30 pm.

The following Board members were present: Chairman Leon Smith, Vice Chairman Dennis Helm, Treasurer Al Teetsel and Members Catherine Nilsen and Charles Landi.

Also present were: Tim Rose, Executive Director; Counsel/ Secretary Steve Wing, Controller Tim DeGraff, Recycling Coordinator Michelle Bergkamp and Director of Operations and Safety Charles Whittaker, Associate Counsel Ken Gilligan and Executive Secretary, Kelly Utter.

PUBLIC COMMENT

Katherine Beinkafner spoke about the State Comptroller's report.

CHAIRMAN'S COMMENTS

Chairman Smith spoke about a letter from Legislator Gerentine regarding the Comptroller's report. Members are invited to appear before the Ways & Means Committee on Tuesday.

APPROVAL OF MINUTES

The minutes of the regular meeting held on November 19, 2012 and the minutes of the special meeting held on December 5, 2012 were approved.

COMMUNICATIONS & ANNOUNCEMENTS

The next regular meeting is scheduled for Thursday, January 17, 2013 at 3:30 pm. It will be preceded immediately by the 2013 Annual Meeting.

A special meeting is being held on Friday, December 21, 2012 to review or vote on the MSW Hauler bids.

GENERAL REPORTS

Tim Rose gave the MSW and recycling tonnage reports and the leachate collection report. The Agency received 540 tons less than the projected tonnage of solid waste for November, 2012. We received 185 tons of sludge, 15 tons more than projected. 973.57 tons of recyclable material was received at the MRF in November, 2012. Tim gave the recycling commodity report. The Board discussed the content of the report, which makes transparent the sale of recyclable

materials. With regard to leachate collection, 70,000 gallons of leachate were collected at the Ulster CLF in November, 2012, and 133,000 gallons were collected at the New Paltz CLF.

Michelle Bergkamp gave the recycling program update. The 2013 Sharps Program Calendar is now available - Home generated medical waste is only a small fraction of Ulster County's waste stream but represents a large potential danger to residents and small children.

In Ulster County, the health facilities have coordinated a pre-scheduled collection program with the Agency. In addition, all of the participating facilities and pharmacies have agreed to distribute free *SHARPS* containers, which have been generously donated by Becton-Dickinson, a medical supply manufacturer. The *SHARPS* collection calendar is distributed to health care facilities, pharmacies and residents through a mailing list maintained by the Agency. The updated calendar is also available on the Agency website.

78,661 lbs. of electronics (reporting year - 2011) has been collected through the Agency's efforts at the Household Hazardous Waste, Pharmaceutical Waste and Electronics Collection events and at the permanent collection area at the Agency's facility in Kingston. To date, (reporting year 2012) 333,100 lbs. of electronics has been collected. By making electronics recycling collections more accessible to the public, more electronics have been recycled.

The Ulster County Annual Recycling and Solid Waste report form for recyclables and solid waste generated in Ulster County will be used to collect data for the reporting year 2012. A revised reporting form was created for the 2012 year and will be available electronically on the Agency website in January. Annual tonnages for both MSW and recyclables are requested from 250+ entities consisting of vendors/businesses, haulers and town transfer stations. This information is necessary to determine the recycling rate for Ulster County. The information gathered from completed forms is calculated for the state mandated Annual Recycling Report and submitted to the NYSDEC.

A new composting brochure, in addition to our existing composting guide is being created for distribution to the business community. A composting billboard will be seen in the City of Kingston in January that reads "Ulster County throws over 40 million lbs. of food waste in the landfill each year". An updated recycling brochure detailing recycling instructions and acceptable materials is also being developed for distribution in January. New, updated recycling and composting bin labels will be available at that time as well.

FINANCIAL MATTERS

Tim DeGraff presented again the Treasurer's Report for October; one number was changed. The report was approved. The November 2012 report shows less revenues and expenses. The year to date Fund Balance is \$239,868. Since the November Report contains estimates it cannot be approved until next month.

The MRF Profit & Loss statement shows a net income of \$13.80 for November, 2012.

Resolution No. 2271 – Payment of Requisition No. 111 – New Paltz Scale Replacement – Bond Redemption and Improvement Fund (BRIF) and 2006 Construction Fund

Tim DeGraff explained that the transaction was delayed for financial reasons.

Resolution No. 2271 was **MOVED** to the floor by Leon Smith and seconded by Dennis Helm.

Five in favor. None opposed.

ADMINISTRATIVE MATTERS

Resolution No. 2272 – Approving Position Statement;

This Resolution was **MOVED** to the floor by Leon Smith and seconded by Dennis Helm.

Tim Rose described the nature of the position – to assist the Executive Director and to handle the permitting and compliance of the Agency as well as enforcing the compliance with the new flow control law.

Five in favor. None opposed.

Resolution No. 2273 – Approving Amendment to Personnel Plan;

This Resolution was **MOVED** to the floor by Leon Smith and seconded by Dennis Helm.

Tim Rose explained to the Board that the change was to stipulate that all employees hired after August 31, 2012 shall contribute 3% to the monthly cost of the health insurance.

Five in favor. None opposed.

Resolution No. 2274 – Recognizing the Service of Dennis V. Helm and Stephen J. Wing, Esq.;

This Resolution was **MOVED** to the floor by Leon Smith and seconded by Al Teetsel.

This Resolution commends and thanks Dennis V. Helm for his numerous years of service to the Agency as a Board Member and later as its Vice Chairman and Chairman. This Resolution also commends and thanks Stephen J. Wing, Esq. for his continuous, dedicated and invaluable service to the Agency, its Board Members and fellow employees from December, 1987 to December, 2012. Best wishes on his retirement.

Five in favor. None opposed.

Resolution No. 2275 – Authorizing and Approving 2013 Tipping Fees and Other Charges;

This Resolution was **MOVED** to the floor by Leon Smith and seconded by Dennis Helm.

Tim Rose reviewed the fee schedule. Tim Rose also said the general tipping fee will be \$100.00 per ton in 2013. An Amendment made to make the prices effective February 1, 2013 was moved

by Leon Smith and seconded by Dennis Helm. Approved 5-0. Vote on the amended resolution
Five in favor. None opposed.

Resolution No. 2276 – Authorizing and Approving Award of Sewage Sludge Disposal Contract;

Resolution No. 2276 was **MOVED** to the floor by Leon Smith and seconded by Dennis Helm.

Tim Rose discussed the opening of the bids today. The low bidder, Capital Region Landfills, Inc., is also the closest facility to the Agency.

Five in favor. None opposed.

Resolution No. 2277 – Authorizing and Approving Agreement for Electronics Recycling Services;

Resolution No. 2277 was **MOVED** to the floor by Leon Smith and seconded by Dennis Helm.

Michelle Bergkamp sent 4 proposals out for the recycling of electronics. The agreement is for one year. The Agency will receive \$0.03 per pound in revenue. The successful proposer, Rochester Computer Recycling & Recovery, LLC d/b/a Regional computer Recycling & Recovery, has all necessary certifications to operate in New York State.

Five in favor. None opposed.

Resolution No. 2278 – Authorizing Filing of HHW Grant Application;

Resolution No. 2278 was **MOVED** to the floor by Leon Smith and seconded by Dennis Helm.

Michelle Bergkamp explained that this is an annual application to the DEC for reimbursement.

Five in favor. None opposed.

OLD BUSINESS

The Chairman asked whether an additional response to the OSC Audit is required or necessary. Charles Landi proposed a resolution to replace our procurement policy with the County's. Management will review the matter and there will be a decision made next month.

Tim Rose spoke about the status of major projects.

SWMP plan update is being reviewed by DEC Albany. Tim Rose and Michelle Bergkamp met informally with the DEC recently. The update must be changed to reflect flow control.

NEW BUSINESS

Tim Rose reported that Grinches absconded with two trees from the Agency's natural screen at the Ulster Site. The local constabulary will not collect DNA from the tree stumps, nor will they pursue rumors that a plump, white-bearded man in a red suit was observed near the scene of the crime.

Tim Rose reported to the Board that it was discovered that two trees had been removed from the Agency's natural screen at the Ulster Site. The Ulster Police were contacted and it was determined that there was not enough evidence to find out who had stolen the trees. It was apparent that they accessed the trees from the Route 209 side of the property.

EXECUTIVE SESSION

Motion to enter Executive Session re: Review negotiations under the Taylor Law was made by Al Teetsel and Charles Landi.

Ayes 5 Nays 0 Time 5:00 PM.

Motion to enter into Regular Session was made by Al Teetsel and seconded by Charles Landi

Ayes 5 Nays 0 Absent Time 5:25 PM.

ADJOURN

Motion to Adjourn the Regular Meeting in honor of Dennis Helm and Stephen Wing was:

Moved by: Al Teetsel and seconded by Charles Landi.

VOTE: Ayes 5 Nays 0 Absent 0

ADJOURNED 5:26 PM

The above transcribed Minutes of the December 17, 2012 Regular Meeting were
UNANIMOUSLY APPROVED by the Board.

Date: January 24, 2013

Executive Session Minutes are maintained by the Secretary in a confidential file.