

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
on October 15, 2007**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on October 15, 2007 at 999 Flatbush Avenue, Kingston, NY.

Roll Call for the Regular Board Meeting was at 3:00pm.

The following Board members were present: Dennis Helm, Arnold Bernardini and Don DeBrosky. Michelle Rodden was absent.

Also present were: Michael Bemis, Executive Director; Timothy DeGraff, CPA, Agency Controller; Stephen Wing, Esq., Agency Counsel and Secretary; and Charles Whittaker, Material Recovery Facility and Transportation Manager.

PUBLIC COMMENT – No Public Comment was received.

APPROVAL OF MINUTES

The Minutes of the September 19, 2007 Regular Board Meeting were **unanimously approved** by the Board. Three in favor. None opposed. One Absent (Rodden). One vacancy.

COMMUNICATIONS & ANNOUNCEMENTS

Next Regular Monthly Business Meeting will be held on Wednesday, November 21, 2007 at 3:00pm.

GENERAL REPORTS

The Board received and reviewed the MSW Tonnage Report, the Recycling Tonnage Report and the Leachate Collection Report for January through September, 2007.

Mike Bemis presented the reports. September tonnage report showed we were on schedule for the month, although still behind for the year. Recycling report – we have asked the towns to separate out their glass to save wear and tear on the MRF. They are complying. We have provided the last of the new boxes. There has been consistent pricing for commodities. The leachate report shows a small amount of leachate because of the dry weather. All mechanical devices are functioning.

FINANCIAL MATTERS

Tim DeGraff reviewed the Treasurer's report. We should be seeing a decrease in Seneca Meadows costs as we are over 70,000 tons minimum. Administrative fees are down. All debt service payments have been paid for the year. Balance is negative \$27,581. Mike Bemis indicated that certain major fees and expenses are being accrued on a monthly basis that were

previously recorded on the Treasurers Report in one lump sum.

Resolution No. 2079 - Re: Approval of 2008 Agency Budget and Municipal Tipping Fee of \$86.00 Per Ton:

This Resolution authorizes and approves the Agency's 2007 Budget and Municipal Tipping Fee of \$86.00 Per Ton. A Public Hearing was held on October 9, 2007 in which no public were in attendance.

Resolution No. 2079 was **MOVED** to the floor by Dennis Helm and seconded by Arnold Bernardini. Three in favor. None opposed. One absent. (Rodden) One vacancy.

Board Notification - \$24,933.76 NYS DEC HHW Grant Received for 2006 Collection Events:

Tim DeGraff spoke about the receipt of this grant, which was for reimbursement of the cost of 2006 events.

ADMINISTRATIVE MATTERS

Resolution No. 2080 - Re: Authorization to Procure Ulster Site Paving:

This resolution authorizes and approves the procurement of Arold Paving Co., Inc. to perform grading and paving at the Town of Ulster site for scale approach ramps, street repair and speed bump installation for the amount of \$17,310 to be paid for from the 2006 Construction Fund in the Capital Fund.

Resolution No. 2080 was **MOVED** to the floor by Dennis Helm and seconded by Don DeBrosky.

Mike Bemis discussed the bids received from Arold Paving and BTM. The Arold Paving bid was two thousand dollars lower. Members Arnold Bernardini and Don DeBrosky questioned the description of the work regarding the base course. The Agency should be sure that the proper base work is included in the project. Mike Bemis said the Agency will assign someone to watch the project closely. Charlie Whittaker reported that the sub-grade material is all stone. All agreed that the project should proceed.

Three in favor. None opposed. One absent. (Rodden) One vacancy.

Board Notification - Re: Household Hazardous Waste Collection Day, Saturday, November 10, 2007:

Mike reviewed the application process and commended the procedural and advertising work done by Kelly. Charlie Whittaker is in charge of this collection which DEC has approved Care Environmental as the HHW contractor and Advanced Recovery as the Electronics Recycling contractor. Only Ulster County Residents are allowed to participate.

Resolution No. 2067 - Re: Further Amending the Agency Capital Plan:

This resolution authorizes and approves the amended Capital Plan for the estimated costs of the Facilities and shall be financed by the issuance of public debt or paid for by the expenditure of current funds.

Resolution No. 2077 was **MOVED** to the floor by Dennis Helm and seconded by Don DeBrosky.

A Capital Plan amendment was presented earlier in the year and tabled. Past changes were reviewed. Plan must be reviewed and amended, if necessary, at least once per year under the Agency's Trust Indenture.

Three in favor. None opposed. One absent. (Rodden) One vacancy.

OLD BUSINESS

Mike Bemis and Charlie Whittaker described the ongoing maintenance and site improvements throughout the facilities. Photos of completed drainage improvements, new MRF lighting and painting were reviewed. Mike Bemis has set a goal of completing a minimum of one mechanical or aesthetic improvement per month. Board Member Arnold Bernardini recommended that the Agency maintain a photo file with costs to highlight these successful improvements.

NEW BUSINESS

Interview process for recycling coordinator was discussed by Mike Bemis. Two positive interviews have been held. A follow up interview will be held tomorrow. The Agency is concentrating on a qualified, local individual.

EXECUTIVE SESSION

MOTION to enter into Executive Session at 4:05pm to discuss the employment history of a certain employee and credit history of certain corporations was moved by Dennis Helm and seconded by Arnold Bernardini. Three in favor. None opposed. One Absent (Rodden). One Vacancy.

Executive Session Minutes are held by the Secretary in a confidential file.

MOTION to enter into Regular Session at 4:25pm was made by Dennis Helm and seconded by Arnold Bernardini. Three in favor. None opposed. One Absent (Rodden). One Vacancy.

Resolution No. 2081 Re: Authorizing Employment Agreement with Stephen J. Wing:

This Resolution provides for an agreement with Stephen J. Wing to be employed as part-time legal counsel and secretary.

Resolution No. 2081 was **MOVED** to the floor by Dennis Helm and seconded by Don

DeBrosky. Three in favor. None opposed. One absent (Rodden). One vacancy.

ADJOURN

MOTION to Adjourn the October 15, 2007 meeting at 4:30pm was made by Dennis Helm and seconded by Don DeBrosky. Three in favor. None opposed. One absent (Rodden). One Vacancy

The above transcribed Minutes of the October 15, 2007 Board Meeting were **MOVED** to the floor by Don DeBrosky and seconded by Arnold Bernardini
Vote: Aye 3 Nay 0 Absent 1 (Rodden) Vacancy 1
Date: December 19, 2007