

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
on June 20, 2007**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on June 20, 2007 at 999 Flatbush Avenue, Kingston, NY.

Roll Call for the Regular Board Meeting was at 3:05pm.

The following Board members were present: Dennis Helm, Leon Smith and Michelle Rodden. Arnold Bernardini was absent.

Also present were: Michael Bemis, Executive Director; Timothy DeGraff, CPA, Agency Controller; Stephen Wing, Agency Counsel; and Charles Whittaker, Material Recovery Facility and Transportation Manager.

PUBLIC COMMENT – No Public Comment was given

APPROVAL OF MINUTES

The Minutes of the March 21, 2007 Regular Board Meeting were unanimously **APPROVED**. Three in favor. None opposed. One absent (Bernardini). One Vacancy.

The Minutes of the May 23, 2007 Regular Board Meeting were unanimously **APPROVED**. Three in favor. None opposed. One absent (Bernardini). One Vacancy.

COMMUNICATIONS & ANNOUNCEMENTS

Budget Workshop, Wednesday, July 25, 2007 at 2:00pm.

The next Regular Monthly Business Meeting was scheduled for Wednesday, July 25, 2007 at 3:00pm.

GENERAL REPORTS

The Board received and reviewed the MSW Tonnage Report, the Recycling Tonnage Report and the Leachate Collection Report for January through May, 2007.

Resolution No. 2066 Re: Selling Surplus Equipment;

This resolution authorizes and approves the public, competitive sale of a 2000 Daewoo Excavator Solar 220LCv s/n 0458 and a 1998 Samsung Loader SL120-2 s/n ley0694.

Resolution No. 2066 was **MOVED** to the floor by Dennis Helm and seconded by Leon Smith. Three in favor. None opposed. One Absent (Bernardini). One Vacancy.

Resolution No. 2067 Re: Further Amending the Agency Capital Plan;

This resolution authorizes and approves amending the Capital Budget Program, in accordance with Section 9.01(e) of the Trust Indenture. Mike Bemis distributed and reviewed the proposed amendments with the Board.

Steve Wing explained requirement for the Capital Plan. Michelle Rodden asked about the time frame for the Plan. The Plan is as of today. Mike Bemis ran through the Plan specifics. Dennis, Michelle and Leon all questioned the 2006 column and the Agency will provide updated actual expenditures column for 2006. Michelle questioned the grouping of the expenditures. Replacement of equipment is projected to occur as the equipment meets or exceeds its useful life. The budget is an estimate of the replacement of the equipment based on this premise. The consensus of the Board is to consolidate the replacement parts in the total cost of replacement equipment. The Board also agreed that the Capital Plan should estimate the cost for the landfill leachate system improvements. The capital plan will be revised in accordance as per the discussion. Michele proposed to increase the laptop cost to \$3,000. Motion to table approved 3-0.

Resolution No. 2067 was **MOVED** to the floor by Dennis Helm. Seconded by Leon Smith.

MOTION to TABLE Resolution No. 2067. Three in favor. None opposed. One Absent (Bernardini). One Vacancy.

ADMINISTRATIVE MATTERS

Resolution No. 2068 - Re: Employee Indemnification Policy:

This resolution authorizes and approves an indemnification policy to codify the Agency's commitment to indemnify and hold harmless officers and employees who are sued for their action or inaction while carrying out their lawful duties for the Agency. Needed to comply with the Public Authorities Accountability Act.

Resolution No. 2068 was **MOVED** to the floor by Dennis Helm and seconded by Leon Smith. Three in favor. None opposed. One Absent (Bernardini). One Vacancy.

Resolution No. 2069 - Re: Filing of Annual Statement of Financial Disclosure:

This resolution authorizes and approves the filing of an Annual Statement of Financial Disclosure to be completed and filed with the Office of the chairman of the Ulster County Legislature. The Financial Disclosure is required to be filed by the Agency Members, Executive Director, Agency Counsel and Agency Controller.

Resolution No. 2069 was **MOVED** by Dennis Helm and seconded by Michelle Rodden. Three in favor. None opposed. One Absent (Bernardini). One Vacancy.

Board Notification - Appointment of Committees:

Chairman Helm announced the appointment of Leon Smith and Dennis Helm to the Audit Committee and Michelle Rodden and Arnold Bernardini to the Governance Committee. The committees are being formed to comply with the Accountability Act.

Board Notification - RFQ Update:

Mike Bemis reviewed the status of the project, detailing the professional firms who have received RFQ's.

OLD BUSINESS

The Accounting Issue raised by Michelle Rodden last month regarding interest on a certain account was referred to the Bank of America by Tim DeGraff. The bank answered the issue to Tim's satisfaction.

NEW BUSINESS

Michelle Rodden gave a report on the Recycle Bank program in the City of Kingston. Michelle attended a meeting in the City. The purpose of the program is to give people the incentive to recycle as much they can. Coupons would be offered based on the weight of recyclables from individuals. City of Kingston trucks would be modified so the containers could be weighed. City is reviewing the wisdom of the investment of funds to alter the vehicles. Michelle thought that recycling could be increased with education instead of the expense of the program. Recyclables would still be brought here. Multiple materials could be processed under the program by doing single stream recycling on alternating weeks. There is a possibility there could be reticence on the part of the union. Michelle requested to be present when the company comes to meet with the Mayor of Kingston.

ADJOURN

MOTION to Adjourn the June 20, 2007 meeting at 5:56pm was made by Dennis Helm and seconded by Michelle Rodden. Three in favor. None opposed. One Absent (Bernadini). One Vacancy

The above transcribed Minutes of the June 20, 2007 Board Meeting were **MOVED** to the floor by Dennis Helm and seconded by Michelle Rodden
Vote: Aye 3 Nay 0 Absent 2 (Smith, Bernardini)
Date: July 25, 2007