

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
on July 25, 2007**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on July 25, 2007 at 999 Flatbush Avenue, Kingston, NY.

Roll Call for the Regular Board Meeting was at 4:05pm.

The following Board members were present: Dennis Helm, Michelle Rodden and Don DeBrosky. Leon Smith and Arnold Bernardini were absent.

Also present were: Michael Bemis, Executive Director; Timothy DeGraff, CPA, Agency Controller; Kelly Utter, Executive Secretary; and Charles Whittaker, Material Recovery Facility and Transportation Manager.

PUBLIC COMMENT – No Public Comment was given

APPROVAL OF MINUTES

The Minutes of the June 20, 2007 Regular Board Meeting were **MOVED** by Dennis Helm and seconded by Michelle Rodden. Three in favor. None opposed. Two absent (Bernardini, Smith)

COMMUNICATIONS & ANNOUNCEMENTS

2008 Budget Workshop (continuation), Wednesday, August 8, 2007 at 3:00pm.

The next Regular Monthly Business Meeting was scheduled for Wednesday, August 15, 2007 at 3:00pm.

The Agency will be contacting the Environmental Committee to request their meeting be held at Agency Offices on Wednesday, August 15, 2007 following the Agency Regular Monthly Business Meeting.

GENERAL REPORTS

The Board received and reviewed the MSW Tonnage Report, the Recycling Tonnage Report and the Leachate Collection Report for January through June, 2007.

Mike Bemis informed the Board that MSW tonnages are 13% below the budgeted tons and recycling is consistent with the prior year. June was a dry month and the total gallons of leachate from both Ulster and New Paltz was 85,000. Mike reminded that Board that the RFQ was sent out for leachate proposals in an effort to reduce the amount of leachate from the consolidated landfills. CLF monitoring increased due to the L-Cap slide at the Ulster Landfill.

FINANCIAL MATTERS

Tim DeGraff distributed and discussed the Treasurer's Report with the Board.

Dennis Helm requested that the date of print be inserted into the footer on the Treasurer's Report.

Mike Bemis notified the Board of the receipt of a check for \$12,470.33 from NYS Sales Tax regarding the Tax overpayment on several Central Hudson accounts.

ADMINISTRATIVE MATTERS

Resolution No. 2070 - Re: Ratifying and Authorizing the Procurement and Installation of Replacement Door at the Ulster Regional Transfer Station:

This resolution ratifies, authorizes and approves the procurement and installation of the replacement door from Dutchess Overhead Door for the sum of \$10,000 to be paid from the Equipment Replacement and Capital Cash Accounts of the Capital Fund.

Mike Bemis informed the Board that when the Ulster Transfer Station was constructed, it only had 16ft door openings which were too low. The Materials Recovery Facility has 28ft doors. Over time, this door has been fixed and patched. The door then became stuck in the open position and two quotes were received for repairs. Dutchess Overhead Doors was the lower of the two. Mike Bemis discussed the issue with Dennis Helm and the decision was made to replace the door and make the opening higher. All doors at the Ulster Transfer Station now have 20ft openings, which is the maximum height possible in the building.

Resolution No. 2070 was **MOVED** to the floor by Dennis Helm and seconded by Michelle Rodden. Three in favor. None opposed. Two Absent (Smith, Bernardini).

Resolution No. 2071 - Re: Authorizing Sale of Surplus Equipment:

This resolution authorizes and approves the sale of surplus equipment to the high bidders with Liberta Brothers, Inc. being the high bidder for the 2000 Daewoo Excavator SL220LC-V, S/N 0458 for the amount of \$7,260.00 and Allt's Excavating & Construction being the high bidder for the 1998 Samsung Loader SL 120-2 S/N LEY0694 for the amount of \$4,287.37.

Resolution No. 2071 was **MOVED** by Dennis Helm and seconded by Michelle Rodden. Three in favor. None opposed. Two Absent (Smith, Bernardini).

Board Notification - Receipt of State HHW Reimbursement for 2004/2005;

Mike Bemis informed the Board that the Agency was in receipt of reimbursement for 2004 and 2005 Household Hazardous Waste Collection events. The total amount received was \$22,564.

Board Notification - Approval of NYS Grant for Records Retention Program;

Mike Bemis notified the Board that the Agency has been awarded \$14,990 from the Local Government Records Management Improvement Fund (LGRMIF) grant. This latest Grant Application was the first the Agency has submitted since 2000. This Grant covers July 1 – June 30, 2008 and can be applied for on a yearly basis. Mike stated that the Agency is out of compliance with record retention and he recognized the need and took further steps to putting the Agency into compliance. Mike Bemis and Tim DeGraff met with Laurie Hancock, from Ulster County and viewed their facility and noted that it is very clean and well organized. Tim attended an Implementation Workshop. Mike Bemis and Tim DeGraff have an interview set up with a consultant to come in, assess the Agency's needs and come up with a proposal. The Agency could amend the Grant lines to put the monies into a consultant line.

Board Notification - NYS DEC Permit Renewals Issued;

Mike Bemis notified the Board of the receipt of the NYS DEC Permit Renewal received for the Ulster Transfer Station and the New Paltz Transfer Station. Mike discussed recent positive inspections by NYS DEC on 5/22/07. There are approximately 150 items on the NYS DEC inspection sheet that can be checked as a violation. Mike felt that permit renewal was a great achievement for the Agency as it has been attempting to renew the permits since the expiration of the last permits in 2001. Mike also discussed the 45 special conditions which are included in the permit renewals and informed the Board that he and Steve Wing have discussed these conditions with Sterling Environmental and are preparing a response to NYS DEC that will be sent out within the 30 day limitation for comments.

Dennis Helm congratulated Mike Bemis and Charlie Whittaker on receiving the permits.

Board Notification - National Geographic "The Human Footprint" on site filming;

Mike Bemis informed the Board of the filming in the Agency Recyclery of "The Human Footprint", a documentary for National Geographic on how much resources one person will use in their lifetime. Michael Stock assisted Touch Productions with the filming. Elizabeth Vargas, co-anchor from ABC News' 20/20 was also on site and participated in the filming.

OLD BUSINESS

Michelle Rodden asked the Board if they had received a copy of her letter to Mayor Sottile regarding Recycle Bank.

NEW BUSINESS

Michelle Rodden spoke with Mike regarding the Freon removal and disposal for the Agency. She knows that the cost per gallon of Freon is high and that the Agency may be overpaying for this removal.

Michelle Rodden wanted to know if the City of Kingston or if the Ulster County Legislature knows that 3 – 7 plastics (yogurt, margarine tubs, etc.) are currently being recycled by the Agency. Mike Bemis explained that he is now comfortable with the markets and with releasing

documentation about including these plastics to the County and Towns.

Don DeBrosky requested that Recycling Coordinator “round table” meetings be re-implemented to benefit the towns.

The Agency contacts major events to establish recycling. Michelle suggested signs at the Ticket Booth for the Ulster County Fair regarding recycling. She also volunteered her time to help at the fair if the Agency had a booth set up.

ADJOURN

MOTION to Adjourn the July 25, 2007 meeting at 5:11pm was made by Dennis Helm and seconded by Don DeBrosky. Three in favor. None opposed. Two Absent (Smith, Bernadini).

The above transcribed Minutes of the July 25, 2007 Board Meeting were **UNANIMOUSLY APPROVED** by the Board.

Vote: Aye 3 Nay 0 Absent 1 (Rodden) Vacancy 1

Date: August 15, 2007