

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
September 26, 2018**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on September 26, 2018 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 12:09pm.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel/Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Compliance Officer Tom Briggs (absent); and Clerical Secretary Brenna Whitaker.

From the public: William Kemble from the Daily Freeman; Shawn Buckes from Summit Bobcat.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No public comment.

CHAIRMAN'S COMMENTS

Fred Wadnola stated that the grinder is now back after being repaired, the damage being more extensive than originally thought. Tim Rose said that it is operating perfectly now.

David Gordon questioned how we budget for unexpected expenses, such as major repairs.

Tim DeGraff and Tim Rose discussed how the Agency's reserves work, emphasizing that our reserves should ideally be more than a school district or city percentage-wise, because we are user-based and not tax-based.

APPROVAL OF MINUTES

The Minutes of the Regular Board Meeting of August 22, 2018 were moved by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

No communications.

A Public Hearing regarding the 2019 Budget is scheduled for Wednesday, October 10, 2018 at 12:00pm at the Agency's office, immediately followed by a Special Board Meeting regarding an insurance broker presentation in the same location.

A Regular Board Meeting is scheduled for Wednesday, October 24, 2018 at 12:00pm at the Agency's office.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling, Recycling Market and Leachate Collection reports.

MSW

Tim Rose stated that the MSW target tonnage for August was 11,819, compared to the actual amount brought in which was 13,208 tons, a difference of 1,389 tons to the good. The sludge target was 360 tons and the actual tonnage brought in was 349 tons, a difference of 11 tons. YTD for MSW is 7,038 tons to the good, and short of our sludge target by 106 tons.

RECYCLING TONNAGE

The Recycling Tonnage report:

	AUGUST 2017	AUGUST 2018
COMMINGLE	45.75 tons	46.35 tons
GLASS	53.70 tons	54.06 tons
MIXED NEWS	99.16 tons	109.97 tons
SINGLE STREAM	654.98 tons	593.15 tons
OCC	127.39 tons	133.29 tons
FOOD WASTE	413.28 tons	390.99 tons

RECYCLING MARKET REPORT

Tim Rose explained the Recycling Market Report for August 2018. The report shows the price we were offered for each commodity. NR means no response.

Fred Wadnola moved to approve the Recycling Market report. Motion to vote was made by Charles Landi seconded by Jack Hayes. 5 in favor, 0 opposed, 0 absent.

LEACHATE COLLECTION

Tim Rose stated that last August the total amount of leachate out of Ulster was 6,000 gallons; in August, 2018 it was 78,500 gallons. Out of New Paltz in August, 2017 the total amount was 35,000 gallons and this August was 58,000 gallons.

RECYCLING PROGRAM UPDATE

Melinda France's updates included:

- **HHW and Pharmaceutical Waste Collection Event:** The Household Hazardous Waste Collection Event will be held on October 20. Approximately 300 residents are signed up. Compost bins will be sold at 20% off (\$44) at the event. We are also preparing feedback survey for participants,

which will be sent out by email only.

- **Outreach/Tours:**
 - Charlie Whittaker and Melinda France visited each town transfer station and provided them with new recycling signs, as well as a packet with each of our flyers. The signs were set up by Willie Whittaker and Bill Parken in locations designated by the transfer station employees.
 - Tim Rose and Melinda France attended Hudson Valley Regional Council meeting at the Rockland County Solid Waste Authority on September 20.
 - Charlie Whittaker and Melinda France gave a tour of the compost facility to a couple interested in purchasing compost and our operation. They also gave a tour to a group of 7th and 8th graders from Connecticut who were interested in learning about recycling and composting.
- **Compost:** The compost test results for September have been posted to our website. The next round of testing will be in the beginning of December.
- **Electronics:** During the month of August, we had approximately 349 people utilize our e-waste program. Of that number, 321 were residents, 9 were non-profit organizations, 10 were businesses, and 7 were government entities. A total of 346 TVs and 254 computers were recycled.

FINANCIAL MATTERS

Tim DeGraff presented the Treasurer's Report and MRF Cost Center Analysis.

TREASURER'S REPORT

Tim DeGraff presented the August 2018 Treasurer's Report.

For the month of August, we did 13,208 tons. No revenue line items of note. Total revenue of \$1,581,042. Expense line item of note: the noted grinder repairs are located within the vehicle & equipment maintenance line. Total expenses were \$1,196,781. Net operating revenue for the month was \$384,261. Capital outlay of \$21,898 relates to the next progressive billing for the fuel depot. Fund balance for the month was a positive \$362,363. Year-to-Date fund balance is a positive \$75,859.

Fred Wadnola moved to approve the August 2018 Treasurer's Report. Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

MRF COST CENTER ANALYSIS

Tim DeGraff presented the August 2018 MRF Cost Center Analysis report. For the month of August, we did \$40,667 in tipping fees. The total sale of recyclables was \$10,918. SSR disposal fees were \$43,241. Total expenses were \$32,714. Net loss for the month of \$25,439. Year-to-date net loss of \$286,040.

ADMINISTRATIVE MATTERS

Resolution No. 2451 RE: Approval to Purchase Land

Ken Gilligan explained that we have until the end of the year to make a decision on the land adjoining the Agency's property that we entered into an option to purchase agreement for earlier this year. We owe the property owner \$90,000.

Fred Wadnola moved to approve Resolution No. 2451 RE: Approval to Purchase Land. Motion to vote was made by Charles Landi and seconded by Jack Hayes. 5 in favor, 0 opposed, 0 absent.

Resolution No. 2452 RE: Authorizing and Approving the Purchase of an S850 T4 Bobcat Skid Steer Loader

Tim Rose stated that we are purchasing this piece of equipment off of the state contract, in compliance with the state comptroller's office. The purchase was in our capital plan.

Charlie Whittaker introduced Shawn Buckes from Bobcat, and explained what he plans to use the new loader for and why he chose that specific model.

Fred Wadnola moved to approve Resolution No. 2452 RE: Authorizing and Approving the Purchase of an S850 T4 Bobcat Skid Steer Loader. Motion to vote was made by Brian Devine and seconded by Jack Hayes. 5 in favor, 0 opposed, 0 absent.

OLD BUSINESS

Jack Hayes asked that the Agency look into waste-to-energy and possibly becoming a micro-grid to supply energy to the region. Fred Wadnola agreed that we need to look into alternative energy.

NEW BUSINESS

David Gordon told the board about a PBS documentary he watched on plastic pollution.

The board members collectively discussed what their responsibility is in affecting environmental change and what action they can take. They decided to write a letter to the Ulster County Legislature, which they will discuss at next month's meeting.

Ken Gilligan informed the board that the letter sent to the DEC requesting an extension on our response to the Ulster County Solid Waste Management Plan was accepted.

EXECUTIVE SESSION

No vote was made to enter Executive Session.

Fred Wadnola moved to close the September 26, 2018 Executive Session. Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

CLOSING

No vote was made to adjourn the September 26, 2018 meeting.

October 24, 2018.

The above transcribed Minutes of the September 26, 2018, Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 4 in favor, 0 opposed, 1 absent (GORDON). The Minutes were APPROVED by the Board.

Transcribed by: Brenna Whitaker, Clerical Secretary. Minutes are recorded.

Signatures:



Fred Wadnola, Chairman



Ken Gilligan, Secretary



Brenna Whitaker, Clerical Secretary