

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 28, 2016**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on September 28, 2016, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:04 pm.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon (arrived 5:16 PM); Treasurer Charles Landi; Member Jack Hayes and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs (excused); and Administrative Assistant Melinda France.

From the public: William Kemble of the Daily Freeman, Ernie Ruckert of Cornerstone and Dennis Soriano of BioHiTech Global.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Fred Wadnola opened the meeting up for Public Comment. No public comment.

CHAIRMAN'S COMMENTS

Fred Wadnola stated it was a good month. He mentioned the new vehicles the Agency received.

PUBLIC PRESENTATION

Tim Rose introduced Ernie Ruckert of Cornerstone Engineering and Dennis Soriano of BioHiTech Global. The presentation was about new technology for garbage processing. EntSORGA has developed a patented technology process, HEBiot (High Efficiency Biological Treatment for High Quality Alternative Fuels), that uses proprietary technologies to process residential and commercial waste into solid recovered fuel. Their goals are to reprocess to create a valuable commodity, to divert waste from landfills, reclaim usable metals and create an alternative to fossil fuels. Mr. Soriano stated the SRF (solid recovered fuel) has been recognized by the EPA. Mr. Soriano stated that maybe the Agency might be interested in this for the future as an option. He stated they would be willing to sit down and go over a plan to see if this would be financially feasible for the Agency and to answer any questions/concerns on this project.

They handed out a packet of information and also showed a video.

(Please note the presentation is available upon request by CD).

APPROVAL OF MINUTES

The Minutes of the August 24, 2016 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

No communications.

Public Hearing is scheduled for October 12, 2016 at 5:00 PM

Regular Board Meeting is scheduled for October 26, 2016 at 5:00 PM

GENERAL REPORTS

Tim Rose presented the MSW, Recycling and Leachate Collection reports for August, 2016.

MSW

Tim Rose stated that MSW target tons were 11,354 compared to tonnage brought in were 11,916 tons a difference of 562 tons. Sludge target tons were 300 and we brought in 339 tons with a difference of 39 tons.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year. This August for commingle we did 48 tons and last August 49 tons; glass this August was 25 tons and last August it was 64 tons; mixed news this August was 105 tons and last year it was 122 tons; Single Stream this August was 869 tons and last August 729 tons; OCC this August was 123 tons and last August was 102; and food waste this year was 132 tons and last year in August it was 73 tons. The food waste has increased due to more hauler participation.

COMMODITIES REPORT

Tim Rose noted the Commodities Report for August, 2016 which is in the Board packet and explained the report. This shows who we sold what to and the prices. NR means no response.

Fred Wadnola moved to approve the Commodities Report. Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

LEACHATE COLLECTION

Tim Rose noted August, 2016 out of Ulster we did 53,000 gallons and last August we did 18,000 and out of New Paltz in August, 2016 we did 42,000 gallons and last August we did 49,000.

RECYCLING PROGRAM UPDATE

Merlyn Akhtar handed out a packet with her updates. Her updates that she discussed included:

- Household Hazardous Waste and Pharmaceutical Waste Collection:
 - There is currently 290+ residents signed up for the event.
 - The event is scheduled for Saturday, October 8th from 8 AM-2 PM.
 - Event is being promoted on Facebook, the website, local radio, local newspapers and the town transfer stations.

- Outreach/meetings:

- Merlyn attended the Hudson Valley Regional Council meeting on September 7th and provided an update on Ulster County's recycling and composting programs.
- September 10th, Melinda and Merlyn tabled at Olive Day in junction with the Town of Olive's Environmental Advisory Council. September 17th, Amy and Merlyn tabled at Kingston's Sustainability Saturday. They answered community questions about recycling and composting. Also, handed out flyers about the HHW event and electronics recycling. A compost bin, kitchen caddy and rain barrel that are for sale were on display.
- September 15th, Charlie Whittaker, Willie Whittaker, Billy Parken and Merlyn attended the NYSAR³ One-Day Compost Operations Training with a Focus on Adding Food Scraps to the Mix. The agenda included presentations on the science of composting, feedstocks, and composting methods. The outdoor portion was held at the Town of Bethlehem Yard Waste Compost site which included presentations on facility and compost process management.

FINANCIAL MATTERS

Tim DeGraff presented the August 2016 Treasurer's Report. For the month of August we did 11,916 tons. One item to note on the revenue side was the recycling grant money received in amount of \$119,674. Total revenues were \$1,489,024. No items to note on the expense lines. Total operating expenses were \$930,126; net operating revenues were \$558,898. Capital Outlay of \$134,662 was for new tractor. Final debt service payment of 2016 is \$82,810. Fund balance for the month of August was \$341,426; year-to-date deficit is \$397,082.

Fred Wadnola made a motion to approve the August 2016 Treasurer's Report. Charles Landi moved and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

MRF COST CENTER ANALYSIS

Tim DeGraff presented the August 2016 MRF Cost Center Analysis report. Total sale of recyclables were \$34,931 for the month. Total expenses for the month was \$28,845. Net income before depreciation was \$6,086; net loss after deprecation was \$3,057. Year-to-date, net loss before depreciation is \$31,947 and after depreciation is a net loss of \$105,091.

ADMINISTRATIVE MATTERS

Resolution No. 2390 Re: Authorizing and Approving the Sale of 3 Sets of Roll-Off Boxes of 10 Per Lot

Tim Rose stated this resolution is for three lots of 10 roll-off boxes (Lot A, Lot B & Lot C). The bid was conducted on Friday, September 23, 2016. The bid was awarded to Recycle Depot for all three lots in the amount of \$38,150.

Fred Wadnola moved to the floor **Resolution No. 2390**; Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

Resolution No. 2391 Re: Appointment of Environmental Capital for General Financial Advisory Services

Tim Rose stated that Environmental Capital has been the financial advisor for the Agency for as long as the Agency has been around. Tim DeGraff stated this is a requirement through the FCC. This resolution will provide Environmental Capital to provide general financial advisory services. He noted that this is a Letter of Agreement and can be terminated by either party, at any time, upon thirty day notice.

Fred Wadnola moved to the floor **Resolution No. 2391**; Motion to vote was made by Fred Wadnola and seconded by Jack Hayes. 5 in favor; none opposed; 0 absent.

Resolution No. 2392 Re: Authorizing the Agency to enter into a Transfer Station Agreement with the Town of New Paltz

Tim Rose stated the contract with the Agency's Transfer Station and the Town of New Paltz would expire at the end of the month. This resolution is to renew the contract with the Town. He stated the discussion went well with the Town regarding the new contract. The contract will be a 10 year agreement instead of 20 years; there will be a one-time rent payment of \$23,000 for the length of the contract; \$7,500 monitoring and safety fee; the Town will plow the facility for the Agency and the Agency will pick-up litter on the Route 32.

Fred Wadnola moved to the floor **Resolution No. 2392**; Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; none opposed; 0 absent

Resolution No. 2393 Re: Authorizing the Agency to enter into a Settlement Agreement with the New York State Workers' Compensation Board

Tim DeGraff stated this resolution is to settle with the Workers' Compensation Board with regards to the Selective Safety Trust, which the Agency was a member of. The Workers' Compensation Board settlement offer was \$11,670.61. Ken Gilligan stated this needs to be signed and sent out before September 30th.

Fred Wadnola moved to the floor **Resolution No. 2393**; Motion to vote was made by Brian Devine and seconded by Charles Landi. 5 in favor; none opposed; 0 absent

Resolution No. 2394 Re: Procurement of Audit Services

Tim DeGraff stated this resolution is for a renewal of professional audit services for the 2016 Agency audit. The audit company will be Teal, Becker and Chiamonte, CPAs, P.C. for a fee of \$15,000. No requirements to change the audit company until after year five.

Fred Wadnola moved to the floor **Resolution No. 2394**; Motion to vote was made by Fred Wadnola and seconded by Charles Landi. 5 in favor; none opposed; 0 absent

OLD BUSINESS

Tim Rose stated the draft budget and a letter will go out on Thursday, September 29, 2016 to the town supervisors (including mayors) and the haulers.

NEW BUSINESS

Tim Rose stated that the Agency just received the new roll-off truck.

Charles Landi stated the Solid Waste Management Commission suggested October 5th or October 6th for their final meeting time.

Charlie Whittaker stated that the Agency is expanding the footprint of the composting operations. Merlyn added that Muddy Farm's sent a letter about how pleased they were with the compost. There was a brief discussion about bagging the compost and the process of the Agency's compost program. Merlyn briefly discussed the composting grant that the County put in on the Agency's behalf.

EXECUTIVE SESSION

Motion to enter Executive Session re: employment history of a certain employee was made by Fred Wadnola seconded by Charles Landi.

Fred Wadnola made a motion to resolve a policy matter that created a bookkeeping error that happened when Charlie Whittaker went from the Union to the Administrative side. The Board is authorizing 33 days of sick time back to Charlie Whittaker. There is no financial impact. This was seconded by Charles Landi. 5 in favor; none opposed; 0 absent.

MOTION to ADJOURN the September 28, 2016, Regular Board Meeting at 6:41 pm was made by Fred Wadnola and seconded by Charles Landi. 5 in favor; none opposed; 0 absent.

The above transcribed Minutes of the September 28, 2016, Regular Board Meeting were moved by Brian Devine and seconded by Jack Hayes. 3 in favor. None opposed. 2 absent (WADNOLA & GORDON). The Minutes were APPROVED by the Board.

Date: October 26, 2016