

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 27, 2017**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on September 27, 2017, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:06 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: Kathy O'Connor from the League of Women Voters and William Kemble from the Daily Freeman.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Kathy O'Connor announced that the League of Women Voters Material Management Committee has been approved to expand their focus on the environment to include soil, water and air. They are now known as the Natural Resource Advocates or League of Women Voters NRA.

CHAIRMAN'S COMMENTS

Fred Wadnola stated it was a good month and he had a great vacation out at Mount Rushmore.

APPROVAL OF MINUTES

The Minutes of the August 23, 2017 Regular Board Meeting were moved by Jack Hayes and seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

A Public Hearing is scheduled for October 11, 2017 at 12:00 PM.

A Regular Board Meeting is scheduled for October 25, 2017 at 12:00 PM.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling, Commodities and Leachate Collection reports for August, 2017.

MSW

Tim Rose stated that the MSW target tons for August were 11,945 tons compared to the actual tonnage brought in which was 12,316 tons. Tons are 371 tons to the good. Sludge target tons were 341 tons and the actual tonnage brought in was 357 tons.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year:

	THIS AUGUST	LAST AUGUST
COMMINGLE	45.72 TONS	48.23 TONS
GLASS	53.7 TONS	25.24 TONS
MIXED NEWS	99.16 TONS	104.63 TONS
SINGLE STREAM	654.98 TONS	869.98 TONS
OCC	127.39 TONS	122.68 TONS
FOODWASTE	413.28 TONS	131.88 TONS

COMMODITIES REPORT

Tim Rose explained the Commodities Report for August 2017. The report is included in the Board packet, showing who we sold what to and the prices. NR means no response.

Fred Wadnola moved to approve the Commodities Report, Motion to vote was made by Charles Landi seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

LEACHATE COLLECTION

Tim Rose stated that in August 2017 out of Ulster we did 6,000 gallons and last August we did 53,000 gallons. Out of New Paltz in August 2017 we did 35,000 gallons and last August we did 42,000 gallons.

RECYCLING PROGRAM UPDATE

Meryln Akhtar’s updates included:

- **HHW**
 - Next event will be October 21st in Kingston from 8AM-2PM. Approx. 270 participants are signed up.
 - The event has been promoted on Facebook, UCRRA’s website, local newspapers and will be on the radio in October.
- **Outreach/Meetings**
 - Merlyn attended the Hudson Valley Regional Council meeting on September 20th and provided an update on Ulster County’s recycling and composting programs. After the meeting a tour was provided to the Westchester MRF.
 - October 7th Merlyn is working the Feeding of the Hudson Valley event.
 - Merlyn is working with Amanda LaValle from Ulster County Dept. of the Environment on a co-presentation for the upcoming NYSAR3 Annual Recycling Conference in November.

The presentation will take place during the session titled **Taking Action on Climate Change—How Municipalities Are Utilizing Waste Reduction, Recycling and Composting to Decrease Their Carbon Footprint.**

- Compost ads are running in the newspaper, on the radio, UCRRA’s website and Facebook page. A backyard composting seminar is planned for the upcoming Spring 2018.
- Merlyn is putting together an application for the composting program for the US Composting Council’s Composting Program of the Year Award for the 2018 award year.
- Reimbursement for the 2016 HHW events will be \$40,812.84.

Tim Rose added that Amanda LaValle did a presentation regarding the solar panel project at the conference that was held in Lake Placid this week. Tim Rose stated she gave a great presentation. He said Amanda LaValle stated that it was important to have great collaboration between counties and authorities. He said, she stated that the County had a great collaboration with the Agency.

FINANCIAL MATTERS

Tim DeGraff presented the August 2017 Treasurer’s Report.

For the month of August, we did 12,316 tons. Misc. Revenue of \$15,457 relates to Greene County’s purchase of 10 roll-off boxes for \$13,520. Total revenues for the month were \$1,463,372.

Expense lines of note-Transfer Stations expense in the of amount \$54,310 is mostly due to phase 2 of the New Paltz Transfer Station floor repairs; Vehicle and Equipment Maintenance expense in amount of \$37,459 was for repairs to the Samsung excavator and two Volvo preventative maintenance services.

Total operating expenses were \$1,051,278.

The net operating revenue for the month was \$412,094. Debt service payment of \$46,550 was the final payment for 2017 and was interest only. Fund balance for the month was a positive \$365,544. Year-to-date Fund Balance is a positive \$230,057.

Fred Wadnola moved to approve the August 2017 Treasurer’s Report, Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

Charles Landi stated that he noticed on the Expense/Invoice report that is provided to him by Tim DeGraff, that a lot of money is being spent on maintenance to the Samsung excavator which is an old piece of equipment (25 years old). He stated that recently \$14,123.58 has been spent on repairs. He wanted to know if it pays to buy a new piece of equipment.

Charlie Whittaker responded that the Samsung excavator is a 1994. He stated in 2007 a new engine was put in, the grapple has been rebuilt and several of the cylinders were replaced. This excavator is a backup piece of equipment in New Paltz. He stated that this machine is stronger than the Volvos and it is worth nothing in trade-in value. He said it is a good/strong piece of equipment. He stated he didn’t recommend spending \$250,000 on a new excavator to sit down in New Paltz. He stated both Tim Rose and Tim DeGraff are aware of his position regarding the Samsung excavator. He stated that “things break and then we fix them.”

Tim Rose and Tim DeGraff stated they spoke to Charlie Whittaker regarding how much money should be put into the Samsung excavator and Charlie convinced them this is the best way to go.

MRF COST CENTER ANALYSIS

Tim DeGraff presented the August 2017 MRF Cost Center Analysis report. For the month of August, we did \$13,032 in tipping fees. The total sale of recyclables were \$33,635. Total expenses for the month were \$27,633. Net income was \$18,994. Year-to-date Net Income is \$248,127.

ADMINISTRATIVE MATTERS

Resolution # 2415 Re: Procurement of Audit Services

Tim DeGraff presented Resolution #2415. This resolution is for renewal of professional audit services for the December 31, 2017 financial statement audit. Tim DeGraff recommended that the audit company should be Teal, Becker and Chiaramonte, CPAs, P.C. for a fee of \$15,500. Tim stated this would be their fourth year on the engagement. He stated they have done a good job and he has had a good working relationship with them. The last time we received proposals, the next lowest bidder was almost \$6,000 higher.

Fred Wadnola moved to the floor **Resolution No. 2415**; Motion to vote was made by Fred Wadnola and seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

Resolution #2416 Re: Approving Rose & Kiernan, Inc. as the General Insurance Broker

Tim DeGraff presented Resolution #2416. This resolution is to approve Rose and Kiernan as the general insurance broker. Tim DeGraff stated that the Agency is solicited throughout the year from various insurance brokers. Valley Agency approached the Agency. Tim DeGraff and Tim Rose had Rose and Kiernan and Valley Agency fill out a questionnaire. Both brokers were very comparable. Tim DeGraff and Tim Rose agreed that while they were very impressed with the Valley Agency, there were no value added services or other reasons to justify the switching of brokers at this time. Tim DeGraff stated that Rose and Kiernan has done a good job in the past, including significant reductions in premiums, especially our environmental liability policy. Tim DeGraff and Tim Rose feel it is in the best interest of the Agency to stay with Rose and Kiernan, as the broker, for another year.

Fred Wadnola moved to the floor **Resolution No. 2416**; Motion to vote was made by Fred Wadnola and seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

OLD BUSINESS

New Paltz Transfer Station floor repairs are completed.

Cornerstone is still collecting data for the feasibility study.

NEW BUSINESS

Jack Hayes discussed his visit at EntSORGA site in West Virginia. He stated he was impressed that it had a small footprint. The site doesn't take much space. He stated that their clientele was across the street so there is no hauling. In October, he said he might visit with the County officials in West Virginia to discuss EntSORGA.

EXECUTIVE SESSION

Fred Wadnola motioned to enter executive session re: a real estate issue at 1:02 PM, Motion was made by Jack Hayes seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

Ken Gilligan made a motion to end Executive Session at 1:18 PM.

MOTION to ADJOURN the September 27, 2017, Regular Board Meeting at 1:18 PM was made by the Board unanimously. 5 in favor; 0 opposed; 0 absent.

The above transcribed Minutes of the September 27, 2017 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor. 0 opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: October 25, 2017