

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 23, 2019**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on September 23, 2019 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 8:30am.

The following Board members were present: Vice Chair Katherine Beinkafner, Treasurer Charles Landi, Member JoAnne Myers, and Member Lisa Mitten. Chair Fred Wadnola was absent.

Also present were: Counsel/Secretary Kenneth Gilligan (left at 10:45am), Executive Director Tim Rose, Controller Tim DeGraff, Director of Operations and Safety Charlie Whittaker, Recycling Coordinator Angelina Peone, Recycling Educator Melinda France, and Administrative Assistant Brenna Whitaker. Compliance Officer Tom Briggs was absent.

From the public: Bill Kemple of the Daily Freeman, Legislator Manna Jo Greene of the Ulster County Legislature, Don Gentilcore of Barton & Loguidice, Rick Alfandre, AIA, LEED AP BD+C of Alfandre Architecture, PC, and Dominic Trippodo, M.P.A. student at Marist College.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Manna Jo Greene stated that she has read through the draft Local Solid Waste Management Plan, and has serious concerns about the timeline. She hopes to accelerate the process if possible.

CHAIR'S COMMENTS

No comments.

APPROVAL OF MINUTES

Katherine Beinkafner motioned to approve the minutes of the August 26, 2019 Regular Board Meeting. Moved by Charles Landi and seconded by Lisa Mitten. 4 in favor, 0 opposed, 1 absent (Wadnola).

COMMUNICATIONS AND ANNOUNCEMENTS

Katherine Beinkafner stated that the Agency's next Regular Board Meeting will be held on Monday, October 28, 2019 at 8:30am.

A Public Hearing regarding the 2020 Budget is scheduled for Monday, October 7, 2019 at 8:30am.

Tim Rose added that they may be voting on some resolutions at the Public Hearing as well.

JoAnne Myers stated that she will only be able to be at the Public Hearing for a short time.

Charles Landi stated that he has a problem with 8:30am meetings.

JoAnne Myers asked Charles Landi what would work for him.

Charles Landi responded that for as long as he's been on the Board, the meetings were late in the day and no one had an issue with that.

JoAnne Myers reminded Charles Landi that before she was appointed to the Board, she was told that the meeting times and dates could be changed to accommodate her teaching schedule. She also mentioned that she was told in previous meetings by Tim Rose that Agency staff prefer earlier meetings due to family obligations. They would also have to be paid overtime as well. She added that she does see how 8:30am is problematic for the public.

Katherine Beinkafner suggested going back to lunch meetings.

The Board collectively discussed what times work best for each of them, and came to the conclusion that 12:00pm on Monday works for everyone. The times of all upcoming meetings will be at 12:00pm until further notice.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling Tonnage, Recycling Market, and Leachate Collection reports:

MSW

	August 2019		
	Target Tonnage	Actual Tonnage	Difference
MSW	12,329 tons	13,216 tons	887 tons
Sludge	350 tons	335 tons	-15 tons

Recycling Tonnage

	August 2019	August 2018
Comingle	111.36 tons	46.35 tons
Glass	64.26 tons	54.06 tons
Mixed News	101.33 tons	109.97 tons
Kingston City Mix	82.73 tons	N/A
Single Stream	0.00 tons	593.15 tons
OCC	166.1 tons	133.29 tons
Food Waste	454.48 tons	390.99 tons

Recycling Market Report

The Recycling Market Report shows the price the Agency was offered for each commodity. NR means no response.

Katherine Beinkafner motioned to approve the September 2019 Recycling Market Report. Moved by Lisa Mitten and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Wadnola).

Leachate Collection

	August 2019	August 2018
Ulster	0 tons	78,500 tons
New Paltz	17,500 tons	58,000 tons

RECYCLING PROGRAM UPDATE

Angelina Peone gave the following August Recycling Program Update:

Outreach/Education

- RecycleRightNY's message this month is SHARPS
- Print Advertising: Please Keep SHARPS & Medications OUT of Recycling Bins!
- Radio Advertising: Wishcycling/Electronics
- Community Engagement Events:
 - Tour of the MRF and Compost site for SUNY New Paltz art students (20)
 - Back to School Night at Chambers Elementary School on Sept. 9th
 - Provided several compost site tours including the Town of Rye Sustainability Committee, Bread Alone, Farm Hub, and Java Composting
 - Town of Ulster Senior Center presentation
 - Site visit of the Town of Shawangunk Transfer Station
 - Presentation for the Town of Rochester residents regarding "Rethinking Waste"
 - Will be attending Grant D. Morse Harvest Day Assembly on September 24
- August 2019 electronics recycling program:
 - 376 residents
 - 1 non-profits
 - 9 businesses
 - 5 government entities

Administration

- NYSDEC MWRR Grant application opened; January 1 2020 - December 31 2020
- Miscellaneous Meetings
 - 9/10 - Attended a meeting regarding the banning of Single Use Plastics (SUP) in the Town of Woodstock
 - 9/11 - Hosted the HVRC meeting; Amanda LaValle was the guest speaker
- October Preview
 - 10/3 - Fall Fun Festival at Rondout Valley Intermediate School
 - 10/12 - Farm Day Event sponsored by the Woodstock Land Conservancy (12pm-4pm)
 - 10/18 - Marbletown Senior Center Presentation (1pm-2pm)

- 10/19 - Household Hazardous Waste Event (8am-2pm)
- 10/23 - Rosendale Senior Center presentation (1pm-2pm)
- 10/28 - Informational Meeting for the MRDCs (4pm)

FINANCIAL MATTERS

Tim DeGraff presented the August 2019 Treasurer's Report and MRF Cost Center Analysis.

Treasurer's Report

For the month of August, the Agency's MSW tons were 9,567 and C&D tons were 3,649. Revenue line item of note: the Agency received \$23,348 in recycling grant money for the first two quarters of 2019. Total revenue for the month of \$1,550,463. Expense line items of note: administration expenses of \$42,728, \$12,430 relates to engineering costs for the Local Solid Waste Management Plan. Compost expenses of \$20,194 due to the purchase of compost bins, trommel screen rental, and trommel screen belt repairs. Total expense for the month of \$1,131,231. Net operating revenue was \$419,232. Capital Outlay of \$4,122 was for the retainer on the fuel depot project. For the month of August the fund balance was a positive \$415,110. Year to date fund balance is \$50,601.

Charles Landi asked Tim DeGraff about the \$450,000 in Thruway fees that the Agency pays each year.

Tim DeGraff answered that he's unsure where that number comes from. He stated that tolls are built in to the trucking company's transportation costs, so he does not have a breakout on tolls.

Charles Landi asked if there is a clause for increases.

Tim DeGraff responded that our contract does not allow for any increases.

Katherine Beinkafner motioned to approve the August 2019 Treasurer's Report. Moved by Charles Landi and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Wadhola).

MRF Cost Center Analysis

For the month of August, tipping fees were \$0. The total sale of recyclables was \$13,308. Glass disposal is higher than usual at \$3,726 due to the Agency getting rid of four loads in August. Total personnel expenses were \$29,874. Total operating expenses were \$6,526. Total expenses were \$36,400. Net loss for the month of \$28,293. Year-to-date net loss of \$222,127.

ADMINISTRATIVE MATTERS

Resolution No. 2482 RE: Authorizing and Approving the Purchase of a 3400XL Diesel Bobcat

Tim Rose explained the vehicle that the Agency plans to purchase so that office staff can travel to the other building. This vehicle will seat six, making it ideal for small tours of the facility as well.

JoAnne Myers requested that the Agency find an electric vehicle.

Charlie Whittaker said that when he looked on the state bid, electric was not an option.

Tim Rose stated that if there is no electric option on the state bid, the Agency will have to put out a formal bid for a vehicle.

Tim DeGraff voiced his concern that an electric vehicle may not be able to navigate the terrain in parts of the facility.

Charles Landi, JoAnne Myers, and Lisa Mitten discussed and agreed they would like Charlie Whittaker to look into electric options.

The resolution has been tabled until the next Regular Board Meeting on October 28, 2019.

Resolution No. 2483 RE: Authorizing and Approving Engineering Services and Permitting Services for Development of Administrative Office Building and Organic Facility

Tim Rose introduced Don Gentilcore from Barton & Loguidice.

Charles Landi asked Don Gentilcore if there is an additional charge for construction oversight.

Don Gentilcore responded that it is not in the initial proposal, and there would be an additional charge.

Tim Rose said that parts of the proposal may change during the process, which would change the price.

Charles Landi stated that he understands the need to move forward before winter, but he is concerned by the cost.

Lisa Mitten spoke about LEED buildings which focuses on environmental considerations and passive house principals.

Katherine Beinkafner stated that the Board would hear from Rick Alfandre of Alfandre Architecture, then go back to discussion of the resolution.

Rick Alfandre introduced himself to the Board. He gave a presentation about his building in New Paltz, which is a LEED Platinum, net positive energy building and explained the benefits of various environmental considerations.

Rick Alfandre opened up the floor to questions.

Charles Landi asked for the cost per foot for Rick Alfandre's building.

Rick Alfandre responded that he would need to get back to him on that.

JoAnne Myers asked if it would be possible to retrofit the Agency's current Administrative Office to make it more energy efficient.

Rick Alfandre responded that yes it is possible, but it probably wouldn't be able to become zero energy.

The Board went back to discussing the resolution.

Charles Landi stated that he believes the Board should pass the resolution so that work can begin.

Lisa Mitten stated that this proposal goes up to 95% of design and development, not just planning. She added that she would like the Agency to have Barton & Loguidice to design a building like Rick Alfandre's, and she would like Rick Alfandre's company to handle the construction of the building.

Don Gentilcore stated that down the line the Agency can add collaborators into the project, such as Rick Alfandre. He added that the scope of work may change multiple times as well.

Katherine Beinkafner motioned to approve Resolution No. 2483 RE: Authorizing and Approving Engineering Services and Permitting Services for Development of Administrative Office Building and Organic Facility. Moved by Lisa Mitten and seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (Wadnola).

OLD BUSINESS

No old business.

NEW BUSINESS

Lisa Mitten asked about the next steps for the draft Local Solid Waste Management Plan.

Tim Rose responded that the Board will vote on the draft at the October 28 meeting.

JoAnne Myers added that Fawn Tantillo is collecting all comments from the Agency and the Legislature.

Katherine Beinkafner reiterated what Manna Jo Greene said earlier in the meeting that the timeline should be stepped up.

JoAnne Myers agreed, saying the Board needs to pass the resolution so that work can begin.

Tim Rose said that the DEC requires self-evaluation every two years with regards to the plan.

Lisa Mitten voiced her concern that the plan states "local landfill and Entsorga". She said she doesn't believe the Agency is ready to choose either of those options yet.

The Board collectively agreed that they aren't ready to make that decision yet, and discussed changing the language in the plan to be broader and include other options. They discussed needing to be open to multiple options to show that they have done their due diligence.

CLOSING

Katherine Beinkafner motioned to adjourn the September 23, 2019 Regular Board Meeting. Moved by Lisa Mitten and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Wadnola).

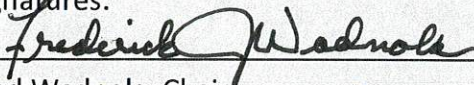
October 28, 2019

Motion to approve the above transcribed Minutes of the September 23, 2019 Regular Board Meeting was made by Fred Wadnola, moved by Charles Landi and seconded by Katherine Beinkafner. 5 in favor, 0 opposed, 0 absent. Absent: N/A


The Minutes were approved by the Board.

Transcribed by: Brenna Whitaker, Administrative Assistant. Meetings are recorded and available upon request.

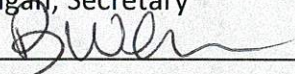
Signatures:



Fred Wadnola, Chair



Ken Gilligan, Secretary



Brenna Whitaker, Administrative Assistant