

ULSTER COUNTY RESOURCE RECOVERY AGENCY

MINUTES OF THE REGULAR BOARD MEETING

OCTOBER 27, 2014

The Ulster County Resource Recovery Agency held a Regular Board Meeting on October 27, 2014 at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:02 pm.

The following Board members were present: Chairman Leon Smith; Vice Chairman Catherine Nilsen; Treasurer Charles Landi; Member Dominic Tagliaferro and Member David Gordon.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker, Compliance Officer Tom Briggs; and Administrative Assistant Melinda France (arrived at 5:15 PM). Recycling Coordinator Michelle Bergkamp was absent.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Leon Smith opened the meeting up for Public Comment.

Manna Jo Greene stated that we have a solution at hand and that it is really important to find a way to bridge the gap, if there is a gap, to balance out the budget with the needs of the Towns and City of Kingston. She stated on behalf of the Towns and the public she had spoken too, a \$2 a ton surcharge on the tipping fee would strength the Towns' recycling program and acknowledge the high quality recyclables that the Towns are able to provide into the system. She strongly suggested that the members of the Board and the Agency Staff to consider this solution because there still might be a need for a partial net service fee but in general in her talking with Legislators there is a sense that when Flow Control was given to the Agency the reason was that the Agency would have a mechanism to balance its budget. She asks that the Agency, budget for a full year and then make a modification if is not resolved by June she is sure by working together the Agency would be able to do it a lot sooner.

CHAIRMANS COMMENTS

Leon Smith stated that it was good to see all the people at the Public Hearing and it was probably one of the largest crowds. He stated that he was a little disappointed that people were misinformed and that they were here at the meeting on a few items which one included: closing the Town Transfer Stations, which he commented that the Agency doesn't have any authority to close the Town Transfer Stations and that would have to come from the Towns. He also commented on Supervisor Warren's statement 'I can't ask three-quarters of the town who don't use the Transfer Station to pay for the Transfer Station' but after that statement turns around and says, 'raise everyone \$2 so the other 92% of the people in County should pay for it' and doesn't want to ask his people to pay for it. Leon Smith also commented about if we had a landfill; cost would be down and he agrees with that, but would like

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to challenge Supervisor Warren and his Town Board to pass a resolution siting a landfill in the Town of Marbletown.

APPROVAL OF MINUTES

The minutes of the September 22, 2014, Regular Board Meeting were moved by Charles Landi and seconded by David Gordon. Five in favor, none opposed.

The minutes of the October 14, 2014, Public Hearing Meeting were moved by Charles Landi and seconded by David Gordon. Five in favor, none opposed.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Board Meeting has been scheduled for Monday, November 24, 2014 at 5:00 pm.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling and Leachate Collection reports.

MSW

Tim Rose stated that September was a good month. MSW was 406 tons to the good over what was targeted and sludge was 67 tons to the good.

RECYCLING TONNAGE

The Recycling tonnage report, was compared to the prior year. Last September for commingle we did 120 tons and this year we did 57; glass was 37 tons and this year it is 47; mixed news was 162 tons and this year 122; Single stream last year was 689 tons and now it is 517; OCC was 273 tons last year and it is down to 151 this year.

COMMODITY REPORT

Tim Rose noted the commodity report is in the Board packet. He reminded the Board that "NR" means the Agency did not receive a return phone call.

Charles Landi moved. Dominic Tagliaferro seconded. Five in favor. None opposed.

LEACHATE COLLECTION

Tim Rose noted that this year in September we did 21,000 gallons out of Ulster; last year we did 127,000 gallons which is significantly less and obviously this is a cost to us which less is better. Last year in New Paltz we did 76,000 gallons and this year we are down to 42,000.

RECYCLING PROGRAM UPDATE

Tim Rose gave the Board a packet and updated the program due to Michelle being absent for a family matter.

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Tim Rose stated the Household Hazardous Waste event was on October 18th. The event was attended by 286 households who participated and it was not the highest but stated that the Agency accumulated a lot of waste. He talked about how well organized the event was.

Tim Rose referred them to Michelle's packet regarding the event collection summary, updates to the Compost Program, the NYSAR3 information (which Michelle is on the Board) and updates to the Electronic Recycling Program.

There was a brief discussion regarding the Pharmaceutical collection and how there are boxes now located at most local police stations and how the Agency might stop collecting pharmaceuticals at the event if the amount collected starts dropping.

FINANCIAL MATTERS

Tim DeGraff presented the Treasurer's Report for the month of September. We had 10,616 tons and total revenue of \$1,229,481. Total expense for the month of September was \$904,384 resulting in Net Operating Revenues \$325,097. Capital outlay we had our payment \$205 on the Volvo Excavator so that is what the \$44,695 is. Our fund balance for the month was \$280,402, year-to-date we are at a deficit of \$742,667.

Leon Smith made a motion to approve the September, 2014 Treasurer's Report, Charles Landi moved and Dominic Tagliafiero seconded. Five in favor. None opposed.

MRF COST CENTER ANALYSIS

Tim DeGraff stated September was a down month because we didn't sell any plastic loads. Total revenue for the month was \$34,306. Expenses for the month were \$28,140. Our net income for the month before depreciation was \$6,124 and after depreciation it was a net loss of \$4,911. For the year, before depreciation we were at \$105,305 and after were \$17,025.

Resolution No. 2332 Re: Authorizing and Approving Award of Contract for Solid Waste

Transportation Services;

Leon Smith moved to the floor **Resolution No. 2332**; Motion to approve was made by Charles Landi and seconded by Catherine Nilsen. Five in favor. None opposed.

Resolution No. 2333 Re: Authorizing and Approving Award of Contract for Solid Waste Disposal

Services;

Leon Smith moved to the floor **Resolution No. 2333**; Motion to approve was made by Charles Landi and seconded by Dominic Tagliafiero. Five in favor. None opposed.

Resolution No. 2334 Re: Approving 2015 Final Agency Budget;

Tim Rose discussed the changes to the Budget. The tipping fee for MSW, C&D and sludge will be \$103 per ton starting July 1st; the pull charge for MSW raised from \$43 to \$62 and the recycling pull charge stays at \$43; box rental fee will be \$85 per month per box on MSW and C&D containers only, no box rental fee for recycling.

Leon Smith commented that at the Public Hearing he heard a lot of people were concerned about the recycling end and that is why the Board took in consideration and decided to leave the recycling part as it is now, boxes free, pull charge as it is now and this should encourage more people to recycle. He also commented that he had a couple meetings with Chairman Parete and Parete is putting something together to help the Towns out. Leon also reached out to Mike Hein and Mike Hein refused to meet with him.

Leon Smith moved to the floor **Resolution No. 2334**; Motion to approve was made by Charles Landi and seconded by Dominic Tagliaferro. Five in favor. None opposed.

Resolution No. 2335 Re: Authorizing and Approving a Revised Fee Schedule for 2015 Tipping Fees and Other Charges;

Tim Rose stated that the fee schedule was approved by the Board at the August meeting which will start on January 1st. He discussed about lowering the composting fees to encourage composting.

Dominic Tagliaferro commented that if we move down the fees less tonnage in MSW which would result in the Agency shipping out less.

Leon Smith moved to the floor **Resolution No. 2335**; Motion to approve was made by Charles Landi and seconded by Dominic Tagliaferro. Five in favor. None opposed.

Resolution No. 2336 Re: Approving the Revised Agency Capital Plan;

Tim Rose stated the Capital Plan changed due to the Towns are now included in the Budget.

There was discussion regarding purchasing roll-off containers/roll-off trucks which are used to service the Towns, no contracts with the Towns, salvaging old roll-off containers, and discussion about new loader and trade-in value for the loader.

Leon Smith moved to the floor **Resolution No. 2336**; Motion to approve was made by Charles Landi and seconded by Dominic Tagliaferro. Five in favor. None opposed.

Resolution No. 2337 Re: Authorizing and Approving Certain Job Descriptions and Payment Scales for Agency Staff;

Tim Rose stated that due to the unfortunate incident last month with Kelly Utter, a position had to be filled. Melinda France moved into Kelly's old position and Melinda's old position was down-graded to Clerical Secretary and the salary was down-graded by \$10,000.00. Also, since an increase in responsibilities overtime for Tim DeGraff, Controller and Michelle Bergkamp, Recycling Coordinator their salaries had to be brought up. \$5,000.00 increase for each of them. There is no cost to the Agency.

Leon Smith moved to the floor **Resolution No. 2337**; Motion to approve was made by Charles Landi and seconded by Dominic Tagliafierro. Five in favor. None opposed.

Resolution No. 2338 Re: New Proposed Sale Price of Compost Product at \$23.00/Ton

Tim Rose stated that since there is about 100 tons of compost that needs to be moved before winter the Agency thought lowering the price down by \$20 would help move it. It was mentioned that a few local landscapers are interested in the compost. It is on a first come, first serve basis.

Leon Smith moved to the floor **Resolution No. 2338**; Motion to approve was made by Charles Landi and seconded by Dominic Tagliafierro. Five in favor. None opposed.

PUBLIC COMMENT OPENED BACK-UP

Carl Chipman thanked the Board and Agency for some of changes in Budget. He also asked how rental fees are figured out with the boxes. Tim Rose responded that all Towns have a certain number of boxes.

A question was asked if we would sell the compost to residents who didn't want a ton. Tim Rose responded that there is a minimum load fee of \$20.

Hugh Reynolds wanted to know if there was a net service fee in the Budget. Tim Rose stated that there is no net service fee.

A woman said thank you for not closing the Town Transfer Station and for listening to the public comments.

ADMINISTRATIVE MATTERS

OLD BUSINESS

Charles Landi asked about use of time clocks in the office. Tim Rose stated a memo went out to the staff and the use of the time clocks would start on November 3rd for non-union, non-exempt employees and that there was no issues from the staff.

Charles Landi also asked about refusing cash at the scales. Tim Rose stated that is up to the Internal Auditors. Dominic Tagliafierro stated that the Auditors were half-way through the cycle and it will be completed by March. They will furnish a full report but so far there was nothing glaring.

NEW BUSINESS

Charles Landi talked about rumors that the Town Transfer Stations are extending "Free Passes" and he asked that if our Corporation Counsel can look into it and our code enforcer to monitor the Transfer Stations. Ken Gilligan would look into seeing what rights we have.

Manna Jo talked about how to enforce recycling and what they use to do in the past. Charlie Whittaker commented to Manna Jo about how technology changed and all the trucks are automated now.

Charles Landi asked before the meeting closed that a letter be sent to Kelly Utter's family and that we have a moment of silence in her memory.

MOTION to ADJOURN the October 27, 2014 Regular Board Meeting at 6:00 pm was made by Charles Landi and seconded by Dominic Tagliafierro. Five in favor. None opposed.

The above transcribed Minutes of the October 27, 2014 Regular Board Meeting were moved by Dominic Tagliafierro and seconded by Catherine Nilsen.

Five in favor. None opposed. None absent. The Minutes were UNANIMOUSLY APPROVED by the Board.

Date: November 24, 2014