

ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
OCTOBER 25, 2017

The Ulster County Resource Recovery Agency held a Regular Board Meeting on October 25, 2017, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:15 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: Kathy O'Connor from the League of Women Voters, Amanda LaValle, Coordinator from the Ulster County Department of Environment, Amy Lopiano, Accounting Clerk from Ulster County RRA and William Kemble from the Daily Freeman.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No public comment.

CHAIRMAN'S COMMENTS

Fred Wadnola congratulated Tim Rose, Charlie Whittaker and Tim DeGraff for a great job on the budget.

APPROVAL OF MINUTES

The Minutes of the September 27, 2017 Regular Board Meeting and the October 11, 2017 Public Hearing were moved by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

A Regular Board Meeting is scheduled for Tuesday, November 21, 2017 at 12:30 PM.

ENVIRONMENTAL GRANT PRESENTATION BY AMANDA LAVALLE, COORDINATOR, ULSTER COUNTY ENVIRONMENTAL DEPARTMENT. (A packet was handed out at the meeting).

Amanda LaValle stated that the County and the RRA have a positive and great relationship especially with regards to environmental issues. She stated that over the last few years there has been discussion on several grant opportunities. A lot of the opportunities, she stated, are limited to municipalities and not public benefit corporations. She stated last summer, the County applied to the NYSDEC Climate Smart Communities grant program and was awarded the grant in December to fund improvement and expansion to the commercial composting program at UCRRA. Some of points she discussed were:

- The amount of the grant awarded was \$250,000.
- County is under contract with NYSDEC to fund the grant and have executed a sub-contract to allow money to flow to UCRRA.
- Contract is for \$237,000.
- \$237,000 is primarily going towards capital improvements to the composting operations. Including closed collection buildings, bagging system, potentially a new collection system, expansion of the operations and saleable of the finished product to increase the revenue of the finished product.
- Finding ways to increase the environmental and economically benefits.

In the Agreement, a Work Plan is attached as Exhibit A. Amanda LaValle discussed the Work Plan which includes:

- Objective 1-Improve and Expand Composting Capacity at UCRRA. This will cover getting equipment, installing them and to get everything up and running.
- Coordination around getting woody bulk. Tim Rose confirmed that the County has coordinated getting some woody bulk from the Ashokan Rail Trail clearing.
- Objective 2-How the County supports UCRRA and how UCRRA will go about increasing the users. Collaboration with the Department of Environment and Merlyn working together on outreach and education.
- Objective 3-Demonstrate Compost Recovery at a County Facility. Amanda LaValle stated she is excited on working with the Ulster County Jail on diverting organics.
- Objective 4-Installing Signs.
- Objective 5-Monitor and Report on Project Appropriate Metrics.
- Objective 6-Execute a Climate Change Mitigation Easement.

In the Agreement, a Project Budget is attached as Exhibit B. Amanda LaValle discussed the grant funds and the matches that will be required; which is listed in Exhibit B. The grant is paid by reimbursement. Amanda explained that UCRRA will pay for the services and then the County pays UCRRA. The County will have to submit for payment to NYSDEC. Amanda LaValle also pointed out the following:

- \$237,000 grant money is as long as it takes.
- Grant ends March 7, 2020.
- Billing is quarterly.

Amanda LaValle discussed the Deed of Climate Change Mitigation Easement and Right of Way. The discussion and points made are as follows:

- This is required by the State to receive the funding.
- This is to allow the County to come on UCRRA's property.
- It is a 10 year easement.
- Exhibit D attached to the Easement is a map showing UCRRA's property, Easement Area, Existing ROW and UCRRA Access Roadway.
- Insurance information will need to be provided.
- If GUS goes through they would buy all assets.
- Footprint large enough to handle a large increase of organics.

- Can ask for a permit modification.

Tim Rose thanked Amanda LaValle and the County for all their time and support with this grant.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling, Commodities and Leachate Collection reports for September, 2017.

MSW

Tim Rose stated that the MSW target tons for September were 10,504 tons compared to the actual tonnage brought in which was 11,063 tons. Tons are 559 tons to the good. Sludge target tons were 314 tons and the actual tonnage brought in was 344 tons. Tons are 30 tons to the good. Year-to-date MSW tonnage is 4,173 tons to the plus and sludge is a negative 54 tons.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year:

	THIS SEPTEMBER	LAST SEPTEMBER
COMMINGLE	47.26 TONS	45.43 TONS
GLASS	32.65 TONS	17.79 TONS
MIXED NEWS	91.36 TONS	92.75 TONS
SINGLE STREAM	584.15 TONS	765.82 TONS
OCC	118.28 TONS	119.33 TONS
FOODWASTE	401.22 TONS	138.04 TONS

LEACHATE COLLECTION

Tim Rose stated that in September 2017 out of Ulster we did 7,000 gallons and last September we did 7,000 gallons. Out of New Paltz in September 2017 we did 59,000 gallons and last September we did 21,000 gallons.

COMMODITIES REPORT

Tim Rose explained the Commodities Report for September 2017. The report is included in the Board packet, showing who we sold what to and the prices. NR means no response.

Fred Wadnola moved to approve the Commodities Report, Motion to vote was made by Charles Landi seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

RECYCLING PROGRAM UPDATE

Meryln Akhtar's updates included:

- HHW
 - HHW Event was on October 21st and 356 households participated.

- Participants donated winter coats to benefit People's Place.
- 160 lbs. of coats and 400 lbs. of textiles were collected.
- 220 lbs. of pharmaceuticals were collected.

- Outreach/Meetings
 - October 7th Merlyn worked at the Feeding the Hudson Valley event. She stated the event was well attended and there are plans to have another event next year.

- NYSAR3 28th Annual NYS Recycling Conference and Trade Show is November 7-9, 2017 in Cooperstown, NY
 - The theme of the event is Keeping Cool in the Age of Climate Change: Impacts of Materials Management. Merlyn is working with Amanda LaValle from Ulster County Department of Environment on a co-presentation for the session titled Taking Action on Climate Change-How Municipalities Are Utilizing Waste Reduction, Recycling and Composting to Decrease Their Carbon Footprint. Merlyn will be presenting an overview of the Agency's organics composting operation.
 - Tim Rose stated he would email the Board the Agenda for the conference.

FINANCIAL MATTERS

Tim DeGraff presented the September 2017 Treasurer's Report.

For the month of September, we did 11,063 tons. No revenue items to note. Total revenues for the month were \$1,324,307.

No expense items to note. Total operating expenses were \$929,113.

The net operating revenue for the month was \$395,194. Capital Outlay of \$44,695 was for the final lease payment for the Volvo excavator. Fund balance for the month was a positive \$350,499. Year-to-date Fund Balance is a positive \$580,556.

Fred Wadnola moved to approve the September 2017 Treasurer's Report, Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

MRF COST CENTER ANALYSIS

Tim DeGraff presented the September, 2017 MRF Cost Center Analysis report. For the month of September, we did \$11,666 in tipping fees. The total sale of recyclables were \$46,242. We sold \$12,708 in plastic. Total expenses for the month were \$27,910. Net income for the month was \$29,860. Year-to-date Net Income is \$277,987.

ADMINISTRATIVE MATTERS

Resolution # 2417 Re: Approving 2018 Final Agency Budget

Tim Rose presented Resolution #2417. He stated there were no written comments regarding the budget.

Fred Wadnola moved to the floor **Resolution No. 2417**; Motion to vote was made by Fred Wadnola and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

Resolution # 2418 Re: Authorizing and Approving the Fee Schedule for 2018 Tipping Fees and Other Charges

Tim Rose presented Resolution #2418. Nothing has changed on the Fee Schedule except for the dates (Price Effective and holidays).

Fred Wadnola moved to the floor **Resolution No. 2418**; Motion to vote was made by Fred Wadnola and seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

Resolution # 2419 Re: Approving the Agency Capital Plan

Tim Rose presented Resolution #2419. He stated nothing has changed.

Fred Wadnola moved to the floor **Resolution No. 2419**; Motion to vote was made by Charles Landi and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

Resolution # 2420 Re: Approving Agreement with Marshall & Sterling Health, Dental and Vision Plans for Employee Health Care Insurance

Tim DeGraff presented Resolution #2420. He stated the Broker did not change the plan and the structure is the same. It is in line with the Collective Bargaining Agreement. Health insurance premiums increased by 12%, dental insurance increased by 10%, and vision increased by 3%. He stated that the Agency budgeted for a 10% increase and the budgeted amount was dead on.

Fred Wadnola moved to the floor **Resolution No. 2420**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

Resolution # 2421 Re: Authorizing and Approving the Purchase of a 2018 Chevrolet Silverado 3500HD 4wd Reg Cab

Tim Rose presented Resolution #2421. This vehicle was on state bid. Tim explained that you spec out what you want and OGS puts the specs on their website. Then the Agency receives the bids (2 were received).

The current plow truck is a 1995 plow truck which is rotted out and the sander is a 2000. Charlie Whittaker stated they cannot use this vehicle.

Charlie Whittaker stated this new vehicle will be for plowing, moving large items (ie wood, etc.) and moving compost. He stated this a "one fit all truck".

The vehicle should be delivered by January 31, 2018 but Tim Rose assumes it will be here before January.

Fred Wadnola moved to the floor **Resolution No. 2421**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

OLD BUSINESS

GUS Feasibility study update:

- Cornerstone toured Greene County yesterday morning.
- Tim Rose met with Cornerstone to tour all facilities at the Agency yesterday afternoon.
- Cornerstone will meet with Sullivan County next week.
- Cornerstone will present their draft report at the November 21st Regular Board Meeting.

NEW BUSINESS

Charlie Landi had questions regarding the expense report:

- Wanted to know who Hampton Zimmerman Electric are and if they were local. Tim DeGraff stated that they are the former Warren Electric and they are local.
- Wanted to know why quarterly compost testing is being sent to Penn State. Tim Rose stated that a sample is sent to Penn State in order to participate in the US Composting Council program.
- Wanted to know who Direct Energy Business was. Tim DeGraff stated they are the Agency's energy supplier.
- Wanted to know what Flow Control permit stickers are. Tim DeGraff and Tom Briggs stated they were stickers purchased for the permitted haulers.

MOTION to ADJOURN the October 25, 2017, Regular Board Meeting at 1:33 PM was made by Charles Landi and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

The above transcribed Minutes of the October 25, 2017 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 4 in favor. None opposed. 1 absent (HAYES). The Minutes were APPROVED by the Board.

Date: November 21, 2017