

ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
MARCH 23, 2016

The Ulster County Resource Recovery Agency held a Regular Board Meeting on March 23, 2016, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:02 pm.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes (ABSENT) and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: Kathy O'Connor from the LWV and Manna Jo Greene from the Ulster County Legislature.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Fred Wadnola opened the meeting up for Public Comment.

CHAIRMAN'S COMMENTS

He stated that a trip is being planned to Oneida-Herkimer County and Seneca Meadows. No public comment at that time.

APPROVAL OF MINUTES

The Minutes of the February 24, 2016 Annual Organizational Meeting and Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 4 in favor; none opposed; 1 absent (HAYES).

COMMUNICATIONS AND ANNOUNCEMENTS

Regular Board Meeting is scheduled for April 27, 2016 at 5:00 PM

GENERAL REPORTS

Tim Rose presented the MSW, Recycling and Leachate Collection reports for February, 2016.

MSW

Tim Rose stated that MSW target tons were 6,943 compared to tonnage brought in were 8,271 a difference of 1,328 tons to the good. He believes this is up due to the weather. Sludge target tons were 103 and we brought in 299 tons, 195 tons to the good. City of Kingston's pelletizer is still down.

RECYCLING TONNAGE

The Recycling tonnage report was compared to the prior year. Last February for commingle we did 50 tons and this February 38 tons; glass was 39 tons and this February it was 30; mixed news was 81 tons and this year it is 77 tons; Single Stream was 527 tons and this year 654; OCC was 92 tons and this year 73; and food waste was 38 tons this year it was 85. He also mentioned there was 9 tons of e-waste last February and this February it was 20 tons. Tim Rose stated that there is no fee for e-waste and ERI take the e-waste for free.

COMMODITIES REPORT

Tim Rose noted the Commodities Report for February, 2016 which is in the Board packet and explained the report. This shows who we sold what to and the prices. Tim stated that NR means no response.

Fred Wadnola moved to approve the Commodities Report. Motion to vote was made by Charles Landi and seconded by Brian Devine. 4 in favor; none opposed; 1 absent (HAYES).

LEACHATE COLLECTION

Tim Rose noted that February 2016 we did 292,500 gallons and last February we did 3,000 out of Ulster and February 2016 we did 175,000 gallons and last February we did 63,000 out of New Paltz.

RECYCLING PROGRAM UPDATE

Merlyn Akhtar handed out a packet with her updates. Her updates that she discussed included:

- Household Hazardous Waste Collection Event Schedule for April 16, 2016 (She handed out the flyer for HHW and a copy of the ad that was placed)
 - Ads (HHW & Compost sale) were posted in Spring Home Improvement section included in the Kingston Times, Saugerties Times, New Paltz Times, Woodstock Times, and the Almanac which is distributed FREE throughout Ulster County.
 - Advertising the event on Radio Woodstock 100.1; WBPM 92.9 and WAMC 90.9. Web banner on both Radio Woodstock and WBPM websites linking to our HHW Page.
 - Flyers were sent out to each Town transfer station and Town supervisor for the public. (She attached a flyer to her updates).
 - 190 households are already signed up.

- Public Outreach-She stated is doing well. Facebook and the website are where a lot of people see the HHW event. Posts and Google are doing well too.
 - MEETINGS ATTENDED-
 - Amy and Merlyn marched with the Town of Shawangunk Environmental Council in the Town of Walkill's St. Patrick's Day Parade. Handed out approximately 200 UCRRRA recycling brochures and April HHW event flyers.
 - Initial planning meeting for the 'Feed 5000' (or 500/1000) spearheaded by the Hudson Valley Regional Council in partnership with Rescuing Leftover Cuisine, Dutchess County Division of Solid Waste and the Agency. This event is designed to raise awareness about food waste prevention and food rescue. The event is based on the model used by Feedback <http://feedbackglobal.org> in Europe. The intent is to hold at least one event in Fall 2016 in either Poughkeepsie or Kingston; both if funds allow it.
 - Tim Rose and Merlyn hosted a full, three-hour tour for Town of Gardiner Transfer Station staff, as well as Gardiner Town Supervisor, Marybeth Majestic.
 - April meeting for the Solid Waste group of the Hudson Valley Regional Council will be hosted by the Agency.
- Grants-
 - Received final reimbursement from DEC for 2015 HHW events - \$37,216.44.
 - Preparing grant pre-applications in the coming month for the 2016 HHW events, as well as for the recycling roll-off containers recently purchased.

FINANCIAL MATTERS

Tim DeGraff presented the February, 2016 Treasurer's Report. We did 8,271 tons for the month. We received our reimbursement for the 2015 HHW events, \$37,216. Total revenues for the month were \$988,889. On the expense side, CLF Monitoring and Maintenance was \$15,911. A majority of this was for the installation of a fence around the leachate tanks at the Ulster Landfill. Total Operating Expenses were \$767,747. Net operating revenues for the month were a positive of \$221,142. Capital Outlay of \$49,642 was for first payment of the L90H loader and we made our debt service payment that was due March 1st of \$2,172,695. Year-to-date Fund Balance is a negative \$1,814,506. Compared to prior year, it is only a difference of approximately \$25,000 for the first two months.

Fred Wadnola made a motion to approve the February, 2016 Treasurer's Report. Charles Landi moved and seconded by David Gordon. 4 in favor; none opposed; 1 absent (HAYES).

MRF COST CENTER ANALYSIS

Tim DeGraff presented the February, 2016 MRF Cost Center Analysis report. He stated a load of plastic was sold for \$3,443 and a load of tin cans was sold for \$3,428. Total sale of recyclables for the month was \$17,293. He stated no items to mention on the expense side. Net loss before depreciation was \$16,715; net loss after depreciation was \$25,858. Year-to-date, net loss before depreciation was \$36,764 and after depreciation was a net loss of \$55,050.

ADMINISTRATIVE MATTERS

Resolution No. 2376 Re: Authorizing and Approving creation of a Job Description and Payment Scale for Solid Waste/Recycling College Intern

Tim Rose stated that he would like to create a job description for a college intern. He stated since he has been here, he has been approached twice regarding hiring a college intern. The job is classified under Administration. The intern could work no more than 20 hours out in the field. The starting pay would be equivalent to the hourly rate of a Sorting Line Worker. The intern would be supervised by Tim Rose but the intern would be able to move around to different departments.

Fred Wadnola moved to the floor **Resolution No. 2376**; Motion to vote was made by Fred Wadnola and seconded by Charles Landi. 4 in favor; none opposed; 1 absent (HAYES).

PUBLIC COMMENT

Manna Jo Greene spoke about the Solid Waste Management Plan, Solid Waste Management Improvement Commission's plans, and she suggested that maybe there should be a monthly or quarterly meeting with all the Recycling Coordinators. She also talked about Delaware County's facility.

Board Members and Manna Jo Greene had a discussion regarding the Solid Waste Management Plan and the Solid Waste Management Improvement Commission's plans. PLEASE NOTE THAT THE WHOLE DISCUSSION IS AVAILABLE ON CD PER REQUEST.

OLD BUSINESS

Tim Rose discussed the leachate tank in New Paltz that was bulging due to the pressure relief tank valve froze and the pipe froze. DEC looked at it with an engineer. The report stated that the tank is fine.

Tim Rose stated that fences were put around the tanks in New Paltz and Ulster.

NEW BUSINESS

Charles Landi wanted to make sure everyone received the invitation from Taylor BioMass Power Plant for a tour on April 1st. Fred Wadnola stated he responded that he couldn't go on the 1st. The other Board members present stated they received the invitation, as well as Tim Rose.

MOTION to ADJOURN the March 23, 2016, Regular Board Meeting at 6:39 pm was made by Charles Landi and seconded by David Gordon. 4 in favor; none opposed; 1 absent (HAYES).

The above transcribed Minutes of the March 23, 2016, Regular Board Meeting were moved by Jack Hayes and seconded by Charles Landi. 4 in favor. None opposed. 1 absent (GORDON). The Minutes were APPROVED by the Board.

Date: April 27, 2016