

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
MAY 30, 2018**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on May 30, 2018, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 12:07 PM.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: William Kemble from the Daily Freeman, Kathy O'Connor from the League of Women Voters and Rick McCarthy, President of Environmental Capital.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No public comment.

CHAIRMAN'S COMMENTS

Fred Wadnola felt that the informational meeting was good. He also stated he spoke to the Town of Ulster Highway Superintendent and he believes that the Town of Ulster will be going back to dual stream in the near future.

APPROVAL OF MINUTES

The Minutes of the Regular Board Meeting of April 25, 2018 were moved by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

No communications.

A SSR Public Hearing is scheduled for June 14, 2018 at 5:00 PM. This hearing will be held at the Ulster County Legislative Chambers, 6th Floor, 244 Fair Street, Kingston, NY.

A Regular Board Meeting is scheduled for Wednesday, June 27, 2018 at 12:00 PM at the Agency's office.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling, Commodities and Leachate Collection reports.

MSW

Tim Rose stated that the MSW target tons for April were 10,132 tons compared to the actual tonnage brought in which was 10,642 tons. Tons are 510 tons to the good. Sludge target tons were 312 tons and the actual tonnage brought in was 295 tons. Difference of a negative 17 tons. YTD for MSW is 2,884 tons to the good and sludge is a negative 173.

RECYCLING TONNAGE

The Recycling tonnage report:

	LAST APRIL	THIS APRIL
COMMINGLE	41.28 TONS	37.69 TONS
GLASS	46.7 TONS	14.12 TONS
MIXED NEWS	87.8 TONS	87.74 TONS
SINGLE STREAM	615.3 TONS	544.56 TONS
OCC	113.03 TONS	101.1 TONS
FOODWASTE	193.71 TONS	129.12 TONS

COMMODITIES REPORT

Tim Rose explained the Commodities Report for April 2018. The report shows who we sold what to and the prices. NR means no response.

Fred Wadnola moved to approve the Commodities Report, Motion to vote was made by Charles Landi seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

LEACHATE COLLECTION

Tim Rose stated that last April the total amount out of Ulster was 222,000 gallons and April, 2018 it was 283,500 gallons. Out of New Paltz in April, 2017 the total amount was 238,000 gallons and this April was 175,000 gallons.

RECYCLING PROGRAM UPDATE

Meryln Akhtar’s updates included:

- HHW and Pharmaceutical Waste Collection Event
 - Next event is scheduled for Saturday, July 21st from 8 AM-2 PM at the NYSDEC Region 3 Facility in New Paltz.
 - Approximately, 110 people have signed up already.
- Public Outreach
 - A tour of the MRF and compost operations were given to the Omega Institute, a local farm group and Ellenville Elementary’s school environmental club.
 - Melinda and Meryln gave a presentation at Robert Graves Elementary school on May 15th and Woodstock Elementary School on May 17th. Both schools were provided compost bins. Also, at Woodstock Elementary School students worked on an upcycling craft with

cd/dvds donated from a resident.

- Melinda and Meryln will be presenting at Bennett Elementary on June 1st.
- Radio campaign is continuing on WDST 100.1. Merlyn will be recording new spots in June to advertise the upcoming HHW event. UCRRA will also have a banner ad on the WDST website in June. WBPM 92.9 radio campaign will start up in June to advertise the HHW event.

➤ Conference

- Charlie, Tim Rose, Ken and Merlyn attended the Federation of NYSWA's annual conference last week (May 20-23). Conference sessions ranged from food waste reduction and food recovery, National Sword, perspectives on e-waste, innovations in public outreach and compost marketing.

FINANCIAL MATTERS

Tim DeGraff presented the April 2018 Treasurer's Report.

For the month of April, we did 10,642 tons. Revenue items to note: Compost Tipping Fee/Sales of \$23,616; approximately \$19,000 was from the sale of compost. Misc. Revenues of \$28,403; approximately \$23,000 was from a Workers' Comp. dividend for a prior policy year. Total revenues were \$1,282,664.

Expense items to note: Administration Expense of \$39,478, included the final billing for our financial statement audit for \$12,400. MRF Operations of \$17,341 included the purchase of wire tie for about \$6,000 (last time wire tie was purchased was Dec. 2016). HHW Cleanup Day for April's event cost us \$39,531. Recycling Disposal Costs for single stream recycling were \$29,864. Total expenses were \$1,016,815.

The net operating revenues were \$265,849. Capital Outlay was \$513 (engineering costs for Fuel Depot). Fund balance for the month was a positive \$265,336. Year-to-Date fund balance is a deficit of \$1,210,816.

David Gordon wanted to know what was included in the Recycling Disposal Costs. Tim DeGraff stated that is for Single Stream disposal. The Recycling Disposal Costs does not include the Agency's handling costs.

Fred Wadnola moved to approve the April 2018 Treasurer's Report, Motion to vote was made by Brian Devine and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

MRF COST CENTER ANALYSIS

Tim DeGraff presented the April 2018 MRF Cost Center Analysis report. For the month of April, we did \$10,891 in tipping fees. The total sale of recyclables were \$11,746. A load of tin cans were sold for \$4,399. Total revenues for the month were \$22,637. Total expenses were \$43,050. Net loss for the month was \$50,686. Year-to-date net loss is \$146,426.

ADMINISTRATIVE MATTERS

Resolution # 2441 Re: Authorizing the Agency to enter into a contract for gas and electric service with the Direct Energy Business Marketing, LLC (“Direct Energy”) through the Municipal Electric and Gas Alliance (“MEGA”)

Tim DeGraff discussed Resolution No. 2441. This resolution authorizes and approves the Contract with Direct Energy, through MEGA. Direct Energy has been awarded the Competitive Bid for Electric and Gas Contracts through MEGA. This contract is a renewal for the Agency and will run for 3 years. This is in compliance with the State purchasing rules. This is the third contract with Direct Energy. The contract was attached to the resolution.

Fred Wadnola moved to the floor **Resolution No. 2441**; Motion to vote was made by Charles Landi and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

Resolution # 2442 Re: Authorizing and Approving the Purchase of a 2019 Mack Granite Roll off Truck

Tim Rose discussed Resolution No. 2442. He stated that this rolloff truck was on the Capital Plan which was approved by the Board. This truck is needed to service the Town transfer stations. The Mack Rolloff truck is a cable truck not a hook truck (to lift boxes). The truck is being purchased from Beam Mack Sales for \$186,831.06.

Fred Wadnola moved to the floor **Resolution No. 2442**; Motion to vote was made by Jack Hayes and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

Resolution #2443 Re: Approval of Engagement Letter for the Financial Analysis of the Creation of the Greene Ulster Sullivan Solid Waste Authority

Tim Rose discussed Resolution No. 2443. He introduced Rick McCarthy who is the Agency’s financial advisor from Manhattan. This resolution is to have Rick McCarthy conduct a financial feasibility analysis regarding GUS Solid Waste Authority. Tim Rose stated he spoke to Ken Ronk, Chairman of the Ulster County Legislature, who stated the counties (Ulster, Greene & Sullivan) have agreed and are willing to split the cost of the study three ways. Tim stated that the Agency will pay for the report and the counties will reimburse the Agency. Fred Wadnola confirmed that he has also spoke to Chairman Ronk and Chairman Lewis (Greene County) who agreed to split the cost for the financial feasibility analysis study. There is no written contract; this is a verbal agreement between the counties. Rick McCarthy’s engagement letter for the financial analysis of the creation of the GUS SWA is attached to the resolution.

Fred Wadnola moved to the floor **Resolution No. 2443**; Motion to vote was made by Fred Wadnola and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

Resolution #2444 Re: Authorization for renewal of Workers’ Compensation Insurance

Tim DeGraff discussed Resolution No. 2444. He explained this resolution authorizes and approves the renewal of Worker’s Compensation Insurance through Erie Insurance Company. Tim mentioned that Erie makes the most sense because of the dividends received from Erie. The renewal shows a decrease in premiums due to lower rates. The coverage is effective July 1, 2018 until July 1, 2019.

Fred Wadnola moved to the floor **Resolution No. 2444**; Motion to vote was made by Charles Landi and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

Resolution #2445 Re: Authorizing and Approving the Agency to Discontinue serving Single Stream Recyclables

Tim Rose presented Resolution No. 2445. He stated this resolution was prepared due to the Board of Directors' request at the April 25, 2018 Regular Board Meeting. This is for the Board of Directors' to review and make changes. Ken Gilligan stated this resolution is just for informational purposes at this point. This resolution will be available at the Public Hearing for the public review.

The Board discussed the obligations of the Agency, the law, storage issues with single stream recycling, and having an attachment to the resolution justifying why the Agency will stop taking SSR.

Fred Wadnola moved to the floor **Resolution No. 2445 to be tabled**; Motion to **TABLE** was made by Jack Hayes and seconded by Brian Devine. 5 in favor; 0 opposed; 0 absent.

Resolution #2446 Re: Authorizing and Approving the Modification of the 2018 tipping fees and other charges

Tim Rose presented Resolution No. 2446. He stated this resolution was prepared due to the Board of Directors' request at the April 25, 2018 Regular Board Meeting. This is for the Board of Directors' to review and make changes. Ken Gilligan stated this resolution is just for informational purposes at this point. This resolution will be available at the Public Hearing for the public review.

The Board discussed, that the Agency, have a monthly adjustment based on the market and for handling the single stream recycling. Ken Gilligan stated that he is going to prepare a formula and have the Board review before the public hearing. The Board also agreed that an attachment should be attached explaining why the Agency is changing the fees.

Fred Wadnola moved to the floor **Resolution No. 2446 to be modified and tabled**; Motion to **TABLE** and **MODIFY** was made by Charles Landi and seconded by Jack Hayes. 5 in favor; 0 opposed; 0 absent.

NEW BUSINESS

David Gordon asked Tim Rose if at the conference at the Sagamore if there was any discussion on solving the SSR problems. Tim responded that he listened to a National expert talk about SSR being a policy issue that China made and if they don't back off the policy than there will be no change.

Charles Landi wanted to know if there are specific things that can be done to make the MRF more effective. Tim Rose responded that there are always things to do but depends on how much you want to spend. Tim also stated that he wouldn't recommend retrofitting the MRF at this point. A vast majority of the SSR doesn't come to the Agency.

Charlie Landi stated that the Flow Control Law needs to be "revamped".

Recycling is not included in the Flow Control Law. Ulster County Legislative would have to change the Flow Control Law.

EXECUTIVE SESSION

Fred Wadnola motioned to enter executive session re: potential acquisition of property at 1:45 PM. Seconded by Charles Landi. 5 in favor; 0 opposed; 0 absent.

Fred Wadnola made a motion to end Executive Session at 2:05 PM. 5 in favor; 0 opposed; 0 absent.

MOTION to ADJOURN the May 30, 2018, Regular Board Meeting at 2:05 PM was made by the Board. 5 in favor; 0 opposed; 0 absent.

The above transcribed Minutes of the May 30, 2018, Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: June 27, 2018