

ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
JUNE 22, 2016

The Ulster County Resource Recovery Agency held a Regular Board Meeting on June 22, 2016, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:00 pm.

The following Board members were present: Chairman Fred Wadnola; Vice Chairman David Gordon (arrived at 5:02 PM); Treasurer Charles Landi; Member Jack Hayes and Member Brian Devine.

Also present were: Executive Director Timothy Rose (excused); Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: Bill Kemble of the Daily Freeman and Kathy O'Connor of the League of Women Voters.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Fred Wadnola opened the meeting up for Public Comment.

No public comment.

CHAIRMAN'S COMMENTS

He stated that he "hopes the Executive Director is having a great time at the baseball game".

APPROVAL OF MINUTES

The Minutes of the May 25, 2016 Regular Board Meeting were moved by Charles Landi and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

COMMUNICATIONS AND ANNOUNCEMENTS

- Regular Board Meeting is scheduled for July 27, 2016 at 5:00 PM
- No communications

Tim DeGraff introduced Angie Peone, the summer intern for the Agency to the Board.

GENERAL REPORTS

Tim DeGraff presented the MSW, Recycling and Leachate Collection reports.

MSW

Tim DeGraff stated that for the month of May we did 10,295 tons in MSW and 358 tons in sludge. MSW tons had a variance of 407 tons between the target and actual tonnage in. MSW came in high for the first three months and has smoothed out for the next two. The City of Kingston's sludge is still coming in and that is why the tonnage in continues to be higher than target tons. For the year, MSW is over the target by 1,774 tons and sludge is over the target by 1,017 tons. We appear to be on target for the month of June.

RECYCLING TONNAGE

Tim DeGraff pointed out an expected increase in brush due to spring because of the nice weather and people cleaning up. He also pointed out an increase in woodchips due to the Town of Ulster grinding of wood in the amount of 92.57 tons. The woodchips are used in the compost. No drastic changes in all other recycling volume.

COMMODITIES REPORT

Tim DeGraff noted the Commodities Report for May, 2016 which is in the Board packet and explained the report. This shows who we sold what to and the prices. Sold 37 loads of Single Stream to the high bidder of ReCommunity and 9 loads were sold to County Waste/Sierra due to ReCommunity trucking not showing up. Tim DeGraff stated that any time a load is not sold to the higher bidder they make a note of it (Tim DeGraff, Tim Rose, Charlie Whittaker and Amy Lopiano). It was a \$1 difference per ton. Charlie Whittaker stated there is only a limited space to hold Single Stream. The Agency can only hold 4 to 5 loads.

Fred Wadnola moved to approve the Commodities Report. Motion to vote was made by Charles Landi and seconded by Jack Hayes. 5 in favor; none opposed; 0 absent.

LEACHATE COLLECTION

Tim DeGraff stated he went and checked to see where the Agency was with leachate collection totals for Ulster/New Paltz for the year as compared to the prior year. He stated the Agency is at 1.8 million gallons of leachate collected thru May this year, which is doubled from the prior year. This has costed the Agency an extra \$45,000 and precipitation has a lot to do with it.

City of Kingston's pelletizer is still down.

RECYCLING PROGRAM UPDATE

Merlyn Akhtar handed out a packet with her updates. Her updates that she discussed included:

- Household Hazardous Waste Collection-reminder that the next event is Saturday, July 16, 2016 from 8-2 at the NYSDEC Region 3 Facility in New Paltz. Ads regarding the HHW will run on WBPM, Radio Woodstock and WAMC.
- Public Outreach-Melinda visited Bennett Elementary on June 3rd to participate in their Earth Day Event. Melinda and Merlyn participated in the Rondout Valley Boy Scouts Camporee on June 11th. They also did a facility tour for Melinda's Green Club on June 21st with approx. 20 people.

- Compost-Sampling and testing has been done. Merlyn showed the intern, Angie, how the sampling is done. Samples have been sent to the labs and should have results back in a few weeks.
- Grants-Merlyn had an initial meeting with Amanda LaValle from UC Department of Environment regarding the new Climate Smart Communities Grant Program. They talked about reworking the “Removing Barriers to Municipal Composting in Ulster County” application that was submitted the previous 2 years to the NY Cleaner; Greener Communities grant program.

FINANCIAL MATTERS

Tim DeGraff presented the May, 2016 Treasurer’s Report. The Agency did 10,295 tons of MSW. No items to note on the revenue side. Total revenues for the month were \$1,175,825. On the expense side; Composting Operations of \$7,950 was for repairs/replacement of the composting piping. He stated no other items to note other than leachate costs, which he referenced in the Leachate Report previously. Net Operating Revenue was \$296,931; year to date fund balance is at a deficit of \$1,428,343.

Fred Wadnola made a motion to approve the May, 2016 Treasurer’s Report. Charles Landi moved and seconded by Jack Hayes. 5 in favor; none opposed; 0 absent.

MRF COST CENTER ANALYSIS

Tim DeGraff presented the May, 2016 MRF Cost Center Analysis report. Total sale of recyclables was \$17,193 for the month. Total expenses were \$28,940. Net loss before depreciation was \$11,758 and after depreciation was \$20,901. Year to date net loss before depreciation was \$70,073 and after depreciation a net loss of \$115,788.

ADMINISTRATIVE MATTERS

RESOLUTION NO. 2384 RE: AUTHORIZING THE AGENCY TO ENTER INTO A CONTRACT FOR GAS AND ELECTRIC SERVICE WITH THE DIRECT ENERGY BUSINESS MARKETING, LLC (“DIRECT ENERGY”) THROUGH THE MUNICIPAL ELECTRIC AND GAS ALLIANCE (“MEGA”)

Tim DeGraff discussed this resolution. This resolution authorizes and approves the Contract with Direct Energy, through MEGA. Direct Energy has been awarded the Competitive Bid for Electric and Gas Contracts through MEGA. This contract is a renewal for the Agency and will run for 24 months. The contract was attached to the resolution.

Fred Wadnola moved to the floor **Resolution No. 2384**; Motion to vote was made by Fred Wadnola and seconded by Charles Landi. 5 in favor; none opposed; 0 absent.

RESOLUTION NO. 2385 RE: AUTHORIZATION FOR RENEWAL OF WORKER’S COMPENSATION INSURANCE

Tim DeGraff discussed this resolution. He attached to the resolution a breakdown of what each company would charge on the policy. This resolution authorizes and approves the renewal of Worker’s

Compensation Insurance through Erie Insurance Company and to such coverage effective July 1, 2016 up until July 1, 2017.

Fred Wadnola moved to the floor **Resolution No. 2385**; Motion to vote was made by Fred Wadnola and seconded by Brian Devine. 5 in favor; none opposed; 0 absent.

OLD BUSINESS

NONE

NEW BUSINESS

Charles Landi suggested that Thomas Briggs prepare a monthly report to present to the Board regarding Flow Control (who is violating and who is not, what fines have been paid and what is being done with persistent violators). Ken Gilligan stated that there hasn't been many violators and that Tom reports to him weekly. Brian Devine wanted to know what Tom's feelings are regarding the report. Tom stated that he would do whatever the Board wants. He stated that he does report and update to the staff including Ken Gilligan, Charlie Whittaker, Tim Rose and Tim DeGraff. Brian Devine asked if it is the same people violating. Tom stated sometimes. He stated that he presents the evidence to Ken Gilligan and Tim Rose who decides the next step. Ken Gilligan stated that Tim Rose contacts the violators first and Ken Gilligan might need to send a letter stating there is evidence against them. If that doesn't work than the violators are called in for a meeting. GPS's are not being used and there is no need for them at this time. Monies from fines are posted on the Misc. revenue line. Fred Wadnola stated that if the Board would like a report at the next meeting from Tom Briggs he agreed that was a good idea, Charles Landi would like it and Jack Hayes seconded it.

Charles Landi asked Tim DeGraff to attach a page to the expenditure report regarding the bonds (outstanding, terms, etc.). Tim DeGraff stated that it is in the Financial Statements and everyone has a copy of it already. Fred Wadnola thought this would be a good idea and asked Tim DeGraff to have this for the Board, at next month's meeting.

MOTION to ADJOURN the June 22, 2016, Regular Board Meeting at 5:26 pm was made by Charles Landi and seconded by Jack Hayes. 5 in favor; none opposed; 0 absent.

The above transcribed Minutes of the June 22, 2016, Regular Board Meeting were moved by Charles Landi and seconded by Jack Hayes. 5 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: July 27, 2016