

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
FEBRUARY 27, 2019**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on February 27, 2019 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 12:00pm.

The following Board members were present: Chairman Fred Wadnola, Treasurer Charles Landi, Member Jack Hayes, and Member Brian Devine. The position of Vice Chairman is vacant.

Also present were: Executive Director Timothy Rose, Counsel/Secretary Kenneth Gilligan, Controller Tim DeGraff, Operations Manager Charlie Whittaker, Recycling Coordinator Angelina Peone, Recycling Educator Melinda France, Compliance Officer Tom Briggs, and Clerical Secretary Brenna Whitaker.

From the public: City of Kingston Mayor Steve Noble, Ulster County Legislator Tracey Bartels, Legislative Counsel David Gordon, Cornerstone Engineering Director of Business Development Mark Swyka, and Daily Freeman Reporter Bill Kemble.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No comments.

ADMINISTRATIVE MATTERS

Resolution No. 2471 RE: Authorizing and Approving the Modification of UCRRR Resolution No. 2467 dated December 26, 2018.

Mayor Noble spoke to the Board about his request to extend the Agency's acceptance of single-stream recycling (SSR) until April 1. He outlined the City's progress in transitioning over to dual-stream throughout the City. Stating that the City has hired an outside company to assemble and distribute the new containers as soon as they are delivered, which will greatly speed up the process.

Brian Devine asked what the City's residents know about the transition.

Mayor Noble responded that the residents have had the opportunity to follow along with the events leading up to the switch with articles written in The Daily Freeman. The City is currently working on an educational flyer in English and Spanish to be mailed to residents in mid-March. The flyer will also be available on the City's website.

Tim Rose stated that he believes that Mayor Noble is doing his best to expedite this process by spending extra to hire an outside company to work on the containers.

Fred Wadnola said that while the Agency is ready to go with its bagging operation, he doesn't have an issue with extending the deadline to April 1. He added that this is the final extension that the Board will give.

Charles Landi told Mayor Noble that these extensions have caused a considerable loss of revenue as well as quite a bit of extra work on the part of the Agency.

Brian Devine asked Tim Rose if he is agreeable to this extension.

Tim Rose responded that he is ok with it, his only concern being the delay in the bagging operation.

Brian Devine asked how soon after the April 1 deadline the Agency would be able to bag compost to sell.

Tim Rose answered that the bags still need to be designed and imprinted, and there are some legal logistics to figure out.

Charles Landi told the Mayor that the Agency is entitled to a discount on leachate disposal due to the City's extensions costing the Agency money.

Jack Hayes requested that whatever motion the Board makes that it is expressly stated in writing that there have been significant costs to the Agency. He added that he would like the City to acknowledge their impact on the Agency's strategic planning and finances.

Mayor Noble said that he acknowledges the impacts to the Agency, but hopes the Agency will acknowledge the City's effort to make such a large transition in a very short period of time, while trying to do it correctly so that the final product delivered to the Agency is good. He said that this is obviously an issue for everyone, and he believes cooperation and understanding is needed from every side.

Kenneth Gilligan read a pre-prepared resolution approving the extension to April 1, 2019, with the rate staying at \$115/ton.

Kenneth Gilligan motioned to approve **Resolution No. 2471 RE: Authorizing and Approving the Modification of UCRRA Resolution No. 2467 dated December 26, 2018.** Moved by Fred Wadnola and seconded by Brian Devine. 4 in favor, 0 opposed, 0 absent (1 vacant, Vice Chairman).

Resolution No. 2470 RE: Appointment of Cornerstone Engineering, Geology, and Land Surveying, PLLC to Develop a Local Solid Waste Management Plan

Tim Rose reminded the Board that they decided to table this resolution last month due to Tracey Bartels' request to form a joint commission between the Agency and Legislature to work on the Solid Waste Management Plan. Since the last meeting, Tracey Bartels, David Gordon, Mark Swyka, and he have met to discuss the details.

Tracey Bartels explained that the purpose of this partnership is to inform the Legislature, since they are the body that will approve the plan before it is submitted. She said that the commission would include six members of the Legislature and three Agency Board members.

Tim Rose said that this current proposal from Cornerstone is different than the one given at the previous Board meeting, due to the cost increase from adding the Legislature. The previous cost was \$115,000 and the new cost is \$129,000, a \$14,000 difference.

Jack Hayes requested a letter from DEC stating that they will allow an extension.

Tim Rose stated that he has spoken with the DEC about it and they were receptive, but that he has nothing in writing.

Jack Hayes said that he would prefer something in writing, such as an MOU. He expressed his concerns about letting a political entity dictate the Solid Waste Management Plan, which he says might go against the purpose the Agency was set up for. He then compared this to the previous commission who was tasked with writing the plan, but never finished.

Tracey Bartels responded that the previous commission was made up on volunteers who did not have an engineering firm to help them, making this partnership completely different. She stated that the Legislature will have input on this plan no matter what since they have to approve it, and waiting until the end to involve them could cause more time and effort for everyone.

Mark Swyka stated that the plan is for Cornerstone to start their work as soon as they have authorization to proceed. He added that he has worked on plans like this before, and from his experience, the DEC wants to be involved and is alright with whatever time it takes to be completed, as long as they are part of that process. He also believes that involving the Legislature will expedite the whole process.

Kenneth Gilligan suggested writing a letter to the DEC requesting their agreement to an extension in writing.

Jack Hayes asked if the Legislature would be willing to cover the extra cost of involving them in the process.

Tracey Bartels responded that she does not believe there are funds available but will look into it. She added that the Legislature is willing to write a partner letter to the DEC.

Fred Wadnola motioned to approve Resolution No. 2470 RE: Appointment of Cornerstone Engineering, Geology, and Land Surveying, PLLC to Develop a Local Solid Waste Management Plan, seconded by Charles Landi. 4 in favor, 0 opposed, 0 absent (1 vacant, Vice Chairman).

David Gordon reiterated previous points that involving the Legislature up front will make for a smoother process.

Tim Rose stated that DEC regulations have changed recently, requiring entities to self-evaluate certain benchmarks and give an explanation to DEC if they haven't met them. He wants the plan to be realistic and have goals that are achievable.

The Board discussed whether they will need a new resolution to enter into agreement with the Legislature.

Fred Wadnola motioned to approve **Resolution No. 2470 RE: Appointment of Cornerstone Engineering, Geology, and Land Surveying, PLLC to Develop a Local Solid Waste Management Plan**, seconded by Charles Landi. 4 in favor, 0 opposed, 0 absent (1 vacant, Vice Chairman).

CHAIRMAN'S COMMENTS

No comments.

APPROVAL OF MINUTES

Fred Wadnola motioned to approve the Minutes of the January 30, 2019 Organizational Meeting and the January 30, 2019 Regular Board Meeting. Moved by Charles Landi and seconded by Brian Devine. 4 in favor, 0 opposed, 0 absent (1 vacant, Vice Chairman).

COMMUNICATIONS AND ANNOUNCEMENTS

Tim Rose stated that the Agency's next Regular Board Meeting will be held on March 27, 2019 at 6:00pm at the Agency's Main Office at 999 Flatbush Road in Kingston.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling Tonnage, Recycling Market, and Leachate Collection reports:

MSW

	January 2019		
	Target Tonnage	Actual Tonnage	Difference
MSW	8,538 tons	9,580 tons	1,042 tons
Sludge	266 tons	248 tons	(18 tons)

Recycling Tonnage

	January 2018	January 2019
Commingle	43.74 tons	62.09 tons
Glass	51.53 tons	51.53 tons
Mixed News	79.90 tons	82.01 tons
Single Stream	602.30 tons	156.47 tons
OCC	123.27 tons	160.23 tons
Food Waste	165.53 tons	246.43 tons

Recycling Market Report

The Recycling Market Report shows the price we were offered for each commodity. NR means no response.

Brian Devine asked if the Agency could recycle gypsum board.

Tim Rose and Charlie Whittaker explained that the Agency is too small to be have enough volume to recycle something like that, although they have tried it. Taylor-Montgomery is the closest C&D recycling facility.

Fred Wadnola motioned to approve the January 2019 Recycling Market Report. Moved by Brian Devine and seconded by Jack Hayes. 4 in favor, 0 opposed, 0 absent (1 vacant, Vice Chairman).

Leachate Collection

	January 2018	January 2019
Ulster	168,000 tons	273,000 tons
New Paltz	125,000 tons	87,500 tons

RECYCLING PROGRAM UPDATE**Outreach/Education**

- Angelina Peone, Melinda France, and Tim Rose did an interview with WGHQ Radio on February 7.
- Angelina and Melinda gave a tour of the Compost Facility to a group on February 8.
- The Agency's Home Composting Seminar is planned for March 9.
- A Town Transfer Station Operators Informational Meeting is planned for March 16.
- Radio commercials have just been recorded with WDST, and are currently playing on WDST, WAMC, WBPM, and WGHQ.
- An ad ran in The Daily Freeman this month regarding "Tanglers."
- Angelina, Melinda, Charlie Whittaker, and Tim Rose attended a tour of the Pace Glass Recycling Facility on January 20 (the Board was given photos of the facility).
- For the month of January, 204 residents, 6 non-profits, 7 businesses, and 2 government entities utilized the Agency's electronics recycling program.

Administration

- The DEC formally approved the 2019 HHW & Pharmaceutical Collection Event dates. The dates are: April 13, July 20, and October 19.
- The 2018 HHW Collection Report has been filed with the DEC.
- The grant for Municipal Food Scraps Reduction, Food Donation, and Food Scraps Recycling is being worked on.

- Information for the Annual Recycling Report is being collected, though it is no longer required by the DEC

Development Meetings

- The Compost Working Group held a meeting for large generators on February 6 at SUNY New Paltz.
- The Compost Working Group had a follow-up meeting (working group only) on February 15.
- On February 28, Angelina and Charlie will be attending the New York State SWM Planning Unit Meeting in New Paltz.
- Angelina and Melinda have been invited to be panel speakers at the March New York State Organics Summit at Casa Larga Vineyards in Fairport, NY. The subject of the session is "Small Scale Compost Facility Development."

The Board discussed collection of food scraps from businesses in the City of Kingston. Talking points included:

- Hauling issues (environmental and financial)
- Outreach
- Legislation
- Contamination

Fred Wadnola stated that he has had responses from two bus companies who are receptive to his request to donate a school bus to the Agency for its educational program. He added that Melinda France and Angelina Peone will need to be certified to drive the bus.

FINANCIAL MATTERS

Tim DeGraff presented the January 2019 Treasurer's Report and MRF Cost Center Analysis.

Treasurer's Report

For the month of January, the Agency did 9,580 tons. Total revenue of \$1,180,049. Total operating expenses were \$928,329. Net operating revenue was \$251,720. Capital outlay for the month was \$262,191 due to the purchase of the five roll-off boxes for glass for \$25,015, the fourth of five lease payments for the L90H loader for \$49,642, and the new roll-off truck of \$186,831. For the month of January the fund balance is (\$10,471).

Fred Wadnola motioned to approve the January 2019 Treasurer's Report. Moved by Jack Hayes and seconded by Brian Devine. 4 in favor, 0 opposed, 0 absent (1 vacant, Vice Chairman).

MRF Cost Center Analysis

For the month of January, the Agency did \$17,994 in tipping fees. The total sale of recyclables was \$38,990. Total revenue of \$56,984. SSR disposal fees were \$24,355. Total expenses were \$33,659. Net loss for the month of \$3,836.

OLD BUSINESS

No old business.

NEW BUSINESS

Tim Rose informed the Board that Charlie Whittaker received a phone call on January 20 from one of the Agency's mechanics in Albany to let him know that they crashed the Agency's '97 Volvo truck into a guide rail while transporting it to another facility to be worked on. The mechanic claims that the breaks locked up.

Charlie Whittaker stated that he has requested the police report as well as photos of the truck from the mechanic but has not received them. He explained that the truck could not be serviced at the Agency because the Agency does not have the correct software. Charlie said that he originally contacted the mechanic in Albany who agreed to fix the problem and was aware that the truck was being delivered, however once the truck arrived he stated that they don't fix that type of truck anymore, and agreed to transport it to another facility that could. The accident occurred while their employee was driving the truck to the next facility.

Kenneth Gilligan requested the Charlie inform the Agency's insurance company that it was not the Agency's employee driving the truck when the accident occurred, to which Charlie responded that they are already aware and is continuing to gather information to give them.

CLOSING

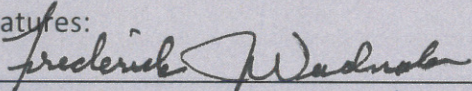
Fred Wadnola motioned to adjourn the February 27, 2018 Regular Board Meeting. Moved by Brian Devine and seconded by Jack Hayes. 4 in favor, 0 opposed, 0 absent (1 vacant, Vice Chairman).

March 27, 2019.

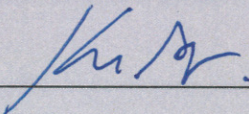
Motion to approve the above transcribed Minutes of the February 27, 2019 Regular Board Meeting was made by Fred Wadnola, moved by Charles Landi and seconded by Fred Wadnola. 3 in favor, 0 opposed, 2 absent (Myers, Mitten). The Minutes were approved by the Board.

Transcribed by: Brenna Whitaker, Clerical Secretary. Meetings are recorded.

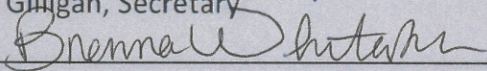
Signatures:



Fred Wadnola, Chairman



Ken Gilligan, Secretary



Brenna Whitaker, Clerical Secretary